

**GUAM MEMORIAL HOSPITAL AUTHORITY**

**CENTRAL SERVICES AND RECEIVING DEPARTMENT**

| Department/Unit              | Responsibility               | Policy No. | Policy Title                                       | Effective Date | Reviewed/<br>Revised Date | Endorsed Date | Rescinded Policy(s)<br>(Dept./Policy #) | Next Review/Update<br>Due Date |
|------------------------------|------------------------------|------------|--|----------------|---------------------------|---------------|---|--------------------------------|
| Central Services & Receiving | Central Services & Receiving | 8380 -10   | Receiving Dept. Performance Improvement            | Aug. 2011      | Aug. 2011                 | 8/1/2011      |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 20  | for Central Services & Receiving Department        | Aug. 2011      | Aug. 2011                 | 8/1/2011      |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 30  | Central Services & Receiving Department            | Aug. 2011      | Aug. 2011                 | 8/1/2011      |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 40  | Attire and Traffic Flow Patterns                   | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 50  | Cleaning & Stocking, Storage of Sterile Supplies,  | Aug. 2011      | Aug. 2011                 | Aug. 2011     | 1                                       |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 60  | on Patients with known or Suspected Creutzfeldt-   | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 70  | Damaged, Soiled and/ or Contaminated Items or      | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 80  | Decontamination                                    | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 90  | Operation of Caviwave Ultrasonic Washer            | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 100 | Cleaning and Maintenance of Steam Sterilizer       | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 110 | Instruments and Procedural Trays                   | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 120 | Cleaning of Air Powered Drill                      | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 130 | Hypo/Hyperthermia Unit, Heating Units - Cleaning   | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 140 | Infusion Pumps - Cleaning                          | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 150 | of Surgical Instruments, Procedural Trays and      | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 160 | Use of Bowie-Dick Test, Biological Integrator, and | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 170 | Steam Sterilization - Operation and Cleaning       | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 -180  | Cards, Sterilizer Graphs, and Sterilizer Recording | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 190 | Lot Load Monitoring                                | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 200 | After Hours Acquisition of Supplies and Equipment  | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 210 | Ordering Supplies                                  | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 220 | Single-Use, Disposable Items                       | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |
| Central Services & Receiving | Central Services & Receiving | 8380 - 230 | Carts, Cleaning and Maintenance                    | Aug. 2011      | Aug. 2011                 | Aug. 2011     |   |                                |