

MEETING IN PROGRESS

GMHA Board of Trustees

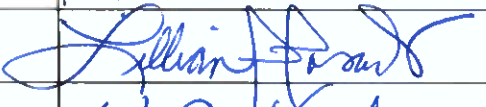
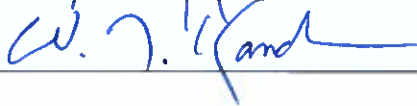


Wednesday, October 28, 2020 | 5:00 p.m.

Zoom Video Conference

GMHA Board of Trustees Meeting

ATTENDANCE SHEET

Wednesday, October 28, 2020 | 5:00 p.m. | Zoom Video Conference

| | NAME: | TITLE: | SIGNATURE: |
|------------------------------------|-------------------------|--|---|
| Board of Trustees | Theresa Obispo | Chairperson | Present |
| | Melissa Waibel | Vice-chairperson | Present |
| | Sarah Thomas-Nededog | Secretary | Present |
| | Byron Evaristo | Treasurer | Present |
| | Sharon Davis | Trustee | |
| | Sonia Siliang | Trustee | Present |
| | Glynis Almonte | Trustee | Present |
| | Michael Um | Trustee | Present |
| | Evangeline Allen | Trustee | Present |
| Executive Management/Medical Staff | Lillian Perez-Posadas | Hospital Administrator/CEO |  |
| | William N. Kando | Associate Administrator, Operations |  |
| | Annie Bordallo, MD | Associate Administrator, Medical Services | |
| | Joleen Aguon, MD | Associate Administrator, Clinical Services |  |
| | Don Rabanal | Assistant Administrator, Administrative Services | Present |
| | Jemmabeth Simbillo | Assistant Administrator, Nursing Services | Present |
| | Christine Tuquero | Deputy Assistant Administrator, Nursing Services | Present |
| | Yukari Hechanova | Acting, Chief Financial Officer |  |
| | Dustin Prins, DPM | Medical Staff President | Present |
| Guest(s) | Haidee Gilbert | Guam Daily Post | Present |
| | Peter Santos | Kuam | Present |
| | Tony Aguon | Personnel Services Administrator | Present |
| | Rachel Genia | | Present |
| | Theo Pangelinan | Administrative officer | Present |
| | Steve Limtiaco | Guam PDN | Present |
| | Senator Therese Terlaje | 35th Guam Legislature | Present |

GMHA Board of Trustees Meeting

ATTENDANCE SHEET

Wednesday, October 28, 2020 | 5:00 p.m. | Zoom Video Conference

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| Guest(s) | Oyao I Ngirairiki | Guam Daily Post | Present |
| | Edlyn Dalisany | Gen. Acctg. Supervisor | Following |
| | Gerry Partido | Pacific New Center | Present |
| | Sabrina Matanane | KUAM | Present |
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AGENDA

Guam Memorial Hospital Authority – Board of Trustees Meeting

October 28, 2020 | 5:00 p.m. | Zoom Video Conference

BOARD MEMBERS: Theresa Obispo, Chairperson; Melissa Waibel, Vice-chairperson; Sarah Thomas-Nededog, Secretary; Byron Evaristo, Treasurer; Sharon Davis, Trustee; Sonia Siliang, Trustee; Glynis Almonte, Trustee; Michael Um, MD, Trustee; Evangeline Allen, Trustee

| Item | Owner |
|---|----------------------------|
| I. Welcoming Call Meeting to Order and Determination of Quorum | Trustee Obispo |
| II. Review and approval minutes | All Trustees |
| A. September 30, 2020 | |
| B. October 14, 2020 | |
| III. Old Business | All Trustees |
| IV. New Business | Executive Management |
| V. Management's Report | Executive Management |
| VI. Board Subcommittee Reports | |
| A. Joint Conference & Professional Affairs | Trustees Dr. Um, Waibel |
| 1. Res. 2021-01, Relative to the Reappointment of Active Medical Staff Privileges | |
| 2. Res. 2021-02, Relative to the Reappointment of Full Allied Health Professional Staff Privileges | |
| 3. Res. 2021-03, Relative to the Appointment of Professional Provisional Allied Health Medical Staff Privileges | |
| B. Facilities, Capital Improvement Projects, & Information Technology | Trustees Davis, Evaristo |
| C. Human Resources | Trustees Waibel, Obispo |
| 1. Res. 2021-05, Relative to Abolishing the Unclassified Position of Director, Hospital Business Development & Strategic Planning | |
| 2. Human Resource Taskforce | |
| E. Quality & Safety | Trustees Almonte, Allen |
| F. Governance, Bylaws, and Strategic Planning | Trustees Nededog, Siliang |
| 1. Board Self-Evaluation Recommendations | |
| G. Finance & Audit | Trustees Evaristo, Nededog |
| 1. Res. 2021-04, Relative to Approving Forty-Eight (48) New Fees | |
| 2. \$20B Provider Relief Fund Application | |
| 3. Financial Highlights: September 2020 | |
| VII. Public Comment | |
| VIII. Adjournment | Trustee Obispo |

Regular Meeting of the
Guam Memorial Hospital Authority
Board of Trustees

Wednesday, September 30, 2020 | 5:00 p.m.
Zoom Video Conference

ATTENDANCE

Board Members

Present: Theresa Obispo, Melissa Waibel, Sarah Thomas-Neddog, Byron Evaristo Sharon Davis, Sonia Siliang, Glynis Almonte, Dr. Michael Um Evangeline Allen

Leadership

Present: Lillian Perez-Posadas, William Kando, Dr. Annie Bordallo, Don Rabanal, Jemmabeth Simbillo, Christine Tuquero, Yukari Hechanova, Rodalyn Gerardo, Dr. Dustin Prins

Absent: Dr. Joleen Aguon

Guests:

Vince Quichocho, Edlyn Dalisay, Tony Aguon, Theo Pangelinan, Paula Manzon, Cameron Dudkiewicz, Rayna Cruz, Anne Marie Rodriguez, Dong Won Lee, James Pasion, Rachel Ceria, Steve Limitaco

| ISSUE/TOPIC/DISCUSSIONS | DECISION(S)/ACTION(S) | RESPONSIBLE PARTY | REPORTING TIMEFRAME | STATUS |
|---|---|-------------------|---------------------|--|
| I. CALL MEETING TO ORDER AND DETERMINATION OF QUORUM | | | | |
| | After notices were duly issued pursuant to Title 5 GCA, Chapter 8, <i>Open Government Law</i> , Section 8107(a) and with a quorum present, Trustee Obispo called to order the regular meeting of the GMHA Board of Trustees at 5:04 p.m. on Wednesday, September 30, 2020 via Zoom Video Conferencing. | Trustee Obispo | None | None |
| II. EXECUTIVE SESSION | | | | |
| | At the written request of Hospital Administrator, Mrs. Posadas, Trustee Davis motioned, and it was seconded by Trustee Almonte, to hold an executive session to discuss matters pending litigation. The motion carried with all ayes. The Board of Trustees went into executive session at 5:05 p.m. At 5:37 p.m., the Board reconvened for regular session. Trustee Davis motioned, and it was seconded by Trustee Waibel, to approve the settlements for Catholic Social Services and the Law office of Minakshi V. Hemlani. The motion carried with all ayes. | All Board Members | None | Approved Approved |
| III. REVIEW AND APPROVAL OF MINUTES | | | | |
| A. <u>September 2, 2020</u> | Trustee Waibel motioned, and it was seconded by Trustee Davis, to approve the September 2, 2020 minutes as presented. The motion carried with all ayes. | All Board Members | None | Approved |

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| IV. OLD BUSINESS | | | | |
| | There were no old business matters for discussion. | All Board Members | None | None |
| V. NEW BUSINESS | | | | |
| A. <u>New Website Presentation</u> | <p>The new GMHA website was presented to the board by Mr. Dong Lee and Mr. James Pasion from Clara M.</p> <p>Mr. Lee informed the board that there would be a phase two expanding on the websites functionality for the HR process, Google analytics, and social media. Phase 3 will be focused on growing the website through paid advertising.</p> <p>Mr. Pasion expressed that he plans to do a WordPress Training on the changes made so that those who make edits in the future are aware.</p> <p>Mr. Rabanal explained that part of the strategy is to enable the departments to update their information to make the website current.</p> <p>The website belongs to the hospital; the content and code included and is hosted on the Hospital's server.</p> <p>Trustee Waibel suggested utilizing the "Heart" section as a place to highlight employees of the month or a patient's story to bring traffic to the website. Mrs. Posadas explained that the Hospital has a process in place to get the patient's consent.</p> <p>Trustee Dr. Um motioned, and it was seconded by Trustee Evaristo to approve the new GMHA website. The motion carried with all ayes.</p> | All Board Members | None | Approved |
| B. <u>Monthly COVID-19 Update Meeting</u> | <p>Trustees were informed that there will be a board meeting on the second Wednesday of every month to discuss COVID-19 related matters/updates.</p> <p>Trustee Almonte motioned, and it was seconded by Trustee Davis to approve to meet as a board to discuss COVID-19 related matters.</p> | All Board Members | None | Approved |

| VI. MANAGEMENT'S REPORT | | | | |
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| A. <u>COVID Census</u> | <ul style="list-style-type: none"> • 2: Fatalities on September 30, 2020 61 year old male and a 70 year old male • 30: Deaths for the month of September • 100: New positive cases for the month of September • 229: Positive cases since the Hospital started Abbott Testing • 5140: Total tests conducted since the Hospital started Abbott Testing • 58: Total employees that have tested positive Of the 58, 30 are RNs and those in isolation were cleared to return to work September 30, 2020. <p>It was noted that the Hospital continues to serve non-covid patients and maternal child health patients.</p> | Executive Managers | Updates to be provided at the next scheduled meeting. | Informational |
| B. <u>COVID Isolation Facility</u> | <p>The Hospital is in the process of getting a new chiller and the second submission of a contract is under review by the AGs Office.</p> <p>In the meantime, the facility is maintained by a rental chiller, but is not being occupied because staffing remains an issue.</p> | Executive Managers | Updates to be provided at the next scheduled meeting. | Informational |
| C. <u>Alternate Care Facility (ACF)</u> | <p>The Hospital submitted a FEMA Grant on September 8, 2020, valued at \$15M. Response is pending.</p> <p>Funds approved will be used to accommodate COVID individuals should their conditions worsen, make the facility switch ready for any given disaster, pandemic, or other emerging infectious diseases with additional medical equipment such as central monitoring capability, negative air pressure, portable x-ray, and CT Scanner room.</p> | Executive Managers | Updates to be provided at the next scheduled meeting. | Informational |
| D. <u>Legal Services</u> | <p>The Hospital is going through the process with the Office of the Attorney General and drafting the agreement for legal services.</p> | Executive Managers | Updates to be provided at the next scheduled meeting. | Informational |
| E. <u>Electronic Health Record</u> | <p>Medsphere EHR is scheduled to go live May 2021.</p> | Executive Managers | Updates to be provided at the next | Informational |

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| | Mr. Quichocho informed the board that the first configuration group completed training, radiology configuration training is ongoing, and the next configuration group training is scheduled for November. | | scheduled meeting. | |
| F. <u>Revenue Cycle Management</u> | <p>A second draft agreement is under review by MedHealth Company. If MedHealth is good with the contract, the Hospital can forward it to the AGs Office.</p> <p>It was noted that MedHealth submitted a proposal for the first RFP.</p> | Executive Managers | Updates to be provided at the next scheduled meeting. | Informational |
| G. <u>TakeCare Insurance</u> | <p>The Hospital has received \$3.2M from TakeCare Insurance; \$1.7M was a show of good faith, followed by \$1.5M made in two payments.</p> <p>The Hospital will be meeting with Ernst and Young to discuss the procedures of the claim's reconciliation process.</p> <p>Mrs. Posadas explained that TakeCare believes the Hospital owes them \$6.3M. If Ernst and Young finds that TakeCare's Claim is correct, they will be credited.</p> <p>The Hospital is accepting TakeCare insurance subscribers.</p> | Executive Managers | Updates to be provided at the next scheduled meeting. | Informational |
| H. <u>Staffing</u> | <p>Department of Defense: DOD assigned fifteen critical care nurses, one anesthesiologist, and two physicians to the Hospital beginning of September. Some will already be leaving in the next few days.</p> <p>DOD and FEMA approved the request to extend nine CCRNs and one physician until October 4, 2020, to help with a smooth and safe transition with the NuWest staff that have arrived.</p> <p>NuWest Group: The agreement with NuWest was signed on September 18, 2020.</p> <p>Thirty-nine registered nurses and three respiratory therapists from NuWest arrived on September 21, 2020, and are assigned to the Hospital for 13 weeks.</p> | Executive Managers | Updates to be provided at the next scheduled meeting. | Informational |

