

Minutes of the Regular Meeting of the Guam Memorial Hospital Authority Board of Trustees

April 19, 2018 | 6:00 p.m.
Daniel L. Webb Conference Room

ATTENDANCE

Board Members:

Eloy Lizama
Lillian Posadas
Sharon Davis
Dr. Ricardo Terlaje
Sonia Siliang

Melissa Waibel – Excused

Executive Management:

PeterJohn Camacho
Benita Manglona
Dr. Vincent Duenas
Zennia Pecina – Excused
Dr. James Last – Excused
Dr. Kozue Shimabukuro – Excused

ISSUE/TOPIC/DISCUSSIONS	DECISION(S)/ACTION(S)	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
I. CALL MEETING TO ORDER AND DETERMINATION OF QUORUM				
	After notices were duly issued pursuant to <i>Title 5 Guam Code Annotated, Chapter 8 Open Government Law, Section 8107(a)</i> and with a quorum present, Trustee Lizama called to order the regular meeting of the GMHA Board of Trustees at 6:06 p.m. on Thursday, April 19, 2018 in the Daniel L. Webb Conference Room of the GMHA located in Tamuning, Guam.	Trustee Lizama	None	None
II. EXECUTIVE SESSION				
	At the written request of legal counsel, Trustee Lizama called for a motion to go into executive session. At 6:06 p.m. Trustee Posadas motioned and it was seconded by Trustee Davis to convene into executive session. The motion carried with all ayes. <i>Note: The minutes of the Executive Session are confidential and kept under separate cover in accordance with Title 5 Guam Code Annotated, Chapter 8 Open Government Law, Section 8111(c)(7).</i> Note: At 6:35 p.m. the Board went into regular session. Trustee Posadas motioned and it was seconded by Trustee Terlaje to accept legal counsel's recommended action relative to two settlements. The motioned carried all ayes.	All Board members	None	None
	Trustee Posadas motioned and it was seconded by Trustee Terlaje to accept legal counsel's recommended action relative to two settlements. The motioned carried all ayes.	All Board members	None	Approved

III. ACCEPTANCE OF REGULAR SESSION MINUTES				
A. <u>March 28, 2018</u>	A draft of the March 28, 2018 meeting minutes was distributed and reviewed. Trustee Posadas motioned and it was seconded by Trustee Davis to approve the minutes as printed. The motion carried with all ayes.	All Board members	Within five business after the meeting.	Approved
IV. OLD BUSINESS				
There were no old business matters for discussion.	No decisions or actions taken.	None	None	None
V. NEW BUSINESS				
There were no new business matters for discussion.	No decisions or actions taken.	None	None	None
VI. BOARD SUB-COMMITTEE REPORTS				
A. <u>Joint Conference and Professional Affairs (JCPA) Subcommittee</u>				
1. Resolution No. 2018-35, Relative to the Reappointment of Active Medical Staff Privileges (exp. 03/31/20) for: <ul style="list-style-type: none"> • Jerry Castro, MD • Golda Sol Fernandez, MD • William Graf, MD • Miran Ribati, MD • David Weingarten, MD 	Trustee Posadas motioned and it was seconded by Trustee Siliang to approve Resolution No. 2018-35 as presented. The motion carried with all ayes.	All Board members	None	Approved
2. Resolution No. 2018-36, Relative to the Appointment of Allied Health Provisional Staff Privileges (exp.03/31/20) for: <ul style="list-style-type: none"> • Bradley Patrick, CRNA 	Trustee Waibel motioned and it was seconded by Trustee Posadas to approve Resolution No. 2018-17 as presented. The motion carried with all ayes.	All Board members	None	Approved
B. <u>Quality and Safety Subcommittee</u>				
1. Policy No. A-PS810, Disclosure of Unanticipated Outcomes	Trustee Posadas informed the Board that the purpose of this policy was to provide guidance on the procedure for informing patients and their families about results of a treatment or procedure that differ significantly from what was anticipated. She mentioned that it was a way of mitigating potential lawsuits. Trustee Davis motioned and it was seconded by Trustee Terlaje to approve policy no.A-PS810 as presented. The motion carried with all ayes.	All Board members	None	Approved


