

GUAM MEMORIAL HOSPITAL AUTHORITY

POLICY REPOSITORY DATABASE

Department/Unit	Responsibility	Policy No.	Policy Title	Effective Date	Reviewed/ Revised Date	Endorsed Date	Rescinded Policy(s) (Dept./Policy #)	Next Review/Update Due Date
<i>Section I - General Emergency Preparedness</i>								
	Environment of Care (EOC) Committee	<u>EPM 1</u>	<i>EPM - Message</i>					
	Environment of Care (EOC) Committee	<u>EPM 2</u>	<i>EPM - Review & Approval</i>					
	Environment of Care (EOC) Committee	<u>EPM 3</u>	<i>EPM -Table of Contents</i>					
	Environment of Care (EOC) Committee	<u>100</u>	Emergency Preparedness Manual Distribution	Apr-18	Jan-18	EOC 1/2018, MEC 3/2018, EMC 4/18/2018		01/2020
	Environment of Care (EOC) Committee	<u>101</u>	Emergency Management Plan	Jan-08	Mar-12	EOC 5/25/15, MEC 10/28/15, EMC 12/28/15		03/2014
	Security	<u>102</u>	Physical Security Management Plan	Jun-09	May-09	EOC 05/09, SMC 05/09, EMC 06/09, MEC 06/09		06/2010
	Emergency Preparedness Taskforce	<u>103</u>	Appointment to the Emergency Preparedness Subcommittee	Sep-82	Mar-12	EOC 3/23/12, MEC 4/5/12, EMC 4/24/12		03/2014
	Emergency Preparedness Taskforce	<u>104</u>	Authority of the Emergency Preparedness Subcommittee	Sep-82	Mar-12	EOC 3/23/12, MEC 4/5/12, EMC 4/24/12		03/2014
	Emergency Preparedness Taskforce	<u>105</u>	Revisions to the Emergency Preparedness Manual	May-90	Mar-12	EOC 3/23/12, MEC 4/5/12, EMC 4/24/12		03/2014
	Environment of Care (EOC) Committee	<u>106</u>	Annual Evaluation of Emergency Preparedness Performance	May-08	Mar-12	EOC 3/23/12, MEC 4/5/12, EMC 4/24/12		03/2014

	Human Resources Department	<u>107</u>	Guam Emergency System for Advance Registration of Volunteer Health Professionals (ESAR-VHP)	Jan-07	Mar-12	EOC 3/23/12, MEC 4/5/12, EMC 4/24/12		03/2014
	Environment of Care (EOC) Committee	<u>108</u>	Hazard Vulnerability Assessment (HVA)	Jan-08	Mar-12	EOC 3/23/12, MEC 4/5/12, EMC 4/24/12		03/2014
Section II - Internal Emergency Preparedness								
	All Employees	<u>200</u>	Internal Emergency Preparedness Plan	May-93	Mar-12	EOC 3/23/12, MEC 4/5/12, EMC 4/24/12		3/2014
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	Facilities Maintenance	<u>201</u>	Loss of Electrical Service	Sep-91	Mar-12	EOC 3/23/12, MEC 4/5/12, EMC 4/24/12		03/2014
	Facilities Maintenance	<u>202</u>	Loss of Water	Sep-91	Mar-12	EOC 3/23/12, MEC 4/5/12, EMC 4/24/12		03/2014
	Facilities Maintenance	<u>203</u>	Loss of Medical Gas	Sep-91	Jan-09	EOC 01/09, SMC 01/09, MEC 02/09, EMC 03/09		03/2010
	Safety and Security	<u>204</u>	Code 99 / Bomb Threat - GMHA/SNU	May-90	Mar-12	EOC 2/2016, MEC 8/2016 EMC 10/2016		10/2019
	Communications	<u>205</u>	Loss of Communications	May-93	Mar-12	EOC 3/23/12, MEC 4/5/12, EMC 4/24/12		03/2014
	All Employees	<u>206</u>	Earthquake Guidelines	May-93	Mar-12	EOC 3/23/12, MEC 4/5/12, EMC 4/24/12		03/2014
	Hospital Wide	<u>208</u>	Loss of Sewer Service	Nov-09	Nov-09	EOC, SMC, MEC, EMC 11/09		11/2010
	Hospital Wide	<u>209</u>	Water Infiltration, Flooding and Sewer Backup Response	Nov-09	Nov-09	EOC, SMC, MEC, EMC 11/09		11/2010