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| | <p>They were processed through employee health and two tested positive for COVID-19.</p> <p>Mrs. Posadas explained the Hospital is maximizing all nurses and is granting leave to those who have been continuously working since March. Also, because the NuWest nurses have arrived, GMHA staff will begin critical pathway training for the ICU.</p> <p>University of Guam: There are fourteen graduate nurses from the University of Guam; three have passed the NCLEX-RN but are functioning on a temporary, limited scope of practice.</p> <p>Department of Education: DOE sent the Hospital 17 nurses, but unfortunately, not all want to work in the hospital setting.</p> <p>Of the 17, 7 are assisting with contact tracing and 2 are working bedside in OB ward. It is unknown how long they will be with us, especially if school starts.</p> <p>Medical Solutions: The Hospital discovered in an MOA signed in 2018 that two clauses are not agreed on, exclusivity clause and automatic renewal clause. However, Medical Solutions gave the Hospital a waiver to engage with NuWest.</p> <p>The exclusivity clause means that the Hospital cannot engage with another staffing agency and an automatic renewal clause means that the contract gets renewed every year without discussion or negotiation.</p> <p>The contract can be terminated if a 90-day notice is submitted, but the Hospital would like to negotiate and remove those clauses before doing so.</p> <p>Mrs. Posadas added that some of the Hospital's nursing staff are assisting at GRMC as part of the cure approach that the governor directed at the beginning of the pandemic.</p> | | | |
| I. <u>GTA Donation</u> | GTA donated 30 tablets and 300 goodie bags of snacks, water, and other items to the Hospital. | Executive Managers | None | Informational |

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| J. <u>ROSS Dress for Less</u> | <p>GMHA Employees will have the opportunity to be the first shoppers October 3-5, 2020, 8am-9am.</p> <p>They will accept the first 100 employees for each day in order to maintain social distancing guidelines.</p> | Executive Managers | None | Informational |
| K. <u>United Airlines</u> | <p>Top Executive Sam Shinohara reached out to Surgeon Cell, Colonel Mike Cruz, and relayed that United Airlines will cover travel nurses' airfare. The details will be worked out.</p> | Executive Managers | Updates to be provided at the next scheduled meeting. | Informational |
| L. <u>FY2021 Budget Highlights</u> | <ul style="list-style-type: none"> • The legislature approved the Hospital budget subsidy of about \$28B. • The hiring of unclassified employees, such as limited-term appointments, is prohibited government-wide unless they are nurses and doctors. <p>All other hiring will be done through the competitive recruitment process.</p> <p>Mrs. Posadas informed the board that the hospital could reemploy former classified employees in education, health, and public safety.</p> <p>Mrs. Posadas informed the board that the Hospital looked into hiring nurses from the Philippines, but the immigration process is very timely, and the costs are not doable.</p> <p>The Hospital would have to meet the prevailing wage, which it currently doesn't. In addition, the Philippine embassy has asked in the past to provide housing and per diem for the term of the contract.</p> <p>Ms. Simbillo explained that the nurses who have good potential to be critical care nurses are currently in the telemetry units. They have expressed interest but choose to remain loyal to their home unit.</p> | Executive Managers | Updates to be provided at the next scheduled meeting. | Informational |

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| <p>M. COVID-19 10% Differential Pay for Category 3 Employees</p> | <p>Mrs. Posadas informed the board that the 10% differential pay may be stopped because the Hospital is running out of funds.</p> <p>The Hospital is now paying up to \$300k per pay period.</p> <p>Trustee Nededog expressed concern about the legal implications should the differential pay be terminated. Ms. Hechanova explained that the Hospital has been using the \$3M in allocated funds received from the Governor's office to cover payroll.</p> <p>She informed the board that there is a category for doctor's pay and their differential pay for \$3.5M, and the Hospital has not touched it.</p> <p>The Hospital would need to make a request with the Bureau of Statistics and Plans and the Governor's Office stating the intention to use funds for the differential pay.</p> <p>Trustee Obispo asked that the Hospital explore the option, and if it not approved, the board can meet to discuss the matter further.</p> | <p>Executive Managers</p> | <p>Updates to be provided at the next scheduled meeting.</p> | <p>Informational</p> |
| <p>VII. BOARD SUBCOMMITTEE REPORTS</p> | | | | |
| <p>A. <u>Human Resources</u></p> <p>1. Res. 2020-50, Relative to Adding Necessary Special Qualification Requirements for the Patient Courier Position</p> <p>2. Human Resources Taskforce</p> | <p>Necessary special qualification requirements will include a chauffeurs license and BLS Certification.</p> <p>It was noted that there is no change in pay, and current patient couriers will not be affected because they already have these requirements.</p> <p>Trustee Davis motioned, and it was seconded by Trustee Almonte, to approve Resolution 2020-50 as presented. The motion carried with all ayes.</p> <p>Mr. Aguon informed the board that the HR Taskforce is 89% complete with the first run through of the interim personnel rules and regulations. The goal is to review the rules, take out text that does not apply to GMH, and update the rules with the current laws that have been passed. The taskforce is also attempting to reformat the</p> | <p>Chair & Vice-chair, HR</p> | <p>None</p> <p>Updates to be provided at the next scheduled meeting.</p> | <p>Approved</p> <p>Open</p> |

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| | <p>rules to allow for the board's flexibility to change and update policies without needing to go through the rulemaking process. A working draft should be ready by December.</p> <p>Trustee Obispo expressed the need to look at the Government of Guam structure and what the Hospital can do to separate itself and create a structure comparing salaries to the national average or the industry's roles and positions separate from the government of Guam.</p> <p>Mr. Aguon explained that he read the enabling act and found that there is some language that will allow the Hospital to create its pay scales, and that it has been done in the past.</p> <p>Mrs. Posadas expressed the need to distinguish hospital nursing practice from school nurses and public health nurses because there are distinctive skills specific to hospital nursing practice.</p> | | | |
| <p>B. <u>Facilities, Capital Improvement Projects, and Information Technology</u></p> <p>1. <u>Laboratory Information System (LIS)</u></p> | <p>Mr. Vince Quichocho, Hospital IT Administrator, informed the board that the Hospital's current lab system with Cerner is ten years old and beyond its seven-year life cycle. It is still in operation, but it is no longer meaningful use three certified therefore, it needs to be upgraded.</p> <p>The Hospital's Laboratory Staff took part in a demo for the Cerner LIS and SoftLab LIS. The only concern with the SoftLab LIS is the learning curve because all staff are already trained on Cerner. Softlab is partnered with Medsphere, the Hospitals new EHR.</p> <p>Although the Hospital is already using Cerner, Trustee Evaristo expressed that Softlab would be more fitting in terms of cost.</p> <p>Mr. Quichocho explained that security tests are being done through virtual private network tunnels to ensure</p> | <p>Chair & Vice-chair, Fac, CIP, & IT</p> | <p>None</p> | <p>Approved</p> |

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| <p>2. <u>Second Amendment to Medsphere Service Agreement to cover current Interface Requirements</u></p> <p>3. <u>Capital Improvement Projects (CIPs) Update</u></p> | <p>security. In addition to having a backup and disaster recovery on the cloud system, the Hospital is looking for a local image on a server of the latest transaction for the Hospital to reflect on and continue operations should the system go down.</p> <p>The Subcommittee on October 13, 2020, approved the recommendation to propose the SoftLab LIS to the full board.</p> <p>Mr. Kando informed the board that the Hospital submitted a grant to the Guam Cancer Trust Fund for \$1M. If approved, \$360K will go towards the new LIS.</p> <p>Trustee Dr. Um motioned, and it was seconded by Trustee Evaristo to approve SoftLab LIS. The motion carried with all ayes.</p> <p>Mr. Rabanal presented the second amendment to the Medshpere Service Agreement and the interface requirements' cost breakdown.</p> <ul style="list-style-type: none"> • ePower Doc (EPD) Emergency Department Interface (\$44.5k) • Patient Monitor (\$26k) • OB TraceVue (No Additional Charge) <p>The Hospital asked to distribute the cost against the contract's life of 55 months remaining, so the proposal is for and additional \$1,281.82 per month.</p> <p>The first amendment was for the telemedicine platform. The Hospital does not see any further amendments being made because Softlab LIS is a stand-alone agreement in partnership with Medsphere.</p> <p>Trustee Waibel motioned, and it was seconded by Trustee Davis to approve the second amendment to the Medsphere Service Agreement to cover current interface requirements. The motion carried with all ayes.</p> <p>Mr. Kando reported the following:</p> | | <p>None</p> <p>None</p> | <p>Approved</p> <p>Informational</p> |
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| | <ul style="list-style-type: none"> • CT Scanners, Injectors, and other associated equipment- Purchase orders were issued and the information was submitted to DOA. • Boiler #1- Under protest by JRN. At the last OPA Hearing, Legal counsel informed all that the Hospital intends to reject the bid and have boiler #1 repaired instead. The Hospital recently repaired boiler #2. The hospital expects an OPA Disposition Determination in writing and will be working with legal counsel on it. • Communication Center Relocation Project- Project is ongoing. A new fan coil unit is pending for the space, and the Hospital will be working with GTA to transfer Telco lines. Anticipate completion by the end of October 2020, but dependent on FCU supply chain delivery. • Roof Upgrade Project- The Hospital was working with its legal counsel to finalize the RFP package to design-build. It is still in the packaging phase and should be completed by October. Notification and declaration of compliance will be sent to the AGs Office for review before it is published. • Electrical and Mechanical Upgrades- COVID-19 FEMA Funded project valued at \$700K. Project should be completed in 30 days. <p>A request was submitted to the Guam Emergency Operations Center requesting for additional electrical circuits for 22 rooms on the 3rd and 4th floor, B Wing (Care 3 and Care 4 Covid Care Units) to allow for hemodialysis and reverse osmosis.</p> <p>Additional negative pressure spaces are also being created on the 4th floor, former PICU unit, which will allow for a 3 bed space with hemodialysis and reverse osmosis capabilities and 6 rooms on the 3rd floor, Care 4.</p> | | | |
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| | <p>FEMA and the ACOE determined that they could do the job and have brought in a 125kw generator and 200 fuel tank, which will provide power to the upgrades because they already know that the main electrical panel is at risk. As a backup, they will tie into the Hospitals power because a backup is needed should the generator go down.</p> <p>They will also do a maintenance pass on the Hospitals 650kw generator, which serves the Hospital's critical areas. The contractor assigned to do the maintenance is unable to come to Guam due to the pandemic.</p> <ul style="list-style-type: none"> • Medical Supplies and Equipment List- A second list was submitted to FEMA, valued at \$2.5M for items such as critical care/ICU beds and hemodialysis machines. <p>FEMAs response was that the Hospital may have to fund the request. Mr. Kando will trim the list down and prioritize where needed.</p> | | | |
| <p>C. <u>Governance, Bylaws, and Strategic Planning</u> 1. <u>Board Self- Evaluation Recommendations</u></p> | <p>Although the Subcommittee was unable to meet, Trustee Sonia informed the board that the annual orientation and review of the 5 year strategic plan is tentatively set for October 7, 2020, at 4pm. Trustee Nededog would like legal counsel present, but the hospital does not have legal representation at this time. The Subcommittee will meet to discuss further.</p> <p>Trustee Obispo expressed that she doesn't think an October Annual Orientation will take place but would like to have something planned in November.</p> <p>She further added that she and Ms. Lil will have their first meeting with Governor Lou Leon Guerrero on October 1, 2020, and will continue meeting with her quarterly. At the first meeting, Mrs. Hechanova will be present as some matters that will be discussed are related to finance.</p> | <p>Chair & Vice-chair, GBSP</p> | <p>Updates to be provided at the next scheduled meeting.</p> | <p>Open</p> |

