

ADMINISTRATIVE MANUAL POLICY REPOSITORY

	DEPARTMENT/ UNIT	POLICY NO.	POLICY TITLE	RESCINDED POLICY POLICY(IES)	RELATED POLICY(IES)	EFFECTIVE DATE	REVIEWED/ REVISED	NEXT REVIEW DATE	COMMENTS
GENERAL									
1	Administration	A-100	Mission Statement	Policy A-100, Mission Statement, of the Administrative Manual made effective June 27, 2016		12/20/17	08/2017	08/2018	
2	Administration	A-110	Vision Statement	A-110, Vision Statement, of the Administrative Manual made effective June 27, 2016		12/20/17	08/2017	08/2018	
3	Administration	A-120	Statement of Values	A-120, Statement of Values, of the Administrative Manual made effective June 27, 2016		12/20/17	08/2017	08/2018	
4	Administration	A-200	Scope of Services	A-200, Scope of Services, of the Administrative Manual made effective June 27, 2016		12/20/17	08/2017	08/2018	
5	Administration	A-300	Organizational Chart	A-300, Organizational Chart, of the Administrative Manual made effective May 17, 2012		06/27/16	06/2016	06/2017	
6	Administration	A-400	Authority After Hours and in Absence of the Hospital Administrator	A-400, Authority After Hours and in Absence of the Hospital Administrator, of the Administrative Manual made effective January 2014		10/02/17	08/2017	08/2018	
7	Planning	A-500	Bed Capacities: Acute Care, Skilled Nursing Unit, Urgent Care Unit, Airborne Infection Isolation & Negative Pressure Beds	6120-1 Bed Capacities: Acute Care, Skilled Nursing Unit, Urgent Care Unit, Airborne Infection Isolation & Negative Pressure Bed Capacities, of the Administrative Manual made effective March 1, 1991	(1) 6201-240, Expanded Precautions, of the Infection Control Manual (2) 6201-250, Airborne Infection Isolation Rooms and Instructions for Use, of the Infection Control Manual (3) AM6480-528, Failure of Isolation Room System (BUV Equipment), of the Facilities Maintenance Manual (4) 435, Mass Casualty Plan - Medical Surge Response Plan, of the Emergency Preparedness Manual	12/21/18	07/2018	07/31/21	
		6100-20	Ambulatory Care Program			12/29/92	12/29/92	12/1995	
LEADERSHIP									
1	Administration	A-LD100	Conflict Management Among Leadership Groups			07/20/11	07/2011	07/2014	
2	Administration	A-LD200	Conflict of Interest	A-LD200, Conflict of Interest, of the Administrative Manual made effective March 5, 2012		06/13/16	05/2016	05/2019	
3	Administration	A-LD300	Code of Ethical Conduct	6100-9 Code of Ethical Conduct, of the Administration Manual made effective August 2017		05/01/15	05/2015	05/2018	
4	Guest Relations	A-LD400	Customer Service Guidelines	A-LD400, Customer Service Guidelines, of the Administrative Manual made effective May 1, 2014	A-RI1000, Patient Grievances/Complaints, of the Administrative Manual	01/22/18	09/2017	09/2020	

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Administration	A-LD500	Behaviors that Undermine a Culture of Safety	A-LD500, Disruptive and Inappropriate Behavior, of the Administrative Manual made effective May 1, 2015	(1) 6170-3, Disruptive Practitioners, of the Administrative Manual (2) A-LD100, Conflict Management among Leadership Groups, of the Administrative Manual (3) A-LD300, Code of Ethical Conduct, of the Administrative Manual (4) A-LD400, Customer Service Guidelines, of the Administrative Manual (5) 8650-1.213, Disciplinary Action Policy and Procedure, of the Human Resources Manual (6) A-HR1100, Equal Employment Opportunity, of the Administrative Manual (7) A-HR1200, Sexual Harassment Policy, of the Administrative Manual (8) 6100-32, Domestic Violence in the Workplace, of the Administrative Manual (9) A-HR3000, Workplace Violence Prevention Plan, of the Administrative Manual (10) A-RI1000, Grievances/Complaints, of the Administrative Manual (11) 6431-8, Patient/SNU Resident Abuse and Neglect Prevention	10/24/17	09/2017	09/2020	
Compliance Office	A-LD600	Unannounced Survey Readiness Plan	A-LD600, Unannounced Survey Readiness Plan, of the Administrative Manual made effective September 19, 2012		10/02/17	08/2017	08/2020	
Administration	A-LD700	Management and Oversight of External Service Provider Agreements	A-LD700, Oversight of Hospital Contracted Services, of the Administrative Manual made effective July 8, 2010		11/01/16	11/2016	11/2019	
Fiscal Services	6100-35 (A-LD800)	GMHA Medical Lien			09/01/07	08/2007	08/2010	
Fiscal Services	A-LD900	The Recovery of Funds due to the Guam Memorial Hospital Authority	6100-31, The Recovery of Funds Due to the GMHA, of the Administrative Manual made effective 10/2009		05/01/14	05/2014	05/2017	
Risk Management	A-LD1000	Claims Management	6180-3, Claims Management of the Administrative Manual made effective March 17, 1983		02/21/18	10/2017	10/2020	

