



Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guåhan



850 GOV. CARLOS CAMACHO ROAD
OKA, TAMUNING, GUAM 96913
TEL: (671) 647-2444 or 647-2330
FAX: (671) 649-0145

INFORMATIONAL CIRCULAR 2020-027

TO: All Department Heads/Supervisors
FROM: Hospital Administrator/CEO
DATE: November 21, 2019
SUBJ.: Hospital Wide Mandatory HIPAA Training & Party

Please be advised, that because of our work in the healthcare industry, we fall under the federal regulations for HIPAA (Health Insurance Portability and Accountability Act).

As part of complying with the HIPAA Privacy regulations, all hospital employees, medical staff and volunteers are required to complete a 1.5 hour HIPAA Awareness Training. This training provides an overview of the HIPAA Privacy regulations as well as information and guidelines on each person's responsibilities under HIPAA to protect and keep PHI (Protected Health Information) private and confidential.

The training is mandatory, self-paced and provided in an online, web based format which may be completed over multiple sessions. Once completed, certification is good for 2 years. To login and take the training go to:


URL: <https://www.hipaatraining.com/login>

Username: GMHA

Password: privacy96913

As part of an incentive and non-punitive based approach to training our staff, **GMHA will hold a pizza party, date TBD – for the first 300 employees to complete their training.** The training will launch December 1st, 2019 and department managers will be held responsible for their department's participation and completion of training by February 1st, 2020.

Kindly share this news with all fellow employees, medical staff and volunteers and prepare your departments for the upcoming launch. Should you have any questions or concerns, please contact Kyle Dallman at 647-1365.



LILLIAN PEREZ-POSADAS, MN, RN

Cc: Board of Trustees
President, Medical Staff
President, GMHVA
In-house Volunteers Coordinator