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| <p>2. <u>Strategic Goals</u></p> | <p>Trustee Obispo has also connected with Sen. Terlaje who is the oversight for health and informed that board they will strengthen their relationship with her office so that everyone is connected, on the same page and supports each other. Trustee Obispo plans to meet with the senator regularly.</p> <p>Trustee Obispo asked that the board work on narrowing down regularly scheduled subcommittee meetings so that the Administrative Assistant can plan and prepare accordingly.</p> <p>Trustee Obispo informed the board that in her meeting with Trustee Nededog and Trustee Sonia, she discussed that all strategic reporting could be centralized to just the Governance, Bylaws, and Strategic Planning Subcommittee. She will work with the chair and vice-chair to narrow things down and then present the best approach on the strategic plans.</p> | | | |
| <p>D. <u>Quality and Safety</u></p> | <p>Trustee Almonte reported the following from the September 23, 2020 Q&S subcommittee meeting:</p> <ul style="list-style-type: none"> • The ratification of the e-mail vote for Policy No. 6301-II-C-26, IV Medication Administration for Neonatal/Pediatric Patients, was approved. • Anesthesia Department had documentation issues with pre and post-anesthesia assessments, but there was a 100% improvement in March. • Skilled Nursing Facility-Urinary Catheter Management had a slight decline from 98% to 95% in the first quarter due to patients' transferring during the pandemic. The Head nurse monitors compliance and notifies staff if they fail to complete their assignment. They have improved in the second quarter at 100%. • Staffing issues were caused by an increase in patient admissions, employee resignations, and retirement. • ICU and Medical-Surgical Unit- | <p>Chair & Vice-chair, Q&S</p> | <p>None</p> | <p>Informational</p> |

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| | <p>Pressure injury rate is being monitored by the wound care supervisor.</p> <p>An incident occurred where the wheels on a striker were not secured, the bag moved, and the patient fell and did not get injured. GFC Transport Supervisor was instructed to isolate the gurney and repair all others that may be faulty.</p> <p>There was non-compliance with restraint documentation and face to face exams by physicians. It was noted that if there is no renewal order, the restraints are released. The units will be compiling a summary request for this issue to be brought up at the next Medicine Department Meeting.</p> <ul style="list-style-type: none"> • Chart Delinquency rate increased 6% to 12%, mostly due to issuing notices to physicians again since the start of the pandemic. • Proposed action plans to improve elopements are more frequent updates on wait time, availability of OTC pain meds at a minimal cost, and availability of immediate temporary treatments such as Band-Aids, ice packs, etc. • Discharge Planning- readmission rate was 1.4% goal is less than 6%, possibly due to fear of the pandemic. • Environment of Care- Information Technology is performing well. <p>Environmental Services continues to work hard during the pandemic.</p> <p>Employee Injury Rate is 100% because of good communication between employees.</p> <p>N95 Testing is a challenge because there are many types that employees need to be tested for.</p> <p>Fire Drills were on hold at the start of the pandemic but are being conducted once again.</p> | | | |
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| | <p>Materials management increased its staffing.</p> <p>Linens are purchased by GMHA instead of renting from the Laundry Solutions.</p> | | | |
| <p>E. <u>Finance & Audit</u></p> <p>1. Financial Update</p> | <p>Ms. Hechanova reported the following for the month of August:</p> <ul style="list-style-type: none"> • The audit has started, and many adjustments are expected in September. • Cash on 8/31 is \$8.8M compared to \$4.6M on 9/30. An increase of \$4.2 M with that we have been able to bring our payables down to \$4.6 M vs \$10.2 M at 9/30/19. • The Hospital paid off DRT. • Net patient revenue is at \$93.2M, \$6.4M less than 8/31/19. • Patient census is lower compared to last year, especially in outpatient services due to the pandemic. However, collections have been good. As of 8/31, collections are at \$88.2M compared to \$76.2 from last year. • Operating expenses are 10% higher than last year at 11.4M, mainly due to personnel costs during a pandemic. • The Hospital received \$7.8m direct funding from HHS Services, Provider Relief Fund. • Aetna has been paying so well; collections will go up in September. • The Hospital will be submitting its first claim for the COVID Uninsured Program, which is administered by HHS. The program will cover patients that are being treated or tested for COVID-19 and have no insurance. <p>Trustee Evaristo informed the board that the subcommittee will begin meeting bi-monthly to go over strategic planning.</p> | <p>Chief Financial Officer; Chair & Vice-chair, F&A</p> | <p>None</p> | <p>Informational</p> |
| VIII. PUBLIC COMMENT | | | | |
| | <p>There were no public comments made.</p> | <p>None</p> | <p>None</p> | <p>None</p> |

IX. ADJOURNMENT

There being no further business matters for discussion, Trustee Obispo declared the meeting adjourned at 8:14 p.m., motioned by Trustee Waibel and seconded by Trustee Davis. The motion carried with all ayes.

All Board members

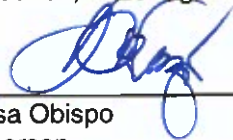
None

Approved

Transcribed by: 
Justine A. Camacho
Administrative Assistant

Submitted by: 
Sarah Thomas-Nededog
Secretary

CERTIFICATION OF APPROVAL OF MINUTES: The minutes of the September 30, 2020 regular session meeting were accepted and approved by the GMHA Board of Trustees on this 28th day of October 2020.

Certified by: 
Theresa Obispo
Chairperson

**Regular Meeting of the
 Guam Memorial Hospital Authority
 Board of Trustees**
 Wednesday, October 14, 2020 | 5:00 p.m.
 Zoom Video Conference

ATTENDANCE

Board Members

Present: Theresa Obispo, Melissa Waibel, Sarah Thomas-Nededog, Byron Evaristo, Sonia Siliang, Glynis Almonte, Dr. Michael Um, Evangeline Allen

Absent: Sharon Davis

Leadership

Present: Lillian Perez-Posadas, William Kando, Don Rabanal, Jemmabeth Simbillo, Christine Tuquero, Yukari Hechanova, Rodalyn Gerardo,

Absent: Dr. Joleen Aguon, Dr. Annie Bordallo, Dr. Dustin Prins

Guests:

Peter Santos (KUAM), Jojo Santo Tomas (GuamPDN), Dong Choe (DOI,OIA)

| ISSUE/TOPIC/DISCUSSIONS | DECISION(S)/ACTION(S) | RESPONSIBLE PARTY | REPORTING TIMEFRAME | STATUS |
|---|--|----------------------|--|---------------|
| I. CALL MEETING TO ORDER AND DETERMINATION OF QUORUM | | | | |
| | After notices were duly issued pursuant to Title 5 GCA, Chapter 8, <i>Open Government Law</i> , Section 8107(a) and with a quorum present, Trustee Obispo called to order the regular meeting of the GMHA Board of Trustees at 5:02 p.m. on Wednesday, October 14, 2020 via Zoom Video Conferencing. | Trustee Obispo | None | None |
| II. COVID-19 UPDATES | | | | |
| A. <u>COVID Census</u> | <p>57: COVID Positive Patients as of October 14, 2020 (Total includes those at the CIF) Of the 57 patients, 12 are considered ICU level of care, and of the 12, 4 are ventilator support.</p> <p>Mrs. Posadas informed the board that a couple of days ago, the hospital saw its highest COVID census, 62.</p> <p>She also reported that Dr. Aguon launched a proning team to put patients in the prone position every two hours so that their lungs get the oxygen they need. Doing so will lessen their chances of being put on a ventilator.</p> | Executive Management | Updates will be presented at the next scheduled meeting. | Informational |
| B. <u>COVID Isolation Facility (CIF)</u> | <p>The CIF was opened on October 9, 2020.</p> <p>13 COVID positive patients were moved to the CIF, but some have already been discharged home or have gone to an isolation facility.</p> <p>6: Census as of October 14, 2020</p> <p>Doctors continue to evaluate patients to determine which ones can be moved to the CIF.</p> | Executive Management | Updates will be presented at the next scheduled meeting. | Informational |

| | | | | |
|-----------------------------------|--|-----------------------------|---|----------------------|
| <p>C. <u>COVID Care Units</u></p> | <p>EMERGENCY ROOM It has two isolation rooms that can be used when individuals test positive and has negative pressure and hemodialysis capabilities.</p> <p>CARE 1 (Old Urgent Care Clinic) It has a six bed capacity, which includes the Ebola room that can be used for multiple uses.</p> <p>CARE 2 (Former Special Services, 2nd Floor) It has a 4 ICU bed capacity and is fully occupied as of October 14, 2020.</p> <p>CARE 3 (Former Pediatrics/PICU Unit, 4th Floor) Has a 20 bed capacity for covid patients who do not need to be monitored and are on low flow oxygen.</p> <p>The PICU's bay area can accommodate 3-4 pediatric patients and is set up with central cardiac monitoring for patients that require ICU level of care.</p> <p>CARE 4 (Medical Telemetry Unit, 3rd Floor) It has a 24 bed capacity with central monitoring and 6 bed capacity on the cliffside that can accommodate progressive care unit patients that require care from Telemetry and not so much ICU level. The Army Corps of Engineers is almost done with the electrical and mechanical upgrades for Care 3 and 4.</p> <p>CARE 5 (Former non-covid ICU, 2nd Floor) It has a 14 bed ICU/CCU capacity and was converted to a COVID ICU. 2 of the 14 rooms are being used for donning/doffing and supplies. Of the 12 beds that are available, two are reserved for labor and delivery patients.</p> <p>CARE 6 (Medical Surgical Unit) May open if the COVID census continues to rise. The unit has a 30 bed capacity with hemodialysis capability. The Hospital will need to find a place for non-covid medical-surgical patients if the COVID census increases.</p> | <p>Executive Management</p> | <p>Updates will be presented at the next scheduled meeting.</p> | <p>Informational</p> |
|-----------------------------------|--|-----------------------------|---|----------------------|

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|--|--|----------------------|--|---------------|
| | <p>Pediatric and PICU patients will be moved to the rehabilitation department on the 1st Floor.</p> <p>The Rehabilitation department will be moved to the upper level of CIF in Barrigada. The ground floor of the CIF is for COVID patients.</p> | | | |
| D. Hemodialysis | The South Finagayan Clinic is providing outpatient hemodialysis services specifically for those who are COVID positive. | Executive Management | None | Informational |
| E. Alternate Care Facility Application | <p>The Hospital submitted an application to FEMA for \$15M on September 8, 2020. A response is pending.</p> <p>Mrs. Posadas informed the board that FEMA has been pleased and satisfied with the plan, which will retrofit the facility so that if a patient's condition worsens, they don't need to be transported to the Hospital.</p> | Executive Management | Updates will be presented at the next scheduled meeting. | Informational |
| F. Staffing | <p>Medical Solutions The Hospital has been utilizing services from Medical Solutions since 2018. The Company is paid \$75 per hour per nurse. There are currently 12 RNs from Medical Solutions.</p> <p>NuWest Group NuWest deployed 41 nurses to the Hospital for 13 weeks; 19 ICU, 8 hemodialysis, 9 telemetry, and 5 ER nurses.</p> <p>FEMA will help pay 75% of the cost, and the Hospital may use Cares Act Funds to pay for the remaining 25%.</p> <p>The Hospital has requested additional ICU nurses because the number of positive cases is rising.</p> | Executive Management | Updates will be presented at the next scheduled meeting. | Informational |
| G. ER Staging Area | The Hospital is working to replace the canopy at the ER staging area with a container for the safety of security staff during the rainy/typhoon season. | Executive Management | Updates will be presented at the next scheduled meeting. | Informational |
| H. COVID Isolation Facility | The Surgeon Cell and Physicians Advisory Group has requested for the CIF to be used for non-covid medical surgical patients. | Executive Management | Updates will be presented at the next scheduled meeting. | Informational |

| | | | | |
|---|---|----------------------|--|---------------|
| | <p>The plan was to use the CIF for COVID patients only, but it may be used for covid and non-covid patients if the census continues to rise. The CIF has a 54 bed capacity. Additional staff will be needed.</p> | | | |
| I. Department of Education (DOE) Nurses | <p>Mrs. Posadas reported that the Governor issued an executive order stating that all 45 DOE nurses will fall under the authority of the Department of Public Health and Social Services (DPHSS).</p> <p>Of the 45 nurses, 32 have been assigned to DPHSS. Ten nurses may be assigned to the Hospital, but some still do not want to work with COVID patients or be in the hospital setting. The Hospital will need to negotiate and persuade them to assist where needed.</p> <p>Trustee Nededog inquired if the Hospital has surveyed the nurses and asked them if anything can be done to increase their comfort level.</p> <p>Mrs. Posadas explained that they would qualify for differential pay if they work in the ICU or ER.</p> <p>Ms. Simbillo informed the board that the nurses were told they would go through the same orientation and training that a brand new nurse would go through.</p> <p>They were also told they would not be assigned to COVID units, but they need to be aware that there is a possibility that a patient can end up with symptoms and test positive.</p> | Executive Management | Updates will be presented at the next scheduled meeting. | Informational |
| J. Rapid Engagement Team | <p>The Governor has deployed a Rapid Engagement Team to go door to door to test the Northern community. If individuals test positive, they are taken to a quarantine facility.</p> | Executive Management | None | Informational |
| K. \$20B Provider Relief Fund | <p>Ms. Hechanova, Chief Financial Officer, will find out more about the \$20B Provider Relief Fund so that the Hospital can apply for additional funding.</p> | Executive Management | Updates to be provided at the next scheduled meeting. | Informational |