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Risk Management	A-LD1100	Identification and Disposition of Potentially Litigious Cases	6180-4, Identification and Disposition of Potentially Litigious Cases, of the Administrative Manual made effective June 1989		02/21/18	10/2017	10/2020	
Administration	A-LD1200	Executive Management Council	A-LD1200, Executive Management Council, of the Administrative Manual made effective May 1, 2014	6433-4 Retention of Records of the Administrative Manual made effective August 1990.	02/15/17	02/2017	02/2020	
Administration	A-LD1300	Hospital Committees	6100-10, Hospital Committees, of the Administrative Manual made effective July 28, 1992	A-LD1310 Committee Meeting Reporting, Review and Approval Process of the Administrative Manual made effective May 2, 2014	05/02/14	05/2014	05/2017	
Administration	A-LD1310	Committee Meeting Reporting, Review and Approval Process	6100-10A Committee Meeting Reporting, Review & Approval Process, of the Administrative Manual made effective February 5, 2010	A-LD1300, Hospital Committees, of the Administrative Manual made effective 05/02/14	05/02/14	05/2014	05/2017	
Materials Management Department Manual	1.9	Solicitation and Acceptance of Gifts			01/30/91	06/2009	06/2012	(1) 08/27/12 Policy Circular No. 12-199, Interim Policy on Solicitations & Donations issued to all employees, medical staff, & volunteers. (2) 08/27/12 Information Circular No. 12-201, Committee Appointment: Solicitation & Donation Policies Review Committee disseminated to all appointees. (3) 09/24/12: Danielle sent e-mail to committee members following-up on status of review process.
Quality Management Department	6432-1	Regulatory Agency Compliance			07/29/92	1992	1995	
Planning Department	A-LD1500	New Programs/Services--Feasibility Assessment, Evaluation and Approval, and Implementation Procedures	6120-4, New Programs/Services--Feasibility Assessment, Evaluation and Approval, and Implementation Procedures, of the Administrative Manual made effective January 19, 1993	(1) A-EC300, Guidelines for Capital Improvements - Approval Process, of the Administrative Manual (2) A-EC310, Guidelines for Capital Improvements - Implementation, of the Administrative Manual	02/21/18	10/2017	10/2020	
Fiscal Services Manual	6440-1	Contracts - Procedure and Evaluation			10/01/92	09/2012	09/2015	
	DOCUMENT	GMHA Board of Trustees Bylaws						
MEDICAL STAFF								
Medical Staff Office	A-MS100	Disruptive Practitioners	6170-3, Disruptive Practitioners, of the Administrative Manual made effective April 10, 2009	A-LD500, Behaviors that Undermine a Culture of Safety	10/24/17	08/2017	08/2020	
Medical Staff Office	A-MS200	Impaired Practitioner Guidelines	6170-4, Impaired Practitioner Guidelines, of the Administrative Manual made effective July 1992		04/12/18	09/2017	09/2020	

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Medical Staff Office	A-MS300	Ongoing Professional Practice Evaluation	6170-5, Ongoing Professional Practice Evaluation, of the Administrative Manual made effective May 1, 2009		01/23/17	01/2017	01/2020	
Medical Staff Office	A-MS400	Focused Professional Practice Evaluation	6170-16, FPPE, of the Medical Staff Office Manual made effective October 22, 2012		06/08/18	04/2018	04/2021	
Medical Staff Office	A-MS500	Medical Staff Peer Review	6432-5, Medical Staff Peer Review Process, of the Administrative Manual made effective July 12, 2000	(1) A-PI100, Quality Assessment and Performance Improvement Plan, of the Administrative Manual (2) A-PS700, Root Cause Analysis, of the Administrative Manual (3) A-MS500, Medical Staff Peer Review, of the Administrative Manual (4) 6170-16, Focused Professional Practice Evaluation, of the Administrative Manual	01/23/17	01/2017	01/2020	
Medical Staff	A-MS600	Determination of Death	6170-1, Determination of Death of the Administrative Manual made effective June 17, 1992	6301-II E-5, Pronouncement of Death by Registered Nurse, of the Nursing Services Manual made effective September 28, 2012	04/12/18	09/2017	09/2020	
	DOCUMENT	GMHA Medical Staff Bylaws			05/10/12	05/2012	2015	
	DOCUMENT	GMHA Medical Staff Rules and Regulations			08/01/09	2009		
HUMAN RESOURCES								
Human Resources Department Manual	8650-1.201	Position Description			08/2009	08/2015	08/2018	
Human Resources Department Manual	8650-1.204	Probationary and Scheduled Performance Evaluation			No Date	08/2015	08/2018	
Human Resources Department Manual	A-HR300	Competency Assessment/Validation	8650-1.203, Competency Assessment/Validation, of the Administrative Manual made effective March 2012		01/22/18	10/2017	10/2020	
Human Resources Department Manual	8650-1.208	Preceptorship - Students/Individuals			05/29/12	2015	2018	
Nursing Services Manual	6301-I D-6	GMHA Volunteer Services in Nursing		6100-38, Volunteer/Volunteen Program, of the Administrative Manual	07/2012	11/2015	11/2018	

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Education Department Manual	6140-2	Employee Orientation	6140-2, Employee Orientation, of the Education Department Manual (Admin Manual) made effective June 23, 1992	(1) 107, Guidelines on the Deployment of Volunteer Health Professionals During "All Hazards" Disasters and/or Emergencies, of the Emergency Preparedness Manual (2) 411, Forensic Patient Policy, of the Safety and Security Manual	12/28/12	11/2015	11/2018	
Safety and Security Manual	411	Forensic Patient Policy			9/5/2018	8/17/2018	9/5/2021	
Human Resources Department Manual	8650-1.209	Special Staff Development Programs			08/1989	2015	2018	
Education	6140-5-1	Training and Education Files			12/28/12	11/2015	11/2018	
Equal Employment Opportunity Office	A-HR800	In-House Volunteers Program	6100-38, Volunteer/Volunteer Program, of the Administrative Manual made effective September 2006	6301-I D-6, GMHA Volunteer Services in Nursing, of the Nursing Services Manual	01/22/18	10/2017	10/2020	
EEO Office	A-HR1100	Equal Employment Opportunity	(1) 6410-5, Equal Employment Opportunity, of the Administrative Manual made effective June 10, 1988 (2) 8650-3.203, Equal Employment Opportunity, of the Administrative Manual made effective June 10, 1988 (3) 8650-3.203, Equal Employment Opportunity, of the Administrative Manual made effective December 24, 2009		09/25/15	07/2015	07/2018	
EEO Office	A-HR1200	Sexual Harassment Policy	A-HR1200, Sexual Harassment Policy, of the Administrative Manual made effective February 14, 2017		01/22/18	10/2017	10/2020	
EEO Office	A-HR1300	Religious Accommodations Policy	8650-3.209, Religious Accommodations Policy, of the Administrative Manual made effective December 28, 2010		09/25/15	07/2015	07/2018	
EEO Office	A-HR1400	Equal Employment Opportunity Officer's Oversight of Employment Interviews	A-HR1400, Equal Employment Opportunity Officer's Oversight of Employment Interviews, made effective September 25, 2015		02/14/17	02/2017	02/2020	
EEO Office	A-HR1500	Exit Interviews	A-HR1500, Exit Interviews, of the Administrative Manual made effective February 14, 2017		01/22/18	10/2017	10/2020	
Human Resources	A-HR1600	Identification Badge	8650-1.211, Identification Badge, of the Human Resources manual made effective May 29, 2012		01/22/18	10/2017	10/2020	
EEO Office	A-HR1700	Hospital-wide Dress Code	A-HR1700, Hospital-wide Dress Code, of the Administrative Manual made effective February 14, 2017	6301-I D-2, Employee Dress and Personal Appearance of the Nursing Services Division Manual	01/22/18	10/2017	10/2020	
EEO Office	A-HR1800	Language in the Workplace	8650-3.207, Language in the Workplace, of the Administrative Manual made effective October 1, 1999.		02/14/17	02/2017	02/2020	

