

**GUAM MEMORIAL HOSPITAL AUTHORITY**

**POLICY REPOSITORY DATABASE**

<b>Department/Unit</b>	<b>Responsibility</b>	<b>Policy No.</b>	<b>Policy Title</b>	<b>Effective Date</b>	<b>Reviewed/ Revised Date</b>	<b>Endorsed Date</b>	<b>Rescinded Policy(s) (Dept./Policy #)</b>	<b>Next Review/Update Due Date</b>
Communication Center	Communications Supv.	6130-1	Paging Codes	1/1/1995	8/1/09			8/1/2012
Communication Center	Communications Supv.	6130-2	Overseas Calls	1/1/1995	8/1/09			8/1/2012
Communication Center	Communications Supv.	6130-3	System (Overhead Paging)	12/1/1995	8/1/09			8/1/2012
Communication Center								
Communication Center	Communications Supv./Staff	6130-5	Relocation of Telephones	4/1/1993	10/1/06			10/1/2009
Communication Center	Communication	6130-7	Dispatching and Paging Request	4/1/1993	9/1/06			9/1/2009
Communication Center	Communication	6130-8	Repairs of Equipment and instruments	4/1/1993	10/1/06			10/1/2009
Communication Center	Communication	6130-9	Working Hours	3/1/1993	10/1/06			10/1/2009
Communication Center	Communication	6130-10	Communication Absenteeism	3/1/1993	10/1/06			10/1/2009
Communication Center	Communication	6130-11	Telephone System	3/1/1994	10/1/06			10/1/2009
Communication Center	Communication	6130-12	Stat Cases	3/1/1993	10/1/06			10/1/2009
Communication Center	Communication	6130-13	Code 72	3/1/1993	10/1/06			10/1/2009
Communication Center	Communication	6130-14	Code 60	4/1/1993	10/1/06			10/1/2009
Communication Center	Communication	6130-15	Code 99- BOMB Threat	3/1/1993	10/1/06			10/1/2009
Communication Center	Communication	6130-16	Ambulance	4/1/1993	10/1/06			10/1/2009
Communication Center	Communication	6130-17	Fire Alarm System	4/1/1993	10/1/06			10/1/2009
Communication Center	Communication	6130-18	Facsimile (Fax) System	4/1/1993	10/1/06			10/1/2009
Communication Center	Communication Supv.	6130-19	Recall List	3/1/1993	10/1/06			10/1/2009
Communication Center	Communication	6130-20	Confidentiality	3/1/1993	10/1/06			10/1/2009
Communication Center	Communications Supv./Staff	6130-21	Holiday Requests	3/1/1993	10/1/06			10/1/2009

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Communication Center	Communications Supv/Staff	6130-22	Vacation Scheduling	3/1/1993	10/1/06			10/1/2009
Communication Center	Communication Supv.	6130-23	Quality Program	3/1/1993	10/1/06			10/1/2009
Communication Center	Communication	6130-24	Department Mass Casualty Plan	3/1/1993	10/1/06			10/1/2009
Communication Center	Communication Su	6130-25	Department Specific Sa	12/1/1995	9/1/08			9/1/2011
Communication Center	Communications Supv.	6130-26	and Emergency Preparedness Manual,	12/1/1995	9/1/08			9/1/2011
Communication Center	Communication Supv.	6130-27	Employees of Safety Practices, in their	12/1/1995	9/1/08			9/1/2011
Communication Center	Communication Supv.	6130-28	Preparedness for Communications	12/1/1995	9/1/08			9/1/2011
Communication Center	Communications Supv.	6130-29	Inspectin and Proper Reporting	12/1/1995	9/1/08			9/1/2011
Communication Center	Communications Supv.	6130-30	Department Fire and Evacuation Plan	12/1/1995	9/1/08			9/1/2011
Communication Center	Communications Supv.	6130-31	Hazardous Materials and Chemicals used in	12/1/1995	9/1/08			9/1/2011
Communication Center	Communications Supv.	6130-32	"RIGHT TO KNOW" and other Mandatory	12/1/1995	9/1/08			9/1/2011
Communication Center	Communications Staff	6130-33	Key Control	3/1/1993	10/1/06			10/1/2009
Communication Center	Communication	6130-34	Stat Paging Code for Digital Beepers	2/1/1994	10/1/06			10/1/2009
Communication Center	Communication	6130-35	Employee Orientation and Training	3/1/1993	10/1/06			10/1/2009
Communication Center	Communication	6130-36	Personnel	3/1/1993	10/1/06			10/1/2009
Communication Center	Communications Supv/Staff	6130-37	Departments Responsibility	10/1/1996	10/1/06			10/1/2009
Communication Center	Communication	6130-38	Employee's Screening	10/1/1996	10/1/06			10/1/2009
Communication Center	Communication	6130-39	Work Schedule	6/1/1996	10/1/06			10/1/2009
Communication Center	Communication	6130-40	On-Call	6/1/1996	10/1/06			10/1/2009
Communication Center	Communication	6130-41	Switching of Shifts	6/1/1996	10/1/06			10/1/2009