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|--|--|----------------------|---|---------------|
| L. Visitation | Visitation remains suspended except for pediatric patients, patients that are confused, high risk for falls or have dementia. They are allowed one family member. A designated priest is available to perform end of life spiritual services. | Executive Management | Updates to be provided at the next scheduled meeting. | Informational |
| M. 10% COVID Differential Pay for Category 3 Employees | Non-exempt employees continue to receive the 10% COVID Differential Pay. | Executive Management | Updates to be provided at the next scheduled meeting. | Informational |
| N. Public Information Officer (PIO) | The Hospital is looking into hiring a PIO to handle all media inquiries. According to Mrs. Posadas, the position is not budgeted for, and the Hospital will need to find a vacant position to pull funds from. | Executive Management | Updates to be provided at the next scheduled meeting. | Informational |
| | <p>Other discussions:</p> <ul style="list-style-type: none"> • Dr. Um asked if there are any plans to boost translating services or ways to help augment treatment and support for the different populations coming through the Hospital. <p>Mrs. Posadas informed the board that one nurse assists when needed, and the Hospital is looking for assistance from the courts. Court translators can start by learning medical terminology online.</p> <ul style="list-style-type: none"> • Dr. Um inquired about the Hospital's challenges, and if the Hospital had more funding, can the challenges be met. <p>Mrs. Posadas explained that the Hospital recognizes it needs more respiratory therapists, nurses aides, cardiac monitoring technicians, and ER technicians to assist in all units.</p> <p>Also, the Hospital is still using some old and outdated equipment. A list of medical equipment and computer equipment was submitted to the Office of Civil Defense. Computer equipment is</p> | | | |

| | | | | |
|--|--|--|--|--|
| | <p>needed to assist with virtual care, telehealth, and telemedicine.</p> <p>Mr. Kando informed the board that the Hospital had a teleconference with Health and Human Services (HHS) to discuss the various options available that other hospitals are practicing relative to virtual care.</p> <p>He further added that FEMA and HHS reviewed the list and asked if the Hospital would be interested in hemodialysis and reverse osmosis machines from the strategic national stockpile. Specifications were received, and the Hospital will let them know if it can be used or not.</p> <ul style="list-style-type: none"> • Trustee Almonte informed the board that she encourages her nursing students to assist at the Hospital, but unfortunately, some are still afraid to work in the hospital setting because they have children or elderly in their family. • Mrs. Posadas explained that when patients don't have insurance, caseworkers help them apply for Medicaid or MIP. <p>Ms. Hechanova informed the board that there is also an uninsured funding source from the federal government for those being tested or treated for COVID-19. The Hospital is ready to submit its first claim.</p> <ul style="list-style-type: none"> • Individuals interested in becoming a nurse's aide should visit the Hospital website to access the employment application. • Mrs. Posadas informed the board that the Hospital is accepting donations from the community and the staff appreciate it very much. | | | |
|--|--|--|--|--|

| | | | | |
|--------------------------|--|-------------------|------|----------|
| | In addition, DFS has invited GMHA employees to shop from 10am-11am on Saturday, October 17, 2020. | | | |
| | <ul style="list-style-type: none"> Mrs. posadas explained that the Hospital can find ways for volunteers to be of assistance. | | | |
| V. PUBLIC COMMENT | | | | |
| | There were no public comments made. | None | None | None |
| VI. ADJOURNMENT | | | | |
| | There being no further business matters for discussion, Trustee Obispo declared the meeting adjourned at 6:16 p.m., motioned by Trustee Nededog and seconded by Trustee Almonte. The motion carried with all ayes. | All Board members | None | Approved |

Transcribed by: 
 Justine A. Camacho
 Administrative Assistant

Submitted by: 
 Sarah Thomas-Nededog
 Secretary

CERTIFICATION OF APPROVAL OF MINUTES: The minutes of the October 14, 2020 regular session meeting were accepted and approved by the GMHA Board of Trustees on this 28th day of October 2020.

Certified by: 
 Theresa Obispo
 Chairperson



Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guåhan



850 GOV. CARLOS G. CAMACHO ROAD
OKA, TAMUNING, GUAM 96913
TEL: (671) 647-2409 OR 647-2171
FAX: (671) 646-9215
BOARD OF TRUSTEES
Official Resolution No. 2021-01

“RELATIVE TO THE REAPPOINTMENT OF ACTIVE MEDICAL STAFF PRIVILEGES”

| <u>Practitioner</u> | <u>Department</u> | <u>Specialty</u> | <u>Expiration Date</u> |
|------------------------------|-------------------|------------------|------------------------|
| Glenn Cunningham, MD. | Surgery | Orthopaedic | September 30, 2022 |
| Andrew Kim, MD. | Surgery | Orthopaedic | September 30, 2022 |
| Alexandra Leon Guerrero, MD. | Surgery | General Surgery | September 30, 2022 |
| Reynald Lim, MD. | Anesthesia | Anesthesia | September 30, 2022 |
| Esther Park-Hwang, MD. | Ob/Gyn | Ob/Gyn | September 30, 2022 |
| Jin Jyung, MD. | Ob/Gyn | Ob/Gyn | September 30, 2022 |

WHEREAS, the above listed practitioners met the basic requirements for Active Medical Staff Membership as determined by the appropriate Medical Staff Departments and Committees pursuant to the GMHA Medical Staff Bylaws, Article IV, Section 4.2; and

WHEREAS, the Medical Executive Committee on September 23, 2020 and the Joint Conference and Professional Affairs Committee on October 7, 2020 recommended approval of Active Medical Staff Membership reappointment for the above listed practitioners; and

WHEREAS, all reappointments to Active Medical Staff Membership require Board approval; now, therefore be it

RESOLVED, that the Board of Trustees approves this recommendation to reappoint the above named practitioners to Active Medical Staff as recommended; and, be it further

RESOLVED, that the Board of Trustees directs the Hospital Administrator to duly notify the practitioners listed above and all Hospital and Medical Departments of these reappointments; and be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 28th DAY OF OCTOBER 2020.

Certified by:

Theresa Obispo
Chairperson, Board of Trustees

Attested by:

Sarah Thomas-Nededog
Secretary, Board of Trustees



Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guåhan



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BOARD OF TRUSTEES
Official Resolution No. 2021-02

**“RELATIVE TO THE REAPPOINTMENT OF FULL ALLIED HEALTH PROFESSIONAL
STAFF PRIVILEGES”**

| <u>Practitioner</u> | <u>Department</u> | <u>Specialty</u> | <u>Expiration Date</u> |
|------------------------|-------------------|-------------------------|------------------------|
| Christina Anciano, CNM | Ob/Gyn | Certified Nurse Midwife | September 30, 2022 |

WHEREAS, the above listed practitioners met the basic requirements for Allied Health Professional Staff Membership as determined by the appropriate Medical Staff Departments and Committees pursuant to the GMHA Medical Staff Bylaws, Article VII, Section 7.2; and

WHEREAS, the Medical Executive Committee on September 23, 2020 and the Joint Conference and Professional Affairs Committee on October 7, 2020 recommended approval of Full Allied Health Staff Membership appointment for the above listed practitioner; and


WHEREAS, all reappointments to Full Allied Health Professional Staff Membership require Board approval; now, therefore be it

RESOLVED, that the Board of Trustees approves this recommendation to reappoint the above named practitioners to Full Allied Health Professional Staff as recommended; and, be it further

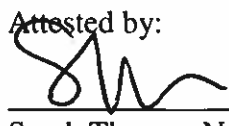
RESOLVED, that the Board of Trustees directs the Hospital Administrator to duly notify the practitioners listed above and all Hospital and Medical Departments of these reappointments; and be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 28th DAY OF OCTOBER 2020.

Certified by: 

Theresa Obispo
Chairperson

Attested by: 

Sarah Thomas-Nededog
Secretary



Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guåhan



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BOARD OF TRUSTEES Official Resolution No. 2021-03

“RELATIVE TO THE APPOINTMENT OF PROFESSIONAL PROVISIONAL ALLIED HEALTH MEDICAL STAFF PRIVILEGES”

| <u>Practitioner</u> | <u>Department</u> | <u>Specialty</u> | <u>Expiration Date</u> |
|---------------------|-------------------|--|------------------------|
| Page Kimball, CRNA | Anesthesia | Certified Registered <i>Nurse Anesthetist</i> | September 30, 2021 |

WHEREAS, the above listed practitioners met the basic requirements for Provisional Medical Staff Membership as determined by the appropriate Medical Staff Departments and Committees pursuant to the GMHA Medical Staff Bylaws, Article VII, Section 7.7.; and

WHEREAS, the Medical Executive Committee on September 23, 2020 and the Joint Conference and Professional Affairs Committee on October 7, 2020 recommended approval of Provisional Medical Staff Membership appointment for the above listed practitioner; and

WHEREAS, all appointments to Provisional Allied Health Medical Staff Membership require Board approval; now, therefore be it

RESOLVED, that the Board of Trustees approves this recommendation to appoint the above named practitioners to Provisional Medical Staff as recommended; and, be it further

RESOLVED, that the Board of Trustees directs the Hospital Administrator to duly notify the practitioners listed above and all Hospital and Medical Departments of these appointments; and be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 28th DAY OF OCTOBER 2020.

Certified by:

Theresa Obispo
Chairperson

Attested by:

Sarah Thomas-Nededog
Secretary



Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guåhan



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BOARD OF TRUSTEES
Official Resolution No. 2021-05

“RELATIVE TO ABOLISHING THE UNCLASSIFIED POSITION OF DIRECTOR, HOSPITAL BUSINESS DEVELOPMENT & STRATEGIC PLANNING”

WHEREAS, on June 1, 2017 the Board of Trustees, chaired by Eloy S. Lizama, established in the unclassified service the position of Director, Hospital Business Development & Strategic Planning; and

WHEREAS, on October 13, 2020 the Hospital Administrator/CEO placed under New Business, on the Human Resources Subcommittee Agenda, a request to abolish the unclassified position of Director, Hospital Business Development & Strategic Planning; and

WHEREAS, the position is hospital specific and that there is no impact on any other agency outside the Authority; and

WHEREAS, the Human Resources Subcommittee on October 13, 2020 recommended approval to abolish the unclassified position of Director, Hospital Business Development & Strategic Planning since the position outlived its purpose; now, therefore be it

RESOLVED, that the GMHA Board of Trustees accepts the Human Resources Subcommittee’s recommendation and approves the abolishment of the position; and, be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 28th DAY OF OCTOBER 2020.