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Human Resources	A-HR1900	Outside Employment	8650-1.217, Outside Employment, of the Human Resources Department Manual made effective December 28, 2009	A-HR2000, Safe Hours of Work, of the Administrative Manual	02/15/17	02/2017	02/2020	
Human Resources	A-HR2000	Safe Hours of Work		A-HR1900, Outside Employment, of the Administrative Manual	02/15/17	02/2017	02/2020	
Human Resources	A-HR2100	Licensure, Certification, Registration and Education Verification	8650-1.202, Licensure, Certification, Registration and Education Verification, of the Human Resources Department Manual made effective June 1, 1992		01/22/18	10/2017	10/2020	
Human Resources	A-HR3000	Workplace Violence Prevention Plan	6100-33, Workplace Violence Prevention Plan, of the Administrative Manual made effective September 2004		02/10/17	02/2017	02/2020	
Payroll	A-HR3300	Special Payment Request for Salary Payment	6440-5, Special Payment Request, of the Administrative Manual made effective January 13, 1994		02/20/18	10/2017	10/2020	
Human Resources	A-HR3400	Compensation Policy for Exempt and Non-exempt Employees	6410-20, Entitlement to Overtime (OT) or Compensatory time Off (CTO)		04/29/18	04/2018	07/2018	Interim Approved.
Human Resources Department Manual	8650-1.219	Restriction of Unauthorized Visitors During Regular Working Hours			2012	2015	2018	
Human Resources Department Manual	8650-1.221	Recall List			10/1999	2015	2018	
Human Resources Department Manual	8650-1.216	Leave Sharing Program	6440-6, Leave Sharing Program, of the Human Resources Manual made effective May 8, 2012		05/1993	2015	2018	
Fiscal Services Manual	6440-3	Travel	6440-3, Travel, of the Administrative Manual made effective 06/1992		09/19/12	09/2012	09/2015	
Payroll	6440-10	General Timekeeping Guidelines			01/2001	01/2001	01/2004	
Employee Health Services Manual	6202-10	Employee Health Services Program		(1) 6201-430, Guidelines for Application of Work Restrictions, of the Infection Control Manual (2) 8650-P-22, Pre-employment Physical Examination Policy, of the Administrative Manual (3) 6202-20, Pre-Employment Clearance, of the Employee Health Manual (4) 6202-40, Returning to Work After Illness, of the Employee Health Manual (5) 6202-30, Employee Health Clearance for Workers Onsite GMHA, of the Employee Health Manual	02/14/93	09/2011	09/2014	
Human Resources Department Manual	8650-1.210	Drug Free Workplace			05/29/12	2015	2018	

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33	Employee Health Services Manual	6202-23	Get Up and Move Program	6100-26, Guam Physical and Wellness Program, of the Administrative Manual made effective 07/2000		12/24/09	12/2009	12/2012	
34		6100-32	Domestic Violence in the Workplace			09/2004	09/2004	09/2007	
35	Risk Management Manual	6180-5	Subpoena of GMHA Employees			01/14/99	09/2012	09/2015	
36		DOCUMENT	Government of Guam Personnel Rules and Regulations			10/01/96	1996		
ENVIRONMENT OF CARE									
1	EEO Office	A-EC100	Vending Machines Policy	6100-15, Vending Machines Policy, of the Administrative Manual made effective November 2010		05/01/14	05/2014	05/2017	
2	Environment of Care	A-EC200	Laser Safety Program		(1) A-PS800, Patient Safety Program, of the Administrative Manual (2) 6202- 10, Employee Health Services Program, of the Employee Health Services Policy and Procedure Manual	02/20/18	09/2017	09/2020	
3	Planning Department	A-EC300	Guidelines for Capital Improvements-- Approval Process	6120-D20, Guidelines for Capital Improvements - Approval Process, of the Planning Department Manual made effective May 1995.	(1) A-EC310, Guidelines for Capital Improvements - Implementation, of the Administrative Manual (2) LS6480-003, ILSM Contractor/Infection Control Risk Assessment -New Construction, of the Life Safety Manual (3) LS6480-004, ILSM - Maintenance and Facility Improvements, of the Life Safety Manual (4) LS6480-010, Infection Control Guidelines for Construction, of the Life Safety Manual (5) LS6480-012, Noise Control During Construction, of the Life Safety Manual (6) 6120-5, Patient Rights During Construction, of the Administrative Manual	02/20/18	10/2017	10/2020	

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4	Planning Department	A-EC310	Guidelines for Capital Improvements - Implementation	6120-D21, Guidelines for Capital Improvements - Implementation, of the Planning Department Manual made effective September 1989	(1) A-EC300, Guidelines for Capital Improvements - Approval Process, of the Administrative Manual (2) LS6480-003, Contractor/Infection Control Risk Assessment - New Construction, of the Life Safety Manual (3) LS6480-004, ILSM - Maintenance and Facility Improvements, of the Life Safety Manual, (4) 6480-010, Infection Control Guidelines for Construction, of the Life Safety Manual (5) LS6480-011, Welding and Cutting Safety, of the Life Safety Manual (6) LS6480-012, Noise Control During Construction, of the Life Safety Manual (7) 6120-5, Patient rights During Construction, of the Administrative Manual	02/20/18	10/2017	10/2020	
5	Facilities Maintenance	A-EC400	Reporting Equipment or Utility Malfunction/Failure	6480-2, Reporting Equipment or Utility Malfunction/Failure, of the Facilities Maintenance Department Manual made effective November 2017		02/20/18	12/2017	12/2020	
6	Facilities Maintenance	A-EC500	Signs, Posters, and Bulletin Boards	6480-6, Signs, Posters, and Bulletin Boards of the Administrative Manual made effective October 6, 2010	A-EC600, Maintenance Work Order Request System, of the Administrative Manual	02/21/18	10/2017	10/2020	
7	Facilities Maintenance	A-EC600	Maintenance Work Order Request System	6480-10, Work Order Request System, of the Administrative Manual made effective January 2009		02/21/18	10/2017	10/2020	
8	Environment of Care	A-EC900	Compressed Gas Storage and Oxygen Use			04/12/18	12/2017	12/2020	
9	Materials Management Department Manual	A-EC1000	Products Recalls and Alerts	9, Product Recalls and Alerts of the Materials Management Department manual made effective September 1, 2001.		04/12/18	06/2017	06/2020	
10	Risk Management	A-EC700	Reporting Adverse Medical Device Incident	6180-1, Reporting Adverse Medical Device Incident, of the Administrative manual made effective June 3, 1992		05/28/18	10/2017	10/2020	
11	Risk Management	A-EC800	Medical Devices Tracking Requirement	6180-1A, Medical Devices Tracking Requirements, of the Administrative Manual made effective June 3, 1992	(1) A-EC700, Reporting Adverse Medical Device Incident, of the Administrative Manual (2) A-EC1000, Product Recalls and Alerts, of the Administrative Manual	05/28/18	10/2017	10/2020	

