



NRP® Provider How-to Guide

Welcome to 2019 NRP Provider Course!
(January 6, Sunday); February 2;
March 2; April 6; May 4; June 1;
Saturday @ 8am
GMHA OB Nursery Unit, 2nd Floor

Welcome to the new process for accessing 7th Edition NRP Provider Curriculum learning activities.

Follow the steps below to:

- Login
- Schedule 7th Edition NRP Provider Curriculum
- Set up your Master Account (HealthStream ID)
- Complete the learning activities in Part 1, including the Exam and eSim Cases
- Print Your Certificate of Completion
- Complete the learning activities in Part 2

1 Login to HealthStream

Go to <https://www.healthstream.com/hlc/aap>

- **First-time students who don't have a User ID and Password**
Before you login, you will need to register. Click the link [First time students click here to register](#) (located below the green LOGIN button). For your institution, select "Self-Registration" and create a user ID and password on the next screen.
- **Students who have a User ID and Password**
Login with your User ID and password.

2 Enroll in the 7th Edition NRP Provider Curriculum

After logging in, continue to the "My to-Do List" screen (located under the **To Do** tab).

Step	From This Screen	Do These Actions
2a	My To-Do List	Click FIND AN ELECTIVE IN THE CATALOG or select the Catalog tab.
2b	Catalog	Click 7th Edition NRP Provider Curriculum .
2c	7th Edition NRP Provider Curriculum	Click ENROLL (green button located at top right of screen).

3 Set up Your Master Account (HealthStream ID)

Use your personal e-mail address to establish your master account. Your master account allows you to access your course records & eCard even if you move to another institution.

Step	From This Screen	Do These Actions
3a	Create HealthStream ID (box)	Click CREATE ID.* *If you already have a HealthStream ID, click I ALREADY HAVE ONE then sign in.
3b	Create HealthStream ID (box)	<ul style="list-style-type: none"> • Type in information as requested. <ul style="list-style-type: none"> –Enter your first & last name. –Use your personal email address. –Create a password. –Check "Yes, I've read the Terms of Use." • Click SAVE.
3c	Create HealthStream ID (box)	<ul style="list-style-type: none"> • You will see a message that a confirmation email has been sent to your email address. • Click Continue to Course. • Go to your email inbox, locate the email, click on the link provided.
3d	Portable Account Confirmed	You will see a message that your email address is successfully confirmed.

4 Complete the Learning Activities in Part 1

You are now ready to complete the learning activities in Part 1. You can access this list at any time from the "My to-Do List" screen (located under the To Do tab).

Part 1 focuses on building a foundation of neonatal resuscitation knowledge. The learning activities in Part I include the

- Provider Exam
- eSim Cases
- Provider Exam and eSim Evaluation

Learning activities must be completed sequentially. For example, after you successfully complete the Provider Exam Section 1, Provider Exam Section 2 will be unlocked and available.

After logging in, continue to the "My to-Do List" screen (located under the **To Do** tab).

Step	From This Screen	Do These Actions
4a	My To-Do List	Click RESUME or START (to the right of 7th Edition NRP Provider Curriculum).
4b	7th Edition NRP Provider Curriculum/Courses	Click START (to the right of 7th Edition NRP Provider Course Part 1)
4c	Learning Activities	<ul style="list-style-type: none"> • Click START (to the right of Terms of Use Agreement). Scroll down to end of the Agreement. Click ACCEPT TERMS OF USE .



Then follow these steps to complete the learning activities:

Step	Learning Activity	Do These Actions
4d	Provider Exam Section 1 (25 Questions)	<ul style="list-style-type: none"> • Click START then START TEST when you are ready to begin the exam. • You may PAUSE the exam and return at another time if needed. • Click COMPLETE TEST when you are ready to submit your answers.
4e	Provider Exam Section 2 (25 Questions)	<ul style="list-style-type: none"> • After successfully passing the exam, you will see feedback for the questions that you missed. • Click EXIT TEST when finished.
4f	eSim Cases	<ul style="list-style-type: none"> • Click START to begin. Follow the prompts to move through the activity. • Click Exit Course in the top right hand corner to exit. • You must successfully complete 2 out of the 4 cases.
4g	Provider Exam and eSim Evaluation	<ul style="list-style-type: none"> • Click START. Complete the evaluation. • Click COMPLETE EVALUATION to submit.