Certified by:

Theresa Obispo
Chairperson

Attested by:

Sarah Thomas-Nededog
Secretary



Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guåhan



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BOARD OF TRUSTEES Official Resolution No. 2021-04

“RELATIVE TO APPROVING FORTY EIGHT (48) NEW FEES”

WHEREAS, Public Law 26-66, places the rate making authority of the Guam Memorial Hospital Authority under the GMHA Board of Trustees; and

WHEREAS, the GMHA Board of Trustees has reviewed the Public Law 26-66; and

WHEREAS, a Public Hearing was held on September 25, 2020 and oral comments and written testimony have been solicited regarding the Forty-Eight (48) new fees comprised of the following Hospital departments: Radiology, Pharmacy, Operating Room, Laboratory and Special Services; and

WHEREAS, the GMHA Board of Trustees has reviewed the list of new fees and the updated professional fees and found the same to be in order; now therefore be it,

RESOLVED, that the GMHA Board of Trustees directs the Hospital Administrator/CEO to continue to proceed with the adjudication process of these 48 new fee items, and be it further

RESOLVED, that the Chairperson certifies and the Secretary attests to the adoption of this resolution.

DULY AND REGULARLY ADOPTED ON THIS 28th DAY OF OCTOBER 2020.

Certified By:

Theresa Obispo
Chairperson

Attested By:

Sarah Thomas-Nededog
Secretary

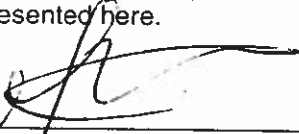
GUAM MEMORIAL HOSPITAL AUTHORITY
SUMMARY OF NEW FEE ITEMS/SERVICES
for Submission to the 35th Guam Legislature
Public Hearing on September 25, 2020

| NO | CHARGE CODE | DESCRIPTION | FEE MODEL RATE | DEPARTMENT |
|----|-------------|--------------------------------|----------------|----------------|
| 1 | 2036572 | INSERT PICC W/IMAGE <5YRS | \$ 630.51 | RADIOLOGY |
| 2 | 2100605 | TRAY BONE MARROW BX 11GA 4" | \$ 638.67 | RADIOLOGY |
| 3 | 2100781 | CAUTERIZING PEN STERILE | \$ 53.48 | RADIOLOGY |
| 4 | 2100785 | CATH MTCROSS 3MMX80MM 90CM | \$ 687.45 | RADIOLOGY |
| 5 | 2100786 | CATH MTCROSS 5MMX60MM 135CM | \$ 687.45 | RADIOLOGY |
| 6 | 2101116 | CATHETER 3-LUM MHKR 16CM 12.5F | \$ 560.60 | RADIOLOGY |
| 7 | 2101124 | CATHETER 3-LUM MHKR 24CM 12.5F | \$ 560.60 | RADIOLOGY |
| 8 | 2101240 | CATH BLIARY SKTR 40CM 12F .038 | \$ 80.14 | RADIOLOGY |
| 9 | 2101316 | TRAY CATH 3-LUM MKR 16CM 12.5F | \$ 710.34 | RADIOLOGY |
| 10 | 2101324 | TRAY CATH 3-LUM MKR 24CM 12.5F | \$ 710.34 | RADIOLOGY |
| 11 | 2101509 | GUIDEWIRE FATHOM-16 180CM .016 | \$ 951.95 | RADIOLOGY |
| 12 | 2103212 | SET INTRO CHKFLO 30CM 5FR .038 | \$ 402.33 | RADIOLOGY |
| 13 | 2104100 | CATH BLIARY SKTR 40CM 10F .038 | \$ 80.14 | RADIOLOGY |
| 14 | 2104275 | STENT TIPS VIATORR 8-10MMX4CM | \$ 6,185.60 | RADIOLOGY |
| 15 | 2106275 | STENT TIPS VIATORR 8-10MMX6CM | \$ 6,185.60 | RADIOLOGY |
| 16 | 2107275 | STENT TIPS VIATORR 8-10MMX7CM | \$ 6,185.60 | RADIOLOGY |
| 17 | 2108040 | CATH BILIARY SKTR 40CM 8F .038 | \$ 80.14 | RADIOLOGY |
| 18 | 2108246 | SET INTRO CHKFLO 13CM 7FR .038 | \$ 402.33 | RADIOLOGY |
| 19 | 2193040 | CATH OPTA PRO 3MMX40MM 80CM 5F | \$ 718.10 | RADIOLOGY |
| 20 | 2194080 | CATH OPTA PRO 4MMX80MM 80CM 5F | \$ 718.10 | RADIOLOGY |
| 21 | 2195040 | CATH OPTA PRO 5MMX40MM 80CM 5F | \$ 718.10 | RADIOLOGY |
| 22 | 2195080 | CATH OPTA PRO 5MMX80MM 80CM 5F | \$ 718.10 | RADIOLOGY |
| 23 | 2196040 | CATH OPTA PRO 6MMX40MM 80CM 5F | \$ 718.10 | RADIOLOGY |
| 24 | 4230000 | HEPARIN LOCK 500U/5ML SYRINGE | \$ 2.81 | PHARMACY |
| 25 | 4233470 | REMDESIVIR 100MG INJ | \$ 821.00 | PHARMACY |
| 26 | 6886769 | RAPID COVID-2 SEROLOGICAL TEST | \$ 102.01 | LABORATORY |
| 27 | 7001315 | FEMORAL STEM CEMENTED SZ-7 | \$ 2,800.00 | OPERATING ROOM |
| 28 | 7001570 | FEMORAL STEM CEMENTED SZ-4 | \$ 2,800.00 | OPERATING ROOM |
| 29 | 7001737 | LIGASURE MARYLAND JAW 37CM | \$ 1,170.83 | OPERATING ROOM |
| 30 | 7001948 | STEM CEMENTRALIZER 8.5CM | \$ 215.06 | OPERATING ROOM |
| 31 | 7003099 | FEMORAL STEM CEMENTED SZ-3 | \$ 2,800.00 | OPERATING ROOM |
| 32 | 7003114 | FEMORAL STEM CEMENTED SZ-5 | \$ 2,800.00 | OPERATING ROOM |
| 33 | 7003179 | FEMORAL STEM CEMENTED SZ-8 | \$ 2,800.00 | OPERATING ROOM |
| 34 | 7003700 | STEM CEMENTRALIZER 15CM | \$ 215.06 | OPERATING ROOM |
| 35 | 7003762 | STEM CEMENTRALIZER 13CM | \$ 215.06 | OPERATING ROOM |
| 36 | 7006200 | STEM CEMENTRALIZER 11CM | \$ 215.06 | OPERATING ROOM |
| 37 | 7006360 | STEM CEMENTRALIZER 14CM | \$ 215.06 | OPERATING ROOM |
| 38 | 7006380 | STEM CEMENTRALIZER 10.5CM | \$ 215.06 | OPERATING ROOM |

| | | | | |
|----|---------|--------------------------------|-------------|------------------|
| 39 | 7007621 | STEM CEMENTRALIZER 12CM | \$ 215.06 | OPERATING ROOM |
| 40 | 7020519 | SUTURE ETHBND GRN 2-0 CT-2 30" | \$ 20.03 | OPERATING ROOM |
| 41 | 7021415 | CURETTE UVAC STRAIGHT 11MM | \$ 80.74 | OPERATING ROOM |
| 42 | 7021416 | CURETTE UVAC STRAIGHT 12MM | \$ 80.74 | OPERATING ROOM |
| 43 | 7022130 | FEMORAL STEM CEMENTED SZ-6 | \$ 2,800.00 | OPERATING ROOM |
| 44 | 7030380 | SUTURE V-LOC 180 18 P-12 3-0 | \$ 184.95 | OPERATING ROOM |
| 45 | 7040380 | SUTURE V-LOC 180 GS-21 12" | \$ 160.92 | OPERATING ROOM |
| 46 | 7074207 | STEM CEMENTRALIZER 9.25CM | \$ 215.06 | OPERATING ROOM |
| 47 | 7080247 | STEM CEMENTRALIZER 10CM | \$ 215.06 | OPERATING ROOM |
| 48 | 9302489 | BALLOON SPRINTER 2.75MMX9MM | \$ 1,564.28 | SPECIAL SERVICES |

***** LAST ITEM *****

I certify that this listing of items comprises all fees required by law for submission at this time to be complete as presented here.



Frumen A. Patacsil
Hospital Quality Improvement Specialist

9/14/20

Date

1st Endorsement of Concurrence:

I concur and further certify that this listing of items are exempted under Section 9301(i) to Article 3, Chapter 9, Division 1 of Title 5 of the Guam Code Annotated and in compliance with Title 10 GCA Part 2 Division 4 Chapter 80 §80109



Yukari Hechanova
Chief Financial Officer, Acting

9/14/2020

Date

**Guam Memorial Hospital Authority
Financial Highlights – September 2020**

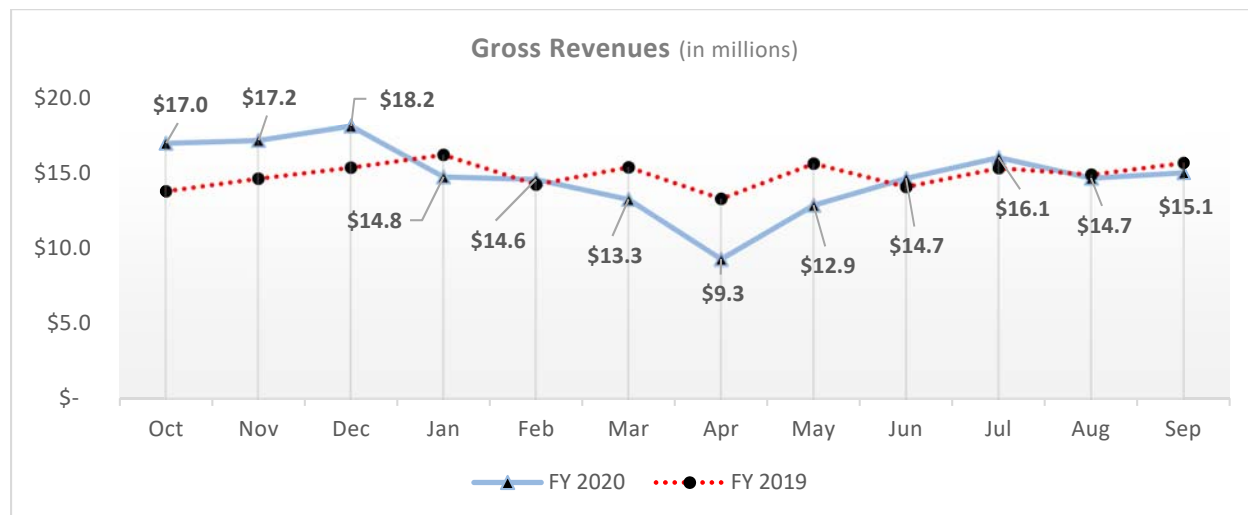
| | 09/30/2020 | 09/30/2019 | Inc (Dec) | % |
|-------------|-------------------|-------------------|------------------|----------|
| Cash | \$12,109,798 | \$4,651,190 | \$7,458,608 | 160% |

Net increase of \$7.5M due to:

- Receipt of CARES Act Relief funds totaling \$7.7M in April and May 2020.
- Receipt of CARES Act funds through GovGuam/BBMR amounting to \$2.4M in September 2020 representing reimbursement for employee differential pays as of 08/01/2020 PPPE.
- Increased collection of patient revenues by \$17M, from \$82.3M in FY 2019 to \$99.3M in FY 2020. This was mainly due to 3Ms.
- Medicare advance payment of \$4.5M (with corresponding payable account). Repayment will begin April 21, 2021.
- Because of better cash flows, we are able to significantly reduce payables to vendors. Outstanding trade payables amounted to \$5.2M as of 09/30/2020 versus \$10.2M as of 09/30/2019. We also paid in full \$5.3M outstanding withholding tax payable to Dept. of Revenue & Taxation. Long-outstanding accounts of over 90 days were only 10% of payable balance as of 09/30/2020 compared to 61% as of 09/30/19 (inclusive of DRT). Most significant payable >90 days is \$251K for AMManabat for the relocation of Communications Center.

| | 09/30/2020 (YTD) | 09/30/2019 (YTD) | Inc (Dec) | % |
|-----------------------------|-------------------------|-------------------------|------------------|----------|
| Net Patient Revenues | \$100,347,077 | \$99,087,743 | \$1,259,334 | 1% |