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12	Materials Management Department Manual	A-LD1320	Product Standardization Evaluation Committee	(1) 4.35, Product Standardization Committee, of the Materials Management Manual made effective September 2001 (2) 4.36, Products Review Committee, of the Materials Management Manual made effective September 2001		06/01/92	06/2014	06/2017	
13	Materials Management Department Manual	8.1	Equipment Loan			11/1989	06/2009	06/2012	
14	Materials Management Department Manual	8.2	Disposition of Assets Equipment			09/2001	06/2009	06/2012	
15	Materials Management Department Manual	8.4	Donation of Equipment and Supplies			10/01/92	08/2009	08/2012	
16	Materials Management	6450-4	Sale of Supplies			06/01/92	06/1992	06/1995	
17	Materials Management	6450-6	Supply Requisition			10/1990	04/1994	04/1997	
18	Laundry Department Manual	6460-3.60	Clean Linen Control			07/28/92	03/2013	03/2016	
19	Laundry Department Manual	6460-3.70	Linen Control Citation			07/28/92	03/2013	03/2016	
20	Laundry Department Manual	6460-3.80	Scrub Clothes Policy			07/28/92	03/2013	03/2016	
21	Facilities Maintenance Department Manual	6480-1	Aluminum Container Recycling Program		Public Law 21-73, Government of Guam Aluminum Container Recycling Act	04/23/92	01/2013	01/2016	
RIGHTS AND RESPONSIBILITIES OF THE INDIVIDUAL									
1	Administration	A-RI100	Ethics Committee Guidelines	6301-5, Ethics Committee Guidelines, made effective August 1, 1992		01/11/10	01/2010	01/2013	
2	Guest Relations	A-RI200	Patient's Rights and Responsibilities	A-RI200, Patient's Rights and Responsibilities, of the Administrative Manual made effective January 11, 2010	(1) 6431-3, Communication Barriers, of the Social Services Department Manual (2) A-RI1000, Patient Grievances/Complaints, of the Administrative Manual	05/01/16	05/2016	05/2019	
3	Guest Relations	A-RI210	Patient Rights for Children/Adolescents	A-RI210, Patient Rights for Children/Adolescents, of the Administrative Manual made effective January 11, 2010	(1) 6311-II-A-2, Pediatric Rights and Responsibilities of parents/Guardian, of the Pediatric Ward/PICU Unit Manual	04/12/18	10/2017	10/2020	
4	Patient Safety	A-RI300	Informed Consent Process	A-RI300, Informed Consent Process, of the Administrative Manual made effective April 2013	A-RI200, Patient's Rights and Responsibilities, of the Administrative Manual	12/21/18	12/2017	12/31/20	
5	Guest Relations	A-RI400	Patient Self-Determination (Advance Directives)	A-RI400, Patient Self-Determination (Advance Directives), of the Administrative Manual made effective June 23, 2010	A-RI500, Do Not Resuscitate (DNR) Orders, of the GMHA Administrative Manual	04/15/16	03/2016	03/2019	

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6	Medical Staff	A-RI500	Do Not Resuscitate (DNR) Orders	6170-2, Do Not Resuscitate (DNR) Orders, of the Administrative Manual made effective January 27, 2010	(1) A-RI400, Patient Self-Determination (Advanced Directives), of the Administrative Manual (2) A-RI600, Withdrawal of Life Support, of the Administrative Manual (3) A-RI200, Patient Rights and Responsibilities, of the Administrative Manual (4) 6301-II E-5, Pronouncement of Death by Registered Nurse, of the Nursing Services Manual	09/11/13	09/2013	09/2016	
7	Nursing	A-RI600	Withdrawal of Life Support	6301-II E-11, Withdrawal of Life Support, of the Nursing Services Manual made effective 08/2009.	(1) A-RI300, Informed Consent Process, of the Administrative Manual (2) 6170-1 Determination of Death, of the Administrative Manual (3) A-RI500, DNR Orders, of the Administrative Manual (4) A-RI400, Patient Self-determination (Advance Directives), of the Administrative Manual (5) 6301-I D-5, Nursing Staff's Rights, of the Nursing Services Manual	06/28/13	06/2013	06/2016	
8	EEO Office	A-RI700	The Americans with Disabilities Act of 1990 and the Americans with Disabilities Act Amendment Act of 2008	A-RI700, The Americans with Disabilities Act of 1990 and the Americans with Disabilities Act Amendment Act of 2008, of the Administrative Manual made effective February 14, 2017		01/22/18	10/2017	10/2020	
9	Social Services	A-RI800	Patient/SNU Resident Abuse and Neglect Prevention	(1) 6580-B16, Patient/SNU Resident Abuse, Neglect, and Injuries of Known or Unknown Source, of the Administrative Manual made effective August 1994 (2) 6431-8, Patient/SNU Resident Abuse and Neglect Prevention, of the Administrative Manual made effective April 26, 2001 (3) A-RI800, Patient/SNU Resident Abuse and Neglect Prevention, of the Administrative Manual made effective May 16, 2014 (4) 6180-2, Occurrence Summary Reporting, of the Administrative Manual made effective June 1989	(1) A-PS800, Patient Safety Program, of the Administrative Manual (2) 6431-10, Referral to Adult Protective Services, of the Social Services Department Manual (3) 6431-7, Child Protective Services, of the Social Services Department Manual (4) 6410-10, Disciplinary Action Policy, of the Administrative Manual (5) 7010-II A-11, Reporting of Alleged Abuse - Adult or Pediatric Patient, of the Emergency Department Manual (6) 8560-21, Proper Procedures in the Handling of Patient Valuables, of the Patient Registration Manual	06/06/16	No Date	06/2019	

