


**GUAM MEMORIAL HOSPITAL AUTHORITY
NURSING SERVICES MANUAL**

APPROVED BY:	RESPONSIBILITY	EFFECTIVE DATE	POLICY NO.	PAGE
 Zennia Pecina, MSN, RN Associate Admin, Clinical Services	Physician Nursing Services Social Services Education	07/2012	6301-II E-13	1 of 3
TITLE: ACADEMIC EDUCATION FOR LONG -TERM SCHOOL-AGED PATIENTS				
LAST REVIEWED/REVISED: 12/2015				
ENDORSED: NMC 06/2015; Social Services 11/2015; Education Dept. 11/2015; MEC 11/2015; EMC 12/2015				

PURPOSE:

To provide a systematic process whereby academic instructions provided to school-age patients who are students enrolled in either a public or private school. This system will help maintain the education and intellectual development of children and youth so that delays in their academic progression will not occur. Guam Code Annotated Title 17 Chapter 16 states that children between the ages of 5 to 16 years must attend school. Department of Education's policy states that teachers are required to provide education and academic support for students of compulsory age (5-16 years).

POLICY:

It is the policy of GMHA that academic instructions provided to school-age patient shall be continued and supported. The hospital shall initiate and access all resources to ensure that the academic instructions are continued as appropriate to the patient's health condition.

PROCEDURE:

1. Upon admission and throughout the pediatric inpatient stay, the attending physician shall assess those school-age patients who may be out of school for a prolonged period (greater than 5 days) and will communicate to nursing that there is an anticipated educational need of the patient based on the patient's medical condition.
2. Nursing shall initiate a referral to Social Services via the iMed system. Discharge planning shall include the academic needs of the patient.
3. Social Services shall acknowledge referral for pediatric education in the iMed system, contact the child's parent/legal guardian, and inform them of the need to continue their child's academic education. The parent/legal guardian is responsible to meet with the child's school counselor or teacher and obtain lessons and homework for the child.
4. Nursing staff or Social Worker shall have parent/legal guardian acknowledge Attachment A (Physician's Statement) and place a copy in patient's chart. For school purposes, the physician shall provide a statement certifying the following: Patient's condition, admission date, and estimated length of stay in the hospital. This form is available in the Pediatric Ward. The parent/legal guardian shall have the school counselor or teacher acknowledge the form and provide a copy to be placed in the patient's chart.
5. Social Services shall document the response to the Pediatric Education referral in the iMed System (effective 4/10/07).

6. Social Worker or Nursing staff shall continue to assess progress of school work given or the continued coordination of the parent/legal guardian with the school counselor or teacher until the patient is discharged from the hospital.
7. When evidence or suspicion of educational neglect is present on the parent's/legal guardian's part, Social Services shall refer the case to Child Protective Services for educational neglect.

ATTACHMENT

I. Academic Education for Long Term Pediatric Patient

ATTACHMENT I

PHYSICIAN STATEMENT

This is to certify that the person named herein is a patient at the Guam Memorial Hospital Authority, and is under my care.

Patient Name: _____ Admission Date: _____
Print Full Name

Patient Condition: Stable Critical

Estimated Length of Stay: _____

Given to Parents/Legal Guardian by (Staff Name & Title): _____

TO PARENTS/LEGAL GUARDIAN: Present this document to your child's school counselor or teacher. The school counselor/teacher should provide guidance on how your child can maintain with his/her schoolwork, if appropriate. When the counselor provides his/her disposition, return this form to the GMHA Pediatric Department.

Acknowledged By:

Parent/Legal Guardian Name: _____
Print Full Name

Parent/Legal Guardian Signature: _____ Date/Time _____

TO THE SCHOOL COUNSELOR/TEACHER: Your student (identified above) is a patient at GMHA. Please provide any guidance to the student and his/her parent or legal guardian on how he/she can maintain the school work that has been missed as a result of his/her admission.

SCHOOL COUNSELOR/TEACHER DISPOSITION:

SCHOOL COUNSELOR/TEACHER'S NAME: _____
Print Full Name

COUNSELOR/TEACHER Signature: _____ Date/Time: _____

**ACADEMIC EDUCATION FOR LONG-TERM
PEDIATRIC PATIENTS**

Patient ID

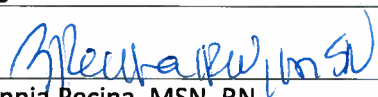

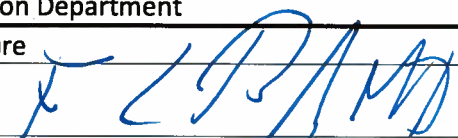
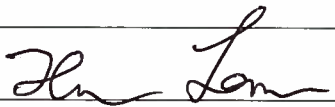
Guam Memorial Hospital Authority

Review/Revised: NM(06/15); Social Services (11/15); Education (11/15); MEC (11/15); EMC (12/15) Approved: HIMC 02/16
Form # Stock #

GUAM MEMORIAL HOSPITAL AUTHORITY
REVIEW AND ENDORSEMENT CERTIFICATION

The signatories on this document acknowledged that they have reviewed and approved the following:

<input type="checkbox"/>	Bylaws	Submitted by Department/Committee: Nursing Management
<input type="checkbox"/>	Rules and Regulations	Policy No.: 6301-II-E-13
<input checked="" type="checkbox"/>	Policies & Procedures -RENEWAL	Title: <u>ACADEMIC EDUCATION FOR LONG-TERM SCHOOL-AGED PATIENTS</u>

Reviewed/Endorsed	Date	Signature
	6/11/2015	
Title	Zennia Pecina, MSN, RN Associate Administrator, Clinical Services (Acting)	
Reviewed/Endorsed	Date	Signature
	11/16/2015	
Title	[POB] Katrina Rosario-Sanchez, MPA, MSW, LPC Medical Social Services Administrator	
Reviewed/Endorsed	Date	Signature
	11/12/2015	
Title	Renee Veksler Education Department	
Reviewed/Endorsed	Date	Signature
	11-25-15	
Title	Hoa Nguyen, MD Friedrich Bueling MD Medical Executive Committee, President	
Reviewed/Endorsed	Date	Signature
	12-28-15	
Title	Theodore Lewis, MBA Hospital Administrator/CEO	
Reviewed/Endorsed	Date	Signature
Title		
Reviewed/Endorsed	Date	Signature
Title		

*Use more forms if necessary. All participating departments/committees in developing the policy should provide signature for certification prior to submitting to the Compliance Officer