- YTD net patient revenues of \$100.3M as of 09/30/2020 was 3.5% less than \$104M budgeted. However, it was \$1.3M higher (or 1%) than prior year's audited amount. FY 2020 contractual allowance is still subject to year-end adjustments, which usually affects reported patient revenues.
- Gross patient revenues amounted to \$177.7M as of 09/30/2020 and \$163.2M as of 09/30/2019. Movements during FY 2020 and 2019 follow:



Billings & Collections:

| | 09/30/2020 (YTD) | | 09/30/2019 (YTD) | | Inc (Dec) |
|---------------------------|-------------------------|-------|-------------------------|-------|------------------|
| Gross Revenues | \$177,714,513 | | \$178,865,948 | | (\$1,151,435) |
| Collections | 99,340,989 | | 82,291,662 | | 17,049,327 |
| Collection % | 56% | | 46% | | |
| Breakdown of collections: | | | | | |
| Medicare | 18,875,372 | } 55% | 11,992,585 | } 42% | 21,521,061 |
| Medicaid | 26,119,940 | | 17,579,614 | | |
| MIP | 9,973,728 | | 3,875,780 | | |
| Third Party Payers | 36,461,334 | 37% | 34,476,573 | 41% | 1,984,761 |
| Selfpays | 7,910,615 | 8% | 14,367,111 | 17% | (6,456,496) |
| Total | <u>\$99,340,989</u> | | <u>\$82,291,663</u> | | |

- September 2020 collections was \$5M higher than September 2019, mainly from third-party payers (TakeCare paid \$1.8M more).

| | 09/30/2020 (YTD) | 09/30/2019 (YTD) | Inc (Dec) | % |
|---------------------------|-------------------------|-------------------------|------------------|----------|
| Operating expenses | \$138,549,018 | \$130,818,008 | \$7,731,010 | 6% |

Increase of \$7.7M for the year mainly due to:

- Personnel costs grew by \$4.2M (from \$79.0M in FY 2019 to \$83.2M in FY 2020). Headcount was 1,152 as of September 2019 and 1,252 as of September 2020. Prior year amount of \$130.8M represents audited figure, which reflects pension and OPEB adjustments. Current year personnel cost includes \$3.6M in COVID-19 differential pays.
- Current year operating expenses includes \$1.8M in COVID contract physicians' pay (including differential pay) and \$1.6M to purchase of protective personal equipment, services, minor equipment, and supplies in response to COVID-19.

COVID-19 Funds and Expenses:

| | Allocated Funds | Usage/Application as of 09/30/2020 | Balance as of 09/30/2020 | |
|---------------------------|------------------------|---|---------------------------------|---|
| HHS Provider Relief Funds | \$7,777,905 | (\$1,783,957) | \$5,993,948 | A |
| GovGuam CARES Act – 1 | 3,514,658 | (1,628,005) | 1,886,653 | B |
| GovGuam CARES Act – 2 | 319,410 | - | 319,410 | C |
| GovGuam CARES Act – 3 | 3,087,714 | (3,087,714) | - | D |
| GovGuam CARES Act – 4 | 5,000,000 | - | 5,000,000 | E |
| Total | <u>\$19,699,687</u> | <u>(\$6,749,676)</u> | <u>\$13,200,011</u> | |

- A- Reserved for current requisitions for COVID related supplies, services, equipment, NuWest nurses, differential pay.
- B- Reserved for COVID doctors pay, differential pay, and critical equipment.
- C- Reserved to purchase new ICU beds.
- D- Received \$2.4M for COVID differential pay; remaining \$685k pending drawdown.
- E- Reserved for CIP – negative pressure rooms and central monitoring systems.

Status of GovGuam Appropriations:

| | Total FY 2020 Appropriation | Received as of 09/30/2020 | Balance |
|---------------------------|--|--------------------------------------|--------------------|
| Pharmaceutical Fund | \$19,491,692 | \$17,867,322 | \$1,624,370 |
| General Fund (Operations) | 6,803,665 | 6,803,665 | - |
| Healthy Futures Fund | 1,729,597 | 1,729,597 | - |
| Total | \$28,024,954 | \$24,209,309 | \$1,624,370 |

- As of 10/15/20, we are yet to receive remaining \$1.6M for Pharmaceutical Fund from DOA.
- GMH received the following from the General Appropriations Act of 2021 (PL 35-99):

| | FY 2021 Appropriations |
|--|-------------------------------|
| Pharmaceutical Fund | \$18,844,806 |
| General Fund (Operations) | 8,208,795 |
| Healthy Futures Fund | 1,729,597 |
| Subtotal | 28,783,198 |
| Carryover Appropriation – Capital Improvement Fund | \$10,000,000 |
| Total | \$38,783,198 |

Insurance Companies Updates:

- TakeCare reconciliation will start as soon as we go over the procedures with EY and TakeCare. TakeCare paid \$3.2M in September as good faith payment for claims subject to the EY reconciliation.

GUAM MEMORIAL HOSPITAL AUTHORITY
 Statements of Net Position
 September 30, 2020 and September 30, 2019

| | Unaudited September 30, 2020 | Audited September 30, 2019 | Change | % +/- |
|--|---------------------------------|-------------------------------|--------------------|---------------|
| ASSETS | | | | |
| Current assets: | | | | |
| Cash | \$ 12,109,798 | 4,651,190 | 7,458,608 | 160.4% |
| Patient accounts receivable, net | 39,792,533 | 42,076,782 | (2,284,249) | -5.4% |
| Due from the Government of Guam | 2,565,751 | 4,691,811 | (2,126,060) | -45.3% |
| Other receivables | 62,200 | 112,942 | (50,742) | -44.9% |
| Inventory, net | 3,564,510 | 2,989,973 | 574,537 | 19.2% |
| Prepaid expenses | - | - | - | |
| Total current assets | <u>58,094,792</u> | <u>54,522,698</u> | <u>3,572,094</u> | <u>6.6%</u> |
| Capital assets: | | | | |
| Depreciable assets, net | 26,280,649 | 28,384,353 | (2,103,704) | -7.4% |
| Construction in progress | 1,295,008 | 1,227,869 | 67,139 | 5.5% |
| Total noncurrent assets | <u>27,575,657</u> | <u>29,612,222</u> | <u>(2,036,565)</u> | <u>-6.9%</u> |
| Total assets | <u>85,670,449</u> | <u>84,134,920</u> | <u>1,535,529</u> | <u>1.8%</u> |
| Deferred outflows of resources: | | | | |
| Pension | 15,984,072 | 13,473,096 | 2,510,976 | 18.6% |
| OPEB | 14,515,198 | 14,515,198 | - | 0.0% |
| Total deferred outflows of resources | <u>30,499,270</u> | <u>27,988,294</u> | <u>2,510,976</u> | <u>9.0%</u> |
| Total assets and deferred outflows of resources | <u>\$ 116,169,719</u> | <u>112,123,214</u> | <u>4,046,505</u> | <u>3.6%</u> |
| LIABILITIES AND NET POSITION | | | | |
| Current liabilities: | | | | |
| Accounts payable-trade | \$ 5,222,236 | 10,195,581 | (4,973,345) | -48.8% |
| Accounts payable-DRT | - | 5,324,074 | (5,324,074) | -100.0% |
| Accounts payable-other | 294,985 | 746,692 | (451,707) | -60.5% |
| Due to Noridian | 4,501,120 | - | 4,501,120 | |
| Other accrued liabilities | 560,000 | 858,117 | (298,117) | -34.7% |
| Accrued payroll and benefits | 4,253,743 | 2,103,282 | 2,150,461 | 102.2% |
| Current portion of accrued annual leave | 2,140,925 | 1,881,292 | 259,633 | 13.8% |
| Total current liabilities | <u>16,973,009</u> | <u>21,109,039</u> | <u>(4,136,030)</u> | <u>-19.6%</u> |
| Accrued annual leave, net of current portion | 2,724,814 | 2,215,032 | 509,782 | 23.0% |
| Accrued sick leave | 3,885,276 | 3,554,924 | 330,352 | 9.3% |
| Net pension liability | 126,135,550 | 126,135,550 | - | 0.0% |
| OPEB liability | 134,276,729 | 134,276,729 | - | 0.0% |
| Total liabilities | <u>283,995,378</u> | <u>287,291,273</u> | <u>(3,295,895)</u> | <u>-1.1%</u> |
| Deferred inflows of resources: | | | | |
| Pension | 5,583,805 | 5,583,805 | - | 0.0% |
| OPEB | 56,220,601 | 56,220,601 | - | 0.0% |
| Total deferred inflows of resources | <u>61,804,406</u> | <u>61,804,406</u> | <u>-</u> | <u>0.0%</u> |
| Net position: | | | | |
| Net position in capital assets | 27,575,657 | 29,612,222 | (2,036,565) | -6.9% |
| Unrestricted | (257,205,722) | (266,584,687) | 9,378,965 | 3.5% |
| Total net position | <u>(229,630,065)</u> | <u>(236,972,465)</u> | <u>7,342,400</u> | <u>3.1%</u> |
| Total liabilities, deferred inflows of resources and net position | <u>\$ 116,169,719</u> | <u>112,123,214</u> | <u>4,046,505</u> | <u>3.6%</u> |

GUAM MEMORIAL HOSPITAL AUTHORITY
 Statements of Revenues, Expenses and Changes in Net Position
 For the month ended September 30, 2020 and September 30, 2019

| | Actual (Unaudited) September 30, 2020 | Actual (Audited) September 30, 2019 | Change | % +/- |
|---|--|--|--------------------|----------------|
| Operating Revenues: | | | | |
| Net Patient Revenues | \$ 7,160,624 | 9,831,417 | (2,670,793) | -27.2% |
| Other operating revenues: | | | | |
| DOC | 208,110 | 198,425 | 9,685 | -4.9% |
| Cafeteria food sales | 39,940 | 35,707 | 4,233 | 11.9% |
| Other revenues | 6,750 | 10,549 | (3,799) | -36.0% |
| Total operating revenues | <u>7,415,424</u> | <u>10,076,097</u> | <u>(2,660,673)</u> | <u>-26.4%</u> |
| Operating Expenses: | | | | |
| Salaries | 5,984,739 | 4,791,096 | 1,193,643 | 24.9% |
| Fringe Benefits | 1,482,559 | 1,339,880 | 142,679 | 10.6% |
| Total personnel costs | <u>7,467,298</u> | <u>6,130,976</u> | <u>1,336,322</u> | <u>21.8%</u> |
| Contractual Services | 2,150,870 | 2,591,560 | (440,690) | -17.0% |
| Supplies & Materials | 2,056,056 | 1,631,175 | 424,881 | 26.0% |
| Depreciation | 298,499 | 300,402 | (1,903) | -0.6% |
| Retiree health care costs | 253,211 | 260,000 | (6,789) | -2.6% |
| Utilities | 249,814 | 273,017 | (23,203) | -8.5% |
| DOC Clinic Expenses | 175,294 | 173,545 | 1,749 | 1.0% |
| Miscellaneous | 157,977 | 30,116 | 127,861 | 424.6% |
| Minor Equipment | 122,376 | 120 | 122,256 | |
| Travel & Mileage Reimbursement | 298 | 8,811 | (8,513) | -96.6% |
| Training | 7,155 | 20,854 | (13,699) | -65.7% |
| Total operating expenses | <u>12,938,848</u> | <u>11,420,575</u> | <u>1,518,273</u> | <u>13.3%</u> |
| Income (loss) from operations | <u>(5,523,424)</u> | <u>(1,344,478)</u> | <u>(4,178,946)</u> | <u>-310.8%</u> |
| Nonoperating revenues (expenses): | | | | |
| Transfers from GovGuam | 2,431,494 | 8,874,654 | (6,443,160) | -72.6% |
| Federal grants | 2,402,303 | | 2,402,303 | #DIV/0! |
| Contributions | 253,211 | 259,650 | (6,439) | -2.5% |
| Federal program expenditures | 2,168 | (8,610) | 10,778 | -125.2% |
| Interest and penalties | (67) | (69) | 2 | 2.9% |
| Loss from disposal of fixed asset | (14,336) | - | (14,336) | |
| Other | (14,274) | 258,640 | (272,914) | 105.5% |
| Total nonoperating revenues (expenses) | <u>5,060,499</u> | <u>9,384,265</u> | <u>(4,323,766)</u> | <u>-46.1%</u> |
| Income (loss) before capital grants and contributions | <u>(462,925)</u> | <u>8,039,786</u> | <u>(8,502,711)</u> | <u>-105.8%</u> |
| Capital grants and contributions: | | | | |
| Government of Guam | - | - | - | |
| Federal grants | - | - | - | |
| Total capital grants and contributions | <u>-</u> | <u>-</u> | <u>-</u> | |
| Change in net position | <u>\$ (462,925)</u> | <u>8,039,786</u> | <u>(8,502,711)</u> | <u>-105.8%</u> |