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10	Guest Relations	A-RI900	Patient Visitor Policy	6301-9, Visiting Policy, of the Administrative Manual made effective 1985 (2) 6301-16, Emergency Medicine Department Visitation, of the Administrative Manual; (3) 6301-22, Visiting Policy, of the Administrative Manual made effective November 1999 (4) 6301-I F-13, Visiting Policy, of the Nursing Services Manual made effective October 1999 (5) 6100-39, Patient Visitor Policy, of the Administrative Manual made effective October 13, 2009	(1) 6100-40, Food Policy, of the Administrative Manual made effective September 15, 2009 (2) 204, Electrical Safety, of the Safety and Security Manual made effective May 19, 1990 (3) A-RI700, The ADA and ADA Amendments Act of 2008, of the Administrative Manual (4) 6301-I F-4, Emergency Medicine Department Visitation, of the Nursing Services Manual made effective September 14, 1999 (5) 6312-II C-24, Well-Born Baby Rooming-In Policy, of the Nursing Services Manual made effective 2012 (6) 6420-1, Confidential Information, of the HIPAA P&P Manual made effective February 7, 2012	08/2014	08/2014	08/2017	
11	Guest Relations	A-RI1000	Patient Grievances/Complaints	A-RI1000, Grievances/Complaints, of the Administrative Manual made effective May 1, 2016	A-RI800, Patient/SNU Resident Abuse and Neglect Prevention, of the Administrative Manual	07/16/18	04/2018	04/2021	
12	Guest Relations	A-RI1100	Food Policy	(1) 6301-10, Food Policy, of the Administrative Manual made effective August 10, 1988 (2) 6301-I F-6, Food Policy, of the Nursing Services Manual (3) 6100-40, Food Policy, of the Administrative Manual made effective September 15, 2009	6100-39, Patient Visitor Policy, of the Administrative Manual made effective October 13, 2009	11/16/15	11/2015	11/2018	Need to revise related policy reference.
13	Guest Relations	A-RI1200	Patient's Rights Related to Protected Health Information (PHI)			04/12/18	03/2018	03/2021	
14	FAC, CIP, & IT Committee	6120-5	Patient Rights During Construction			01/20/94	07/1995	07/1998	
15	Social Services Manual	6431-3	Communications Barriers			07/28/92	08/2015	08/2018	
16	Social Services Manual	6431-10	Referral to Adult Protective Services			08/1989	08/2015	08/2018	
17	Social Services Manual	6431-7	Child Protective Services			08/1989	08/2015	08/2018	
18		6100-11	Institutional Review Board			07/29/92	07/1992	07/1995	
19	Fiscal Services	6440-2	Patient Room Charges			07/14/92	07/1992	07/1995	
20	Fiscal Services	6440-7	Processing Patient Charges			04/01/97	04/1997	04/2000	
INFORMATION MANAGEMENT									
1	Administration	A-IM100	Responsible Use of Online Social Media			04/11/11	03/2011	03/1014	
2	Administration	A-IM200	Dissemination of Information	6100-7, Dissemination of Information, of the Administrative Manual made effective July 28, 1992		05/01/14	05/2014	05/2017	

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	DEPARTMENT/ UNIT	POLICY NO.	POLICY TITLE	RESCINDED POLICY POLICY(IES)	RELATED POLICY(IES)	EFFECTIVE DATE	REVIEWED/ REVISED	NEXT REVIEW DATE	COMMENTS
3	Administration	A-IM300	Circulars, Memoranda, and Signature Authority	6100-4 Circulars, Memoranda, and Signature Authority, of the Administrative Manual made effective December 10, 1987		05/01/14	05/2014	05/2017	
4	Administration	A-IM400	Mailboxes	6100-12, Mailboxes, of the Administrative Manual made effective July 1, 1992		05/01/14	05/2014	05/2017	
5	Compliance Office	A-IM500	Policy Development, Revision, Approval, and Distribution	A-IM500, Policy Development, Revision, Approval, and Distribution, of the Administrative Manual made effective June 26, 2012		08/25/17	08/2017	11/2017	Interim Approved
6	Risk Management Manual	6100-5	Reporting, Required by Government Agencies			10/23/12	12/2012	10/2015	
7	Communications Center	6130-1	Paging Codes			10/1992	09/2012	09/2015	
8	Communications Center	6130-2	Overseas Calls			01/01/95	09/2012	09/2015	
9	Communications Center	6130-3	Public Address System (Overhead Paging)			10/1992	09/2012	09/2015	
10	Education Department Manual	6434-1	Library Services	6434-1, Library Services, of the Administrative Manual made effective July 1, 2009		12/28/12	11/2015	11/2018	
11	Education Department Manual	6140-1	Reserving Rooms for Meetings/Functions	6140-1 Reserving Rooms for Meetings & Functions, of the Education Department Manual made effective July 1, 1992		12/28/12	11/2015	11/2018	
12	Dietary Department Manual	A-IM700	Cafeteria Information and Special Functions Request	6540-1, Cafeteria Information and Special Event Requests, of the Administrative Manual made effective March 1, 2010		06/24/16	06/2016	06/2019	
PATIENT SAFETY									
1		A-PS100	Patient Identification for Clinical Care and Treatment		(1) 403, Code Pink - Infant and Pediatric Security Plan, of the Safety and Security Manual (2) 6301-II C-10.00, Care of Baby in the Delivery Room, of the L&D Manual (3) 6310-II C-39.00, Identification Policy of Newborns Prior to Immediate Transfer to NICU, of the L&D Manual	11/25/08	09/2012	09/2015	
2	Patient Safety Committee	A-PS200	Universal Protocol Correct Site	A-PS200, Universal Protocol Correct Site, of the Administrative Manual interim approved September 18, 2017		01/22/18	09/2017	09/2020	
3	Patient Safety Committee	A-PS300	SBAR Communication/Patient Hand-off Communication	6301-II E-22, SBAR Communication/Patient Hand-off Communication, of the Nursing Services Manual made effective November 25, 2008		10/24/12	10/2012	10/2015	