	Hospital Wide	<u>210</u>	Loss of Surveillance/CCTV and Access Control Systems	Jan-19	Mar-18	EOC 3/29/18 MEC 4/25/18 EMC 6/06/18		01/2022
	Hospital Wide	<u>211</u>	Loss of Fuel Supply	Jan-19	Mar-18	EOC 3/29/18 MEC 4/25/18 EMC 6/06/18		01/2022
Section III - Tropical Cyclone Response Plan								
	Environment of Care (EOC) Committee	<u>300</u>	Tropical Cyclone Response Plan (TCRP): Overview	Jan-16	Sep-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		09/2017
	Environment of Care (EOC) Committee	<u>301</u>	Tropical Cyclone Response Plan (TCRP): Overall Procedures	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee	<u>302</u>	Tropical Cyclone Response Plan (TCRP): Weather Conditions	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee	<u>304</u>	Tropical Cyclone Response Plan (TCRP): Command Post	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee	<u>305</u>	Tropical Cyclone Response Plan (TCRP): Expectant Mothers	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017

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	Environment of Care (EOC) Committee	<u>306</u>	Tropical Cyclone Response Plan (TCRP): Visiting Hours and Watchers	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee	<u>307</u>	Tropical Cyclone Response Plan (TCRP): Compensation	Dec-89	Apr-14	EOC 03/23/12, MEC 04/24/14, EMC 05/01/14		04/2016
	Environment of Care (EOC) Committee	<u>308</u>	Tropical Cyclone Response Plan (TCRP): Post Tropical Cyclone Assessment	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee and Hospital Administration	<u>309</u>	Tropical Cyclone Response Plan (TCRP): Hospital Administration	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC)	<u>310</u>	Tropical Cyclone Response Plan (TCRP): Assistant Administrator of Professional Support	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC), Dietary Services	<u>311</u>	Tropical Cyclone Response Plan (TCRP): Dietary Services	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC), Education Department	<u>312</u>	Tropical Cyclone Response Plan (TCRP): Education Department	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017

	Environment of Care (EOC), Medical Laboratory	313	Tropical Cyclone Response Plan (TCRP): Medical Laboratory	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC), Pharmacy	314	Tropical Cyclone Response Plan (TCRP): Pharmacy	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Radiology Department	315	Tropical Cyclone Response Plan (TCRP): Radiology	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Rehabilitative Services	316	Tropical Cyclone Response Plan (TCRP): Rehabilitative Services	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Respiratory Care	317	Tropical Cyclone Response Plan (TCRP): Respiratory Care	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Nursing Services	318	Tropical Cyclone Response Plan (TCRP): Nursing Services	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017

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	Environment of Care (EOC) Committee, Quality Management	319	Tropical Cyclone Response Plan (TCRP): Medical Service/Medical Staff	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Quality Management	320	Tropical Cyclone Response Plan (TCRP): Quality Management	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Infection Control	321	Tropical Cyclone Response Plan (TCRP): Infection Control	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Assoc. Admin of Operations (or Designee)	322	Tropical Cyclone Response Plan (TCRP): Associate Administrator of Operations (or Designee)	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Facilities Maintenance	323	Tropical Cyclone Response Plan (TCRP): Facilities Maintenance	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Housekeeping	324	Tropical Cyclone Response Plan (TCRP): Housekeeping	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017

	Environment of Care (EOC) Committee, Laundry	325	Tropical Cyclone Response Plan (TCRP): Laundry Operations	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Materials Management	326	Tropical Cyclone Response Plan (TCRP): Materials Management	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Social Services	327	Tropical Cyclone Response Plan (TCRP): Social Services	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Planning	328	Tropical Cyclone Response Plan (TCRP): Planning	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Communications	329	Tropical Cyclone Response Plan (TCRP): Communications	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Security	330	Tropical Cyclone Response Plan (TCRP): Security	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Fiscal Services	331	Tropical Cyclone Response Plan (TCRP): Fiscal Services	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017

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	Environment of Care (EOC) Committee, Information Services	332	Tropical Cyclone Response Plan (TCRP): Information Services	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Public Information Officer	333	Tropical Cyclone Response Plan (TCRP): Personnel Services	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Public Information Officer	334	Tropical Cyclone Response Plan (TCRP): Public Information Officer	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Safety	335	Tropical Cyclone Response Plan (TCRP): Safety	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Pastoral Care	336	Tropical Cyclone Response Plan (TCRP): Pastoral Care	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017