GUAM MEMORIAL HOSPITAL AUTHORITY
 Monthly Statements of Revenues, Expenses and Changes in Net Position (Unaudited)
 FY 2020

| | YTD | 20-Sep | 20-Aug | 20-Jul | 20-Jun | 20-May | 20-Apr | 20-Mar | 20-Feb | 20-Jan | 19-Dec | 19-Nov | 19-Oct |
|--|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|--------------------|-------------------|--------------------|-------------------|
| Operating Revenues: | | | | | | | | | | | | | |
| Net Patient Revenues | \$ 100,347,077 | 7,160,624 | 6,916,061 | 7,562,801 | 6,976,736 | 7,132,857 | 5,590,691 | 8,371,373 | 9,467,510 | 9,164,322 | 11,033,108 | 10,483,008 | 10,487,986 |
| Other operating revenues: | | | | | | | | | | | | | |
| DOC | 2,456,588 | 208,110 | 248,691 | 243,199 | 159,029 | 176,891 | 191,452 | 188,555 | 274,396 | 183,410 | 189,407 | 192,219 | 201,229 |
| Cafeteria food sales | 431,626 | 39,940 | 40,374 | 39,558 | 34,885 | 24,271 | 25,636 | 40,780 | 39,665 | 36,879 | 40,151 | 32,889 | 36,598 |
| Other revenues | 192,665 | 6,750 | 10,044 | 8,625 | 10,762 | 5,186 | 7,471 | 88,575 | 11,682 | 17,042 | 10,682 | 5,953 | 9,893 |
| Total operating revenues | 103,427,956 | 7,415,424 | 7,215,170 | 7,854,183 | 7,181,412 | 7,339,203 | 5,815,251 | 8,689,283 | 9,793,254 | 9,401,653 | 11,273,349 | 10,714,067 | 10,735,706 |
| Operating Expenses: | | | | | | | | | | | | | |
| Salaries | 66,057,828 | 5,984,739 | 6,227,565 | 5,729,769 | 6,009,930 | 5,376,815 | 5,330,819 | 5,388,413 | 4,852,996 | 5,098,066 | 5,425,291 | 6,231,798 | 4,401,627 |
| Fringe Benefits | 17,094,286 | 1,482,559 | 1,495,207 | 1,524,188 | 1,772,873 | 1,115,716 | 1,291,079 | 1,444,445 | 1,362,997 | 1,450,239 | 1,444,777 | 1,509,926 | 1,200,280 |
| Total personnel costs | 83,152,114 | 7,467,298 | 7,722,772 | 7,253,957 | 7,782,803 | 6,492,531 | 6,621,898 | 6,832,858 | 6,215,993 | 6,548,305 | 6,870,069 | 7,741,724 | 5,601,907 |
| Contractual Services | 26,339,215 | 2,150,870 | 4,635,039 | 1,893,926 | 1,968,880 | 1,632,202 | 2,009,323 | 2,109,377 | 2,025,827 | 2,329,034 | 2,235,838 | 1,603,175 | 1,745,724 |
| Supplies & Materials | 16,449,765 | 2,056,056 | 1,306,071 | 1,881,487 | 1,392,454 | 957,084 | 1,065,228 | 1,192,940 | 1,473,015 | 1,045,209 | 1,458,796 | 1,374,805 | 1,246,620 |
| Depreciation | 3,600,400 | 298,499 | 299,581 | 303,009 | 302,259 | 298,307 | 298,604 | 298,604 | 299,002 | 300,721 | 300,793 | 301,243 | 299,777 |
| Retiree health care costs | 3,040,538 | 253,211 | 253,211 | 253,211 | 253,211 | 253,211 | 253,211 | 253,211 | 253,211 | 253,211 | 253,211 | 254,214 | 254,214 |
| Utilities | 2,821,612 | 249,814 | 206,264 | 172,829 | 242,331 | 189,538 | 203,793 | 280,359 | 237,696 | 235,563 | 229,116 | 326,346 | 247,962 |
| DOC Clinic Expenses | 2,123,015 | 175,294 | 208,192 | 203,073 | 137,121 | 146,575 | 162,602 | 165,046 | 241,993 | 160,409 | 172,534 | 171,354 | 178,822 |
| Miscellaneous | 501,754 | 157,977 | (1,836,072) | 409,373 | 430,467 | 485,921 | 554,175 | 193,595 | (1,927) | 25,353 | 19,479 | (511) | 63,924 |
| Minor Equipment | 442,308 | 122,376 | 39,622 | (126,606) | 208,247 | 2,778 | (68,325) | 70,793 | 3,750 | 71,254 | 6,431 | 39,003 | 72,985 |
| Travel & Mileage Reimbursement | 16,252 | 298 | - | - | 106 | - | - | - | - | 2,401 | 1,198 | 110 | 12,139 |
| Training | 62,046 | 7,155 | (635) | 650 | 1,959 | (1,016) | 1,500 | - | (2,051) | 34,372 | 1,930 | 17,962 | 220 |
| Total operating expenses | 138,549,018 | 12,938,848 | 12,834,045 | 12,244,909 | 12,719,838 | 10,457,130 | 11,102,008 | 11,396,783 | 10,746,509 | 11,005,833 | 11,549,395 | 11,829,424 | 9,724,295 |
| Income (loss) from operations | (35,121,063) | (5,523,424) | (5,618,875) | (4,390,726) | (5,538,426) | (3,117,927) | (5,286,757) | (2,707,500) | (953,255) | (1,604,180) | (276,045) | (1,115,356) | 1,011,411 |
| Nonoperating revenues (expenses): | | | | | | | | | | | | | |
| Transfers from GovGuam | 26,655,552 | 2,431,494 | 2,623,674 | 2,474,760 | 1,907,788 | 2,623,673 | 1,316,216 | 2,234,888 | 3,455,117 | 2,191,274 | 2,206,028 | 3,193,979 | (3,339) |
| Federal grants | 12,750,124 | 2,402,303 | 80,100 | 574,667 | 1,723,403 | 5,721,272 | 2,049,729 | - | 250 | 10,309 | 40,091 | 148,000 | - |
| Contributions | 3,326,114 | 253,211 | 253,211 | 264,775 | 502,353 | 254,361 | 253,211 | 253,211 | 253,211 | 264,181 | 253,561 | 266,614 | 254,214 |
| Federal program expenditures | (260,638) | 2,168 | (12,095) | 3,386 | (146,864) | (14,737) | (22,980) | (32,524) | (6,355) | 7,464 | 103 | (17,776) | (20,428) |
| Interest and penalties | (15,565) | (67) | (45) | (76) | (46) | (2,130) | (40) | (38) | (10,250) | (73) | (1,792) | (66) | (943) |
| Loss from disposal of fixed asset | (62,195) | (14,336) | - | - | - | - | - | - | (47,859) | - | - | - | - |
| Other | 70,068 | (14,274) | (5,731) | (14,222) | (27,590) | (39,179) | (9,374) | (4,389) | (11,084) | (8,875) | (2,323) | (28,841) | 235,949 |
| Total nonoperating revenues (expenses) | 42,463,459 | 5,060,499 | 2,939,114 | 3,303,290 | 3,959,044 | 8,543,260 | 3,586,762 | 2,451,148 | 3,633,031 | 2,464,280 | 2,495,668 | 3,561,910 | 465,453 |
| Income (loss) before capital grants and contributions | 7,342,396 | (462,925) | (2,679,761) | (1,087,436) | (1,579,382) | 5,425,333 | (1,699,995) | (256,352) | 2,679,776 | 860,099 | 2,219,624 | 2,446,554 | 1,476,865 |
| Capital grants and contributions: | | | | | | | | | | | | | |
| Government of Guam | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Federal grants | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total capital grants and contributions | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Change in net position | \$ 7,342,396 | (462,925) | (2,679,761) | (1,087,436) | (1,579,382) | 5,425,333 | (1,699,995) | (256,352) | 2,679,776 | 860,099 | 2,219,624 | 2,446,554 | 1,476,865 |

GUAM MEMORIAL HOSPITAL AUTHORITY
Statements of Revenues, Expenses and Changes in Net Position
For the year ended September 30, 2020 and 2019

| | Actual (Unaudited) September 30, 2020 | Actual (Audited) September 30, 2019 | Change | % +/- |
|---|--|--|--------------------|---------------|
| Operating Revenues: | | | | |
| Net Patient Revenues | \$ 100,347,077 | 99,087,743 | 1,259,334 | 1.3% |
| Other operating revenues: | | | | |
| DOC | 2,456,588 | 659,986 | 1,796,602 | 272.2% |
| Cafeteria food sales | 431,626 | 417,591 | 14,035 | 3.4% |
| Other revenues | 192,665 | 182,980 | 9,685 | 5.3% |
| Total operating revenues | <u>103,427,956</u> | <u>100,348,300</u> | <u>3,079,656</u> | <u>3.1%</u> |
| Operating Expenses: | | | | |
| Salaries | 66,057,828 | 63,643,752 | 2,414,076 | 3.8% |
| Fringe Benefits | 17,094,286 | 15,343,398 | 1,750,888 | 11.4% |
| Total personnel costs | <u>83,152,114</u> | <u>78,987,150</u> | <u>4,164,964</u> | <u>5.3%</u> |
| Contractual Services | 26,339,215 | 18,368,864 | 7,970,351 | 43.4% |
| Supplies & Materials | 16,449,765 | 19,246,016 | (2,796,251) | -14.5% |
| Depreciation | 3,600,400 | 3,461,561 | 138,838 | 4.0% |
| Retiree health care costs & other pension benefits | 3,040,538 | 6,263,801 | (3,223,263) | -51.5% |
| Utilities | 2,821,612 | 2,889,915 | (68,303) | -2.4% |
| DOC Clinic Expenses | 2,123,015 | - | 2,123,015 | |
| Miscellaneous | 501,754 | 517,069 | (15,315) | -3.0% |
| Minor Equipment | 442,308 | 511,117 | (68,809) | -13.5% |
| Travel & Mileage Reimbursement | 16,252 | 87,844 | (71,593) | -81.5% |
| Training | 62,046 | 84,670 | (22,624) | -26.7% |
| Loss on impairment of building | - | 400,000 | (400,000) | |
| Total operating expenses | <u>138,549,018</u> | <u>130,818,008</u> | <u>7,731,010</u> | <u>5.9%</u> |
| Income (loss) from operations | <u>(35,121,063)</u> | <u>(30,469,708)</u> | <u>(4,651,354)</u> | <u>-15.3%</u> |
| Nonoperating revenues (expenses): | | | | |
| Transfers from GovGuam | 26,655,552 | 32,503,715 | (5,848,163) | -18.0% |
| Federal grants | 12,750,124 | 44,817 | 12,705,307 | 28349.3% |
| Contributions | 3,326,114 | 4,675,287 | (1,349,173) | -28.9% |
| Federal program expenditures | (260,638) | (139,400) | (121,238) | -87.0% |
| Interest and penalties | (15,565) | (45,630) | 30,065 | 65.9% |
| Loss from disposal of fixed asset | (62,195) | (9,257) | (52,938) | -571.9% |
| Others | 70,068 | 1,603,205 | (1,533,138) | 95.6% |
| Total nonoperating revenues (expenses) | <u>42,463,459</u> | <u>38,632,737</u> | <u>3,830,722</u> | <u>9.9%</u> |
| Income (loss) before capital grants and contributions | <u>7,342,396</u> | <u>8,163,029</u> | <u>(820,633)</u> | <u>-10.1%</u> |
| Capital grants and contributions: | | | | |
| Government of Guam | - | 68,795 | (68,795) | |
| Federal grants | - | 433,990 | (433,990) | |
| Others | - | 547,079 | (547,079) | |
| Total capital grants and contributions | <u>-</u> | <u>1,049,864</u> | <u>(1,049,864)</u> | |
| Change in net position | <u>\$ 7,342,396</u> | <u>9,212,893</u> | <u>(1,870,497)</u> | <u>-20.3%</u> |