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	DEPARTMENT/ UNIT	POLICY NO.	POLICY TITLE	RESCINDED POLICY POLICY(IES)	RELATED POLICY(IES)	EFFECTIVE DATE	REVIEWED/ REVISED	NEXT REVIEW DATE	COMMENTS
4	Patient Safety Committee	A-PS400	Critical Results of Tests and Diagnostic Procedures	A-PS400, Critical Test & Results, of the Administrative Manual made effective October 2013	7010-V-5, Critical Results Documentation and Process, of the Emergency Department Manual (2) 6580-30, Critical Testing, of the Respiratory Care Manual (3) 6201-110, Reporting (Reportable Diseases, HAI, Employee Communicable Diseases, Employee Exposure, & Suspected Infection, of the Infection Control Manual	11/01/17	10/2017	10/2020	
5	Nursing Services	A-PS500	Rapid Response Team	A-PS500, Rapid Response Team, of the Administrative Manual made effective September 21, 2009		02/26/13	01/2013	01/2016	
6	Nursing Services	A-PS600	Medication Reconciliation	(1) A-PS600, Medication Reconciliation - Emergency Department and Inpatient Admission, of the Administrative Manual made effective July 11, 2011 (2) A-PS610, Outpatient Medication Reconciliation, of the Administrative Manual made effective July 11, 2011		12/21/18	09/2017	09/30/20	
7	Patient Safety Committee	A-PS700	Root Cause Analysis for Sentinel Events			12/14/11	10/2011	10/2014	
8	Patient Safety Committee	A-PS800	Patient Safety Program	A-PS800, Patient Safety Program, of the Administrative Manual interim approved October 31, 2017		09/12/18	09/2017	09/30/2020	
9	Patient Safety Committee	A-PS810	Disclosure of Unanticipated Outcomes	A-PS810, Disclosure of Unanticipated Outcomes, of the Administrative Manual made effective September 11, 2014	A-PS800, Patient Safety Program, of the Administrative Manual	05/28/18	10/2017	10/2020	
10	Patient Safety Committee	A-PS820	Just Culture Response to Patient Safety Events	A-PS820, Just Culture Response to Patient Safety Events, of the Administrative Manual interim approved October 24, 2017	A-PS800, Patient Safety Program, of the Administrative Manual	05/28/18	10/2017	10/2020	
11	Nursing Services	A-PS1100	Procedural Sedation	A-PS900, Procedural Sedation, of the Administrative Manual made effective April 2013	7010-II B-48, Procedural Sedation in the Emergency Department, of the Emergency Department Manual	01/30/19		04/30/19	Interim approved.

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	DEPARTMENT/ UNIT	POLICY NO.	POLICY TITLE	RESCINDED POLICY POLICY(IES)	RELATED POLICY(IES)	EFFECTIVE DATE	REVIEWED/ REVISED	NEXT REVIEW DATE	COMMENTS
12		A-PS900	Clinical Alarms Management		(1) 6580-63, Ventilator Alarm Setting, of the Respiratory Care Manual (2) 6310-II C-34, OB Central Monitoring System, of the L&D Unit Manual (3) 6310-II C-65, Admission to OB Central Monitoring System when Fetal Monitoring is Initiated, of the L&D Unit Manual (4) 6313-II C-42, Radiant Warming Devices, of the Nursery/NICU Unit Manual (5) 6313-II C-43, Care of the Infant in an Incubator, of the Nursery/NICU Unit Manual (6) A-PS800, Patient Safety Program, of the Administrative Manual (7) A-PS700, Root Cause Analysis, of the Administrative Manual (8) A-EC700, Reporting Adverse Medical Device Incident, of the Administrative Manual	02/15/17	10/2016	10/2019	
13	Nursing Services Manual	A-PS1000	Suicide Precautions	(1) 6301-II A-8, Suicide Precautions, of the Nursing Services Manual, made effective October 13, 2013		02/20/18	09/2017	09/2020	
14	Nursing Services Manual	6301-I F-5	Fall Prevention Program		(1) A-PS800, Patient Safety Program, of the Administrative Manual (2) 901-PS, Fall Prevention Screen, of the Rehabilitative Services Manual (3) 5.04, Nutritional Screening, of the Dietetic Services Department Manual (4) 706, Reviewing, Verification, Interpretation of Medication Orders, of the Pharmacy Manual (5) 6431-6, social Services Consultation & referral Procedures, of the Social Services Department Manual (6) 6480-2, Reporting Malfunction and Failures, of the Administrative Manual	08/2009	08/2015	08/2018	
15	Nursing Services Manual	6301-II C-16	Restraints for Non-Behavioral Reasons	6301- C16, Restraints of the Nursing Services Manual made effective December 1985	A-PC1500, Restraint Use for Behavioral Health Purposes, of the Administrative Manual	11/25/08	11/2015	11/2018	

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	DEPARTMENT/ UNIT	POLICY NO.	POLICY TITLE	RESCINDED POLICY POLICY(IES)	RELATED POLICY(IES)	EFFECTIVE DATE	REVIEWED/ REVISED	NEXT REVIEW DATE	COMMENTS
16	Nursing Services Manual	A-PC1500	Restraint Use for Behavioral Health Purposes	6301-II C-30, Restraint Use for Behavioral Health Purposes, of the Nursing Services Manual made effective June 28, 2013	(1) 6301-II C-16, Restraints Use for Non-Behavioral Health Purposes, of the Nursing Services Manual (2) A-PC1400, Code Blue Team: Duties and Responsibilities, of the Administrative Manual (3) 401, Code 60 Security Threat, of the Safety and Security Manual (4) A-PS500, Rapid Response Team, of the Administrative Manual (5) A-PS800, Patient Safety Program, of the Administrative Manual (6) A-PC600, Patient Sitter Program, of the Administrative Manual	12/21/18	06/2018	06/30/21	
17	Discharge Planning Committee	A-PC1600	Discharge Planning		(1) 6301-I E-1, Electronic Based Documentaion Guidelines, of the Nursing Services Manual (2) A-PI100, Qaulity Assessment and Performance Improvement Plan, of the Administrative Manual (3) 6431-4, Discharge Planning Weekly Meetings, of the Social Services Department Policies and Procedures Manual	12/21/18	06/2018	06/30/21	
18	Nursing Services Manual	6301-II C-15	Pressure Ulcer Management Policy	6301-II C-15, Pressure Ulcer Mangement Policy, of the Nursing Services Manual made effective September 1987		01/2014	01/2014	01/2017	
MEDICATION MANAGEMENT									
1	Nursing, Pharmacy, & Physicians	A-MM200	Policy and Guidelines on Use of Vasopressive Agents and Other Vesicants		(1) 816, Extravasation of Drugs and Antidotes, of the Pharmacy Department Manual (2) A-MM300, High Risk/High Alert Medication, of the Administrative Manual (3) 6301-II C-28 Care & Management of Central Venous Access Devices, of the Nursing Services Manual (4) 6301-II C-7, Intravenous Therapy, of the Nursing Services Manual (5) 6201-270 Guidelines Preventing of Intravascular Device-Related, of the Infection Control Manual	11/14/12	10/2012	10/2015	
2	Pharmacy Department	A-MM300	High Risk/High Alert Medication	703, High Risk/High Alert Medication, of the Pharmacy Department Manual made effective June 4, 2007		02/21/18	10/2017	10/2020	