	Environment of Care (EOC) Committee, Skilled Nursing Unit	337	Tropical Cyclone Response Plan (TCRP): Skilled Nursing Unit	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Guest Relations	338	Tropical Cyclone Response Plan (TCRP): Guest Relations	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
	Environment of Care (EOC) Committee, Special Services	339	Tropical Cyclone Response Plan (TCRP): Special Services	Jan-16	Jul-15	EOC 10/25/15, MEC 12/23/15, EMC 01/08/16		07/2017
Section IV - Mass Casualty Preparedness								
	Environment of Care (EOC) Committee	400	Mass Casualty Plan - Overview	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Environment of Care (EOC) Committee	401	Activating the Mass Casualty Plan	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Environment of Care (EOC) Committee	402	Emergency Response Team	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Environment of Care (EOC) Committee	403	Mass Casualty Plan - Emergency Management Using GMHA's Hospital Incident Command System (HICS)	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Environment of Care (EOC) Committee	404	Mass Casualty Plan - Hospital Command Center	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020

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	Environment of Care (EOC) Committee	405	Mass Casualty Plan - Triage, Decon & Treatment Areas	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Environment of Care (EOC) Committee	406	Mass Casualty Plan - Patient Visitors, Watchers, & Elective Surgeries	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	HA/CEO & Designated PIO	407	Mass Casualty Plan - Public Information Officer	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Central Supply and Receiving	408	Mass Casualty Plan - Central Supply and Receiving	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020

	Facilities Maintenance	409	Mass Casualty Plan - Facilities Maintenance	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Guest Relations	410	Mass Casualty Plan - Guest Relations	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Environmental Services	411	Mass Casualty Plan - Environmental Services	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Materials Management	412	Mass Casualty Plan - Materials Management	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Human Resources	413	Mass Casualty Plan - Human Resources	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Planning	414	Mass Casualty Plan - Planning	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Safety & Security Administrator	415	Mass Casualty Plan - Safety	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Safety & Security Administrator	416	Mass Casualty Plan - Security	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Dietetic Services	417	Mass Casualty Plan - Dietetic Services	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020

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	Education	418	Mass Casualty Plan - Education	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Medical Laboratory	419	Mass Casualty Plan - Medical Laboratory	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020

	GMHA Morgue & Office of the CME	420	Mass Casualty Plan - GMHA & CME Morgues	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Pharmacy	421	Mass Casualty Plan - Pharmacy	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Radiology	422	Mass Casualty Plan - Radiology	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Rehabilitative Services	423	Mass Casualty Plan - Rehabilitative Services	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Respiratory Care	424	Mass Casualty Plan - Respiratory Care	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Social Services	425	Mass Casualty Plan - Social Services	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Patient Affairs	426	Mass Casualty Plan - Patient Affairs	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Communications Center	427	Mass Casualty Plan - Communications Center	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Medical Records	428	Mass Casualty Plan - Medical Records	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Patient Registration	429	Mass Casualty Plan - Patient Registration	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Fiscal Services Division Heads	430	Mass Casualty Plan - Fiscal Services Division	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Operating Room	431	Mass Casualty Plan - Operating Room	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020

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	Nursing Services Division	<u>432</u>	Mass Casualty Plan - Nursing Services Division	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	SNU Executive Leadership	<u>433</u>	Mass Casualty Plan - Skilled Nursing Unit	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Environment of Care (EOC) Committee	<u>434</u>	Mass Casualty Plan - Medical Surge Response Plan	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Information Technology	<u>435</u>	Mass Casualty Plan - Information Technology	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
	Special Services	<u>436</u>	Mass Casualty Plan - Special Services	Apr-18	Feb-18	EOC 2/22/18, MEC 3/28/18, EMC 4/18/2018		02/2020
<i>Section V - Chemical, Biological, Radiological, Nuclear & Explosives (CBRNE) / Weapons of Mass Destruction (WMD) Preparedness</i>								
	Environment of Care (EOC) Committee	<u>500</u>	Chemical, Biological, Radiological, Nuclear & Explosives (CBRNE) / Weapons of Mass Destruction (WMD) - Preparedness Plan	Dec-01	Mar-18	EOC 3/28/18, MEC 4/25/18, EMC 6/06/18		03/2020