GUAM MEMORIAL HOSPITAL AUTHORITY
Monthly cash receipts and disbursements
FY 2020

| | Total YTD | Sep-20 | Aug-20 | Jul-20 | Jun-20 | May-20 | Apr-20 | Mar-20 | Feb-20 | Jan-20 | Dec-20 | Nov-20 | Oct-19 |
|---------------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|------------------|-------------------|-------------------|-------------------|
| Cash - beginning balance | \$ 4,651,190 | 8,858,957 | 9,908,816 | 10,061,425 | 10,585,993 | 8,280,778 | 3,871,345 | 1,423,639 | 1,377,408 | 3,904,467 | 8,891,454 | 6,535,212 | 4,651,190 |
| Cash receipts | | | | | | | | | | | | | |
| Patient revenues | 99,658,227 | 11,092,941 | 7,574,706 | 8,659,625 | 9,591,052 | 8,414,598 | 9,166,295 | 9,668,225 | 5,585,257 | 4,819,930 | 4,810,670 | 11,581,258 | 8,693,670 |
| Other receipts | 533,478 | 25,615 | 43,423 | 48,164 | 45,853 | 52,636 | 23,163 | 64,639 | 40,457 | 71,312 | 35,120 | 31,509 | 51,587 |
| Federal grant | 12,604,504 | 2,402,303 | 80,100 | 574,667 | 1,723,403 | 5,721,272 | 2,049,729 | - | 250 | 2,800 | 9,880 | 40,100 | - |
| General fund subsidy | 30,523,430 | 2,431,494 | 2,623,674 | 2,474,760 | 1,907,788 | 2,623,673 | 1,316,216 | 2,234,888 | 3,455,117 | 2,202,243 | 2,191,274 | 3,190,645 | 3,871,658 |
| PL 32-60 Urgent care | - | - | - | - | - | - | - | - | - | - | - | - | - |
| DOC | 1,726,604 | - | - | - | 818,282 | - | - | 765,094 | - | - | - | - | 143,228 |
| GO Bond | - | - | - | - | - | - | - | - | - | - | - | - | - |
| UOG Cancer grant | 201,710 | - | - | - | - | - | - | - | - | 7,509 | 194,201 | - | - |
| L&D project | 30,212 | - | - | - | - | - | - | - | - | - | 30,212 | - | - |
| Medicare reimbursement/adv | 6,337,752 | - | - | - | - | - | 4,501,120 | - | - | - | - | - | 1,836,632 |
| HOT bond for CAT scan | 66,152 | - | - | 11,564 | 54,588 | - | - | - | - | - | - | - | - |
| Total cash receipts | 151,682,069 | 15,952,353 | 10,321,903 | 11,768,780 | 14,140,966 | 16,812,179 | 17,056,523 | 12,732,846 | 9,081,081 | 7,103,794 | 7,271,357 | 14,843,512 | 14,596,775 |
| Cash disbursements | | | | | | | | | | | | | |
| Salaries & benefits | 90,019,007 | 7,114,172 | 6,946,131 | 7,896,602 | 9,481,831 | 9,081,102 | 6,573,228 | 5,821,933 | 6,272,562 | 6,453,651 | 7,654,107 | 7,966,234 | 8,757,454 |
| Travel & training | 96,587 | - | - | - | 23,632 | - | - | - | 26,227 | 7,049 | 671 | 11,527 | 27,481 |
| Contractual services | 26,984,631 | 2,842,840 | 2,581,849 | 1,924,255 | 2,301,884 | 2,284,428 | 3,055,338 | 2,365,900 | 1,572,375 | 1,910,577 | 1,945,249 | 1,868,615 | 2,331,321 |
| Supplies & materials | 23,607,729 | 2,393,737 | 1,351,149 | 1,923,716 | 2,596,971 | 2,774,354 | 2,879,074 | 1,883,516 | 873,129 | 1,002,678 | 2,292,618 | 2,324,394 | 1,312,393 |
| Miscellaneous | 570,976 | 131,928 | 136,518 | 12,186 | 12,814 | 33,433 | 3,612 | 12,721 | 36,954 | 33,972 | 98,273 | 31,894 | 26,679 |
| Power | 2,112,191 | 146,022 | 281,258 | 111,726 | 141,329 | 316,570 | - | 162,799 | 175,907 | 195,867 | 189,841 | 196,525 | 194,348 |
| Water | 436,953 | 44,916 | 33,445 | 26,552 | 76,944 | 1,538 | 72,017 | 2,468 | 66,251 | 4,285 | 37,720 | 35,091 | 35,726 |
| Telephone | 140,495 | 2,614 | 16,431 | 14,581 | 15,863 | - | 25,243 | 12,645 | 11,447 | - | 13,912 | 27,759 | - |
| Boiler fuel | 254,893 | 25,285 | 24,981 | 11,772 | 14,267 | 15,539 | 38,578 | 23,160 | - | 22,776 | 25,953 | 25,231 | 27,351 |
| Capital outlay | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total cash disbursements | 144,223,461 | 12,701,512 | 11,371,761 | 11,921,391 | 14,665,535 | 14,506,964 | 12,647,090 | 10,285,142 | 9,034,852 | 9,630,855 | 12,258,344 | 12,487,270 | 12,712,753 |
| Cash - ending balance | 12,109,798 | 12,109,798 | 8,858,957 | 9,908,816 | 10,061,425 | 10,585,993 | 8,280,778 | 3,871,345 | 1,423,639 | 1,377,408 | 3,904,467 | 8,891,454 | 6,535,212 |

Guam Memorial Hospital Authority

Patient Revenues, Contractual Adjustments and Collections

Year to Date - Sep 2020

| | Gross revenues¹ | | Contractual / Bad debt² | | Net revenues² | | Collections² | | |
|--------------|-----------------------------------|-------------|---|------------|---------------------------------|------------|--------------------------------|------------|--------------|
| Medicare | \$ 51,197,981 | 29% | \$ 30,343,601 | 59% | \$ 20,854,380 | 41% | \$ 18,875,372 | 37% | 19% |
| Medicaid | 38,235,588 | 22% | 16,318,109 | 43% | 21,917,479 | 57% | 26,119,940 | 68% | 26% |
| MIP | 12,531,500 | 7% | 4,326,676 | 35% | 8,204,824 | 65% | 9,973,728 | 80% | 10% |
| | 101,965,068 | 57% | 50,988,386 | 50% | 50,976,682 | 50% | 54,969,040 | 54% | 55.3% |
| Takecare | 9,108,858 | 5% | 1,190,019 | 13% | 7,918,839 | 87% | 6,133,213 | 67% | 6% |
| Staywell | 6,179,542 | 3% | 936,261 | 15% | 5,243,281 | 85% | 4,843,183 | 78% | 5% |
| Selectcare | 9,587,215 | 5% | 1,389,193 | 14% | 8,198,022 | 86% | 11,066,297 | 115% | 11% |
| Aetna | 18,915,578 | 11% | 3,206,097 | 17% | 15,709,481 | 83% | 9,612,503 | 51% | 10% |
| Netcare | 2,065,948 | 1% | 232,545 | 11% | 1,833,403 | 89% | 2,378,919 | 115% | 2% |
| Other | 4,857,118 | 3% | 795,391 | 16% | 4,061,727 | 84% | 2,427,220 | 50% | 2% |
| | 50,714,261 | 29% | 7,749,506 | 15% | 42,964,755 | 85% | 36,461,334 | 72% | 36.7% |
| Self pay | 25,035,184 | 14% | 18,629,545 | 74% | 6,405,639 | 26% | 7,910,615 | 32% | 8.0% |
| Total | \$ 177,714,513 | 100% | \$ 77,367,437 | 44% | \$ 100,347,076 | 56% | \$ 99,340,989 | 56% | 100% |

¹ % of total

² % of gross

Parking Lot.

For special accommodations or agenda items, please call the Board Office at 642-4717/18.

Wednesday, October 28, 2020

5:00 PM - Guam Memorial Hospital Authority Board of Trustees

The GMHA Board of Trustees will convene for a meeting via Zoom Video Conferencing on Wednesday, October 28, 2020 at 5:00 p.m.

To join the meeting, you may enter this link (<https://zoom.us/j/98464764041?pwd=dDRYMnFBShpRU29RSEhKdocoelhNUT09> (<https://zoom.us/j/98464764041?pwd=dDRYMnFBShpRU29RSEhKdocoelhNUT09>)) into your browser or download the app on your mobile device, and enter Meeting ID: 984 6476 4041; Password: 802717.

For further inquiries, please contact the Board Desk at 648-7997.

Tuesday, October 27, 2020

8:30 AM - Guam Board of Examiners for Optometry

TOPIC: Guam Board of Examiners for Optometry (GBEO)

Date/Time: Tuesday, October 27, 2020 – 8:30 AM – 9:30 AM

Join GoToMeeting

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/375434829>

(<https://global.gotomeeting.com/join/375434829>)

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (571) 317-3122

- One-touch: Tel:+15713173122,,375434829#

Access Code: 375-434-829

Monday, October 26, 2020



Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guåhan



850 GOV. CARLOS G. CAMACHO ROAD
OKA, TAMUNING, GUAM 96913
TEL: (671) 647-2409 OR 647-2171
FAX: (671) 646-9215

November 2, 2020

VIA ELECTRONIC MAIL

Benjamin J.F. Cruz
Public Auditor
Office of Public Accountability
Suite 401 DNA Building
238 Archbishop Flores Street
Hagåtña, GU 96910

RE: Reporting Requirements for Boards and Commissions

Dear Mr. Cruz:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the recording for the October 28, 2020 GMHA Board of Trustees Meeting via Google Drive as guided by your office.

Please contact Justine Camacho, Administrative Assistant – Board Office, at 648-7997 or by email at justine.camacho@gmha.org for any questions or clarifications.

Sincerely,

Lillian Perez-Posadas, RN, MN
Hospital Administrator/CEO

Sent via electronic mail 11/02/20 09



Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guåhan



850 GOV. CARLOS G. CAMACHO ROAD
OKA, TAMUNING, GUAM 96913
TEL: (671) 647-2409 OR 647-2171
FAX: (671) 646-9215

November 2, 2020

VIA ELECTRONIC MAIL

Honorable Lourdes A. Leon Guerrero
I Maga'hågan Guåhan
Ricardo J. Bordallo Governor's Complex
Adelup, GU 96910

RE: Reporting Requirements for Boards and Commissions

Dear Governor Leon Guerrero:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the materials presented and discussed at the October 28, 2020 Meeting of the GMHA Board of Trustees.

Please contact Justine Camacho, Administrative Assistant – Board Office, at 648-7997 or by email at justine.camacho@gmha.org for any questions or clarifications.

Kindest Regards,

Lillian Perez-Posadas, RN, MN
Hospital Administrator/CEO

sent via electronic mail 11/06/20 ox



Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guåhan



850 GOV. CARLOS G. CAMACHO ROAD
OKA, TAMUNING, GUAM 96913
TEL: (671) 647-2409 OR 647-2171
FAX: (671) 646-9215

November 2, 2020

VIA ELECTRONIC MAIL

Honorable Tina Muña Barnes
Speaker of I Minatrentai Singko Na Liheslaturan Guåhan
163 Chalan Santo Papa
Hagåtña, GU 96910


RE: Reporting Requirements for Boards and Commissions

Dear Speaker Barnes:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the materials presented and discussed at the October 28, 2020 Meeting of the GMHA Board of Trustees.

Please contact Justine Camacho, Administrative Assistant – Board Office, at 648-7997 or by email at justine.camacho@gmha.org for any questions or clarifications.

Kindest Regards,


Lillian Perez-Poçadas, RN, MN
Hospital Administrator/CEO

sent via electronic mail 11/06/20 JZ