5 Print Your Certificate of Completion

When you have successfully completed Part 1, a **Congratulations!** window will appear.

Click **VIEW CERTIFICATE** to display your Certificate of Completion.

You must print your Certificate of Completion and take it with you to the Instructor-led Event as proof that you have completed the required prework assignments.

Here is another way to access your Certificate of Completion:

Step	From This Screen	Do These Actions
5a	My To-Do List	<ul style="list-style-type: none"> • Click on the Completed tab (at the top of your screen).
5b	My Transcript	<ul style="list-style-type: none"> • Locate 7th Edition NRP Provider Course Part 1. • Click CERTIFICATE (on right side).
<i>Certificate of Completion will display.</i>		

6 Complete the Learning Activities in Part 2

Part 2 includes the Instructor-led Event (hands-on portion of the course).

The activities in this part are

- Registering for an Instructor-led Event
- Completing the Instructor-led Event Evaluation

Registering for an Instructor-led Event

Registration for an Instructor-led Event may be done

- Individually (self registration)
- By an administrator at the provider's institution
- By the instructor

For providers who need to register individually, follow the steps below. **You must have completed Part 1 within 90 days to be eligible to register.**

After logging in, continue to the "My to-Do List" screen (located under the **To Do** tab).

Step	From This Screen	Do These Actions
6a	My To-Do List	Click RESUME (to the right of 7th Edition NRP Provider Curriculum).
6b	7th Edition NRP Provider Curriculum/Courses	<ul style="list-style-type: none"> When all activities in 7th Edition NRP Provider Course Part 1 have been completed, a check mark will appear to the right. ✓ Locate 7th Edition NRP Provider Course Part 2. Click START to begin.
<i>You will now see a list of the Learning Activities for Part 2.</i>		



Step	Learning Activity	Do These Actions
6c	Check for Part 1 Completion	Click START . The system will verify that you have completed Part 1. Click OK .
6d	Instructor-led Event (Hands-On Session)	<ul style="list-style-type: none"> Click CHOOSE AN EVENT to access a list of available Instructor-led Events <ul style="list-style-type: none"> To narrow the choices, use "Filter Events" on the left side of your screen. You may filter for date range, building/location, address, or personnel (ie, instructor). Once you locate the event that you want to attend, click REGISTER.

Completing the Instructor-led Event Evaluation

The Evaluation will remain locked until you pass the Instructor-led Event and your instructor submits your grade. You will receive notification by email after your grade has been submitted.

After logging in, continue to the "My to-Do List" screen (located under the **To Do** tab).

Step	From This Screen	Do These Actions
6e	My To-Do List	Click RESUME (to the right of 7th Edition NRP Provider Curriculum).
6f	7th Edition NRP Provider Curriculum/Courses	<ul style="list-style-type: none"> Locate Instructor-led Event Evaluation in the list. When you receive a passing grade, the button to the right of Instructor-led Event Evaluation will display START (instead of LOCKED). Click START. Complete the evaluation. Click COMPLETE EVALUATION to submit.

How Do I Get My NRP Provider Card?

You must complete the Instructor-led Event Evaluation to receive your NRP Provider eCard. Then you can access your eCard as follows:

- Click on the Profile tab (at the top of the screen)
- From the drop-down menu, choose **Resuscitation Cards**.
- Click **OPTIONS** to the right of "NRP Provider Card." Choose **View eCard** or **Email eCard** from the drop-down menu.

**Get stuck?
We can help!**



NRP

Call: 800-433-9016, selection 4#,
Monday - Friday, 8am - 4:30pm CST

Email: lifesupport@aap.org



Call: 800-521-0574, selection 2,
Monday - Friday, 7am - 7pm CST

Email: nrponline@healthstream.com