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	DEPARTMENT/ UNIT	POLICY NO.	POLICY TITLE	RESCINDED POLICY POLICY(IES)	RELATED POLICY(IES)	EFFECTIVE DATE	REVIEWED/ REVISED	NEXT REVIEW DATE	COMMENTS
3	Pharmacy, Nursing, Facilities Maintenance	6170-9	Storage of Medications in Patient Care Areas			07/01/09	05/2009	05/2012	
4	Pharmacy Department Manual	701	Medication Orders	701, Medication Orders, of the Pharmacy Department Manual last reviewed/revised 04/2009		12/03/10	04/2015	04/2018	
5	Pharmacy Department Manual	704	Look-Alike/Sound-Alike Medications			06/04/07	04/2015	04/2018	
6	Pharmacy Department Manual	716	Patient's Own Medication			03/01/03	04/2015	04/2018	
PROVISION OF CARE, TREATMENT, AND SERVICES									
1	Nursing Services	A-PC150	Direct Admission Policy - Adul/Peds unit	A-PC150, Direct Admission Policy, of the Administrative Manual made effective September 2012	8650-18, Inpatient Admitting process, of the Patient Registration Policy and Procedure Manual	07/16/18	12/2017	12/2020	
2	Patient Flow Committee	A-PC200	Patient Flow Management Plan	A-PC200, Patient Flow Management Plan, of the Administrative Manual made effective October 23, 2012	(1) 6301-I D-9, Nursing Services Staffing Plan, of the Nursing Services Manual (2) 6310-I C-5, L&D Contingency Plan, of the L&D Unit Manual (3) 6310-I-E-15, Labor and Delivery On Call, of the Labor and Delivery Policy Manual	02/20/18	09/2017	09/2020	
3	Nursing Services, Medical Staff, Social Services, Facilities Maintenance	A-PC300	On-Island Patient Transfer and Transport Guidelines	(1) 6100-16, Patient Transfer Guidelines, of the Administrative Manual made effective July 15, 1992 (2) 6301-II E-9, Medical Transport Services, of the Nursing Services Manual made effective August 2009 (3) 6301- II E-12, Stretcher Van Non-Emergency Transport Services, of the Nursing Services Manual made effective August 2009	(1) 6313-I-19.00, Neonatal Transport Escort and Competency Checklist, of the Nursery/NICU Unit Manual (2) 6301- II C-39.00, Guidelines in Resuscitating a Neonate, of the Nursery/NICU Unit Manual.	05/2012	05/2012	05/2015	
4	Nursing Services	A-PC400	Off-Island Patient Transfer Guidelines	A-PC400, Off-Island Patient Transport Guidelines, of the Administrative Manual made effective June 29, 2016	(1) 6313-I-19.00, Neonatal Transport Escort and Competency Checklist, of the Nursery/NICU Unit Manual (2) 6301- II C-39.00, Guidelines in Resuscitating a Neonate, of the Nursery/NICU Unit Manual.	01/30/19		04/30/19	Interim Approved.
5	Nursing Services	A-PC500	Emergency Equipment (Crash Cart) Maintenance, Preparation and Exchange Process	A-PC500, Emergency Equipment (Crash Cart) Maintenance, Preparation, and Exchange Process, of the Administrative Manual interim approved September 18, 2017	(1) 1002, Crash Cart Box-Inspection, of the Pharmacy Department Manual (2) 1003, Crash Cart Box-Control and Security, of the Pharmacy Department Manual (3) 1004, Drug Maintained on Crash Cart Box, of the Pharmacy Department Manual	01/05/18	09/2017	09/2020	

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	DEPARTMENT/ UNIT	POLICY NO.	POLICY TITLE	RESCINDED POLICY POLICY(IES)	RELATED POLICY(IES)	EFFECTIVE DATE	REVIEWED/ REVISED	NEXT REVIEW DATE	COMMENTS
6	Nursing Services	A-PC600	Patient Sitter Program		(1) A-PS1000, Suicide Precautions, of the Administrative Manual (2) 6301-II C-30, restraint use for Behavioral Health Purposes, of the Nursing Services Manual (3) 6301-I F-5, Fall Prevention Program, of the nursing Services manual (4) Government of Guam DOA (1996). Personnel Rules and Regulations, Executive Order 96-24	02/20/18	05/2017	05/2020	
7		A-PC700	Provision of Patient Chaperone During Medical Examination			04/04/13	02/2013	02/2016	
8	Administrative Manual	A-PC800	Deep Vein Thrombosis (DVT) Prophylaxis Prevention in Surgical Patients	A-PC800, Deep Vein Thrombosis (DVT) Prophylaxis Prevention in Surgical Patients, of the Administrative Manual made effective September 2013		12/21/18	10/2017	10/31/20	
9	Quality Management	A-PC1000	Two Midnight Rule	6432-3, Twenty-three Hour Observation Service, of the Administrative Manual made effective January 1991		06/05/17	04/2017	04/2020	
10	Medical Staff, Nursing, Education	A-PC1100	Smoking Cessation Counseling Protocol	6100-43, Smoking Cessation Counseling Protocol, of the Administrative Manual made effective October 24, 2012		04/12/18	10/2017	10/2020	
11	Quality Management	6432-4	Admission and Discharge Criteria			09/20/89	02/1993	02/1996	
12	Skilled nursing Unit	6580-C18	Skilled Nursing Unit Notice of Bed-Hold and Readmission Policy	6440-9, SNU Notice of Bed-Hold and Readmission Policy, of the Administrative Manual made effective October 20, 1999		10/1999	02/2016	02/2019	

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	DEPARTMENT/ UNIT	POLICY NO.	POLICY TITLE	RESCINDED POLICY POLICY(IES)	RELATED POLICY(IES)	EFFECTIVE DATE	REVIEWED/ REVISED	NEXT REVIEW DATE	COMMENTS
13	Nursing Services Manual	6301-II E-21	Admission to the Skilled Nursing Facility from the Acute Care Facility		(1) 6301-II E-17, Transfer within patient Care Unit, of the Nursing Services Manual (2) 6301-I E-3, Discharge of Patient from Hospital, of the Nursing Services Manual (3) 6580-B13, Transfer from SNU to Acute Care Facility, of the Skilled Nursing Facility Manual (4) 6580-C6, Transfer/Discharge Requirements, of the Skilled Nursing Facility Manual (5) 6580-C8, Admission from Acute Care Facility to SNF, of the Skilled Nursing Facility Manual (6) 6580-C9, Pre-Admission Screening of mentally Ill Individuals with mental Retardation, of the Skilled Nursing Facility Manual (7) A-PS300, SBAR Communication/patient Hand-off Communication, of the Administrative Manual	10/24/12	12/2015	12/2018	
14	Social Services Manual	6431-2	Areas of Social Work Services			10/1986	11/2008	11/2011	
15	Social Services Manual	6431-6	Social Services Consultation and Referral Procedures			10/1986	08/2015	08/2018	
16	Social Services	6431-9	Home Health Care Services Referral			01/07/99	02/2014	02/2017	
17	Nursing Services Manual	A-PC1400	Code Blue Team: Duties and Responsibilities	6301-II C-4, Code 72 Team: Duties and Responsibilities, of the Administrative Manual made effective July 2012	(1) A-PC500, Emergency Equipment (Crash Cart) Maintenance, Preparation and Exchange Process, of the Administrative Manual (2) 1001, Crash Cart Box - Code 72 Box, of the Pharmacy Department Manual (3) 1004, Crash Cart Box - Drugs Maintained, of the Pharmacy Department Manual	12/21/18	07/2018	07/31/21	
18	Pharmacy Department Manual	1002	Crash Cart Box - Inspection			06/09/07	04/2015	04/2018	
19	Pharmacy Department Manual	1003	Crash Cart Box - Control and Security			06/09/07	04/2015	04/2018	
20	Pharmacy Department Manual	1004	Crash Cart Box - Drugs Maintained			06/09/07	04/2015	04/2018	
21	Medical Staff	6170-1	Determination of Death			06/17/92	06/1992	06/1995	

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22	Nursing Services Manual	6301-I F-8	Jail Custody Patient	6301-I F-8, Jail Custody Patient, of the Nursing Services Manual made effective August 2009	(1) 6104-3, Forensic Staff Orientation, of the Education Department Manual (2) 6301-II C-16 Restraint for Non-Behavioral Reasons, of the Nursing Services Manual (3) 411, Forensic Patient Policy, of the Safety and Security Manual	08/2015	08/2015	08/2018	
23	Nursing Services Manual	6301-II-E-13	Academic Education for Long-Term School Aged Patients	6301-24, Academic Education for Long-Term Pediatric Patients		07/2012	12/2015	12/2018	
24	Nursing Services Manual	6301-II D-1	Patient Education		6140-6, Patient/Family Education Program, of the Education Department Manual made effective August 4, 2000	09/2012	11/2015	11/2018	
25	Education Department Manual	6140-6	Patient/Family Education Program		(1) 6301-II D-1, Patient Education, of the Nursing Services Manual	11/28/12	11/2015	11/2018	
26	Education Department Manual	6140-7	Provision of Patient/Family Education	6140-7, Provision of Patient/Family Education, of the Education Department Manual made effective August 28, 1995		08/28/95	11/2015	11/2018	
27	Education Department Manual	6140-8	Patient Education Resources	6140-8, Patient Education Resources, of the Education Department Manual made effective September 18, 2009		12/28/12	11/2015	11/2018	
RECORD OF CARE, TREATMENT, AND SERVICES									
1	HIMC	A-RC100	Health Information Management Committee		A-RC110, Standard Format and Approval Process for Medical Record Forms, of the Administrative Manual	12/12/16	12/2016	12/2019	Correction needed for referenced policy.
2	HIMC	A-RC110	Standard Format and Approval Process for Medical Record Forms		A-RC100, Health Information Management Committee, of the Administrative Manual	12/12/16	12/2016	12/2019	
3	Medical Records	A-RC200	Entries in the Medical Record			12/12/16	12/2016	12/2019	
4	Medical Records	A-RC300	Copy and Paste Functionality and Use of Templates in the Electronic Health Record			12/14/16	12/2016	12/2019	

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5	Nursing Services Manual	6301-I E-1	Electronic Based Documentation Guidelines	(1) 6301-I E-1, Automated Documentation, of the Nursing Administration Manual made effective August 2009 (2) 6301-I E-13, Nurses Notes, of the Nursing Services Manual made effective August 2009 (3) 6301-F-11, Standard Care Plan, of the Nursing Administration Manual made effective August 2009 (4) 6301-II C-13, Planning of Patient Care, of the Nursing Services Manual made effective August 2009 (5) 6301-II B-4, Initial Admission/Discharge Planning/Reassessment Process, of the Nursing Services Manual made effective August 2009 (6) 6301-18, Initial Admission/Discharge Planning/Reassessment Process of the Administrative Manual (7) 6431-4A, Discharge Planning Program Implementation Policy, of the Administrative Manual made effective May 1990 (8) 6431-4B, Patient Care Planning Implementation of the Administrative Manual, made effective May 1990		09/2009	05/2015	05/2018	
6	Medical Records Department Manual	6433-75	Use of Abbreviations, Acronyms, Symbols, and Dose Designations	6433-1, Abbreviations, of the Administrative Manual made effective May 15, 1991 (2) 6433-75, Unacceptable Abbreviations, of the Medical Records Department Manual made effective January 15, 2009	701, Medication Orders, of the Pharmacy Department Manual	01/19/12	01/2012	01/2015	
7	Medical Records Department	6433-3	Medical Records, Release of Information			04/19/91	03/1993	03/1996	
8	Medical Records Department	6433-4	Retention of Records			08/1990	07/1992	07/1995	
PERFORMANCE IMPROVEMENT									
	Performance Improvement Committee	A-PI100	Quality Assessment and Performance Improvement Plan	A-PI100, Quality Assessment and Performance Improvement Plan of the Administrative Manual interim approved October 26, 2017	(1) A-PS800, Patient Safety Program, of the Administrative Manual (2) Risk Management Program of the Risk Management Manual (3) A-LD700, Management and Oversight of External Service Provider Agreements	04/12/18	03/2018	03/2021	
	Guest Relations	A-PI200	Patient Satisfaction Survey Program	6190-3, Patient Satisfaction Survey Program, of the Administrative Manual made effective November 7, 1994	(1) 104-03, complaint Follow-up, of the Guest Relations Department Policy Manual (2) 104-04, Referring Complaints to Someone Else, of the Guest Relations Department Policy Manual	04/12/18	10/2017	10/2020	
TISSUE AND TRANSPLANT SAFETY									

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		A-TS100	Organ and Tissue Donation/Transplantation	(1) 6301-II A-9, Organ and Tissue Donation/Transplantation of the Nursing Services Manual made effective November 20, 1991 (2) 6301-6, Organ and Tissue Donation/Transplantation of the Administrative Manual, made effective November 20, 1991		10/23/12	10/2012	10/2015	
		A-TS200	Tissue Management			04/30/10	04/2010	04/2013	