	<p>On the other hand, if the implementation of Plan B was necessary, the Hospital intended on preserving the clinical staff. The furlough of all other positions would be determined based on retention points as per the Department of Administration Personnel Rules and Regulations.</p> <p>Trustee Davis motioned and it was seconded by Trustee Posadas to approve Resolution No. 2018-38 as presented. The motion carried with all ayes.</p>	All Board members	None	Approved
D. <u>Facilities, Capital Improvement Projects (CIP), and Information Technology Subcommittee</u>	<p>Trustee Davis reported the following:</p> <ul style="list-style-type: none"> • a policy was being developed to address the issue of loss and damages to hospital property; • the design phase for the communications system upgrade was 50% completed; • installations of VOIP phones were 85% completed; • the project for the design of the automatic transfer switches was ongoing; • the bid for the 64-slice CT scanners was still under protest; • the 1.6Meg Genset was well beyond its life expectancy and needed to be replaced; • the steam boiler system went down, but the staff worked with a vendor to service the units affected; • the upgrade of the main electrical distribution system and roof upgrade projects were among critical projects that required funding; • the rooftop solar panel installations were completed; • the biometric clocking system was under testing. 	Trustee Davis	Updates to be reported at the next scheduled meeting.	Informational
E. <u>Governance, Bylaws and Strategic Planning Subcommittee</u>	<p>Ms. Siliang informed the Board that the subcommittee had met on Apr. 16, 2018 and continued reviewing the 2018-2020 Strategic Plan, particularly sections II through IV.</p> <p>She mentioned that the committee members</p>	Trustees Siliang and Terlaje	Updates to be reported at the next scheduled meeting.	Informational

	<p>were asked to provide any further recommendations for revisions to the Chief Planner to incorporate into the draft, which would then be disseminated to the Board members for their review and recommendations.</p> <p>Ms. Siliang mentioned that the subcommittee decided to change the validity from 3 to 5 years.</p> <p>The Board may hold a working session to allow an opportunity for clarifications and further discussions.</p>			
<p>F. Finance and Audit Subcommittee</p> <p>1. <u>Resolution No. 2018-39, Relative to Approving 98 New Fees and Updating 8,608 Professional Fees</u></p>	<p>Trustee Posadas motioned and it was seconded by Trustee Siliang to approve Resolution No. 2018-39 as printed. The motion carried with ayes.</p> <p>Trustee Lizama deferred the financial report to the Chief Financial Officer.</p>	All Board members	None	Approved
VI. ADMINISTRATORS' REPORTS				
<p>A. <u>Hospital Administrator/CEO</u></p>	<p>Mr. Camacho provided his written report to the Board for reference.</p> <p>In summary, he had informed the Board of the following:</p> <ul style="list-style-type: none"> the Hospital submitted its FY-2019 Budget proposal to Speaker Cruz's office timely. An error was found in the copying of documents, but was corrected and resubmitted. A hearing date was pending; testimony was submitted in support of Bill 260-34 that proposed an increase in taxes for alcohol and tobacco; however, Speaker Cruz advised that the bill may not be reported out of committee because he believed that not enough votes would be garnered for the bill to pass into law; a hearing on the three bills (262-34, 263-34, and 264-34) introduced to repeal or add exemptions to P.L. 34-87 that would 	Mr. Camacho	Updates to be reported at the next scheduled meeting.	Informational

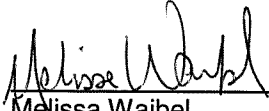
	<p>provide the Hospital with a dedicated funding source was scheduled for May 2, 2018 from 1 to 5 p.m. Management's attendance and testimonies were expected.</p> <ul style="list-style-type: none"> • meetings took place with representatives from the Non-Communicable Disease Consortium, DPHSS, and Guam Cancer Trust and the Bureau of Statistics and Plans took place to discuss data sharing on alcohol and tobacco related illnesses and a grant that would fund the opioid crisis and its impact on the forensic science community respectively; • GEDA had approved the Hospital's request for GRMC's Community Contribution of \$600K to go toward the purchase of equipment for radiology, laboratory, dietary, and bariatric beds; • the Hospital was informed that the USDA is not waiving the requirement to secure interim funding for the Family Birth Center project. GEDA would need to issue a third RFP for that purpose. He mentioned that this project was included in the Hospital's FY-2019 Budget. 			
B. <u>Associate Administrator of Medical Services</u>	<p>Dr. Duenas reported the following:</p> <ul style="list-style-type: none"> • physician charge vouchers via the computerized physician order entry (CPOE) system was being piloted in the internal medicine department; • the contract with UC Davis health for telemedicine services was under review; • there was a need for an additional angio suite due to the increase of coronary care services (e.g., cardiac catheterizations, percutaneous coronary interventions (PCIs), and pacemakers) 	Dr. Duenas	Updates to be reported at the next scheduled meeting.	Informational
C. <u>Associate Administrator of Professional Support Services</u>	<p>Dr. Duenas informed the Board that he would be overseeing the Professional Support Division moving forward.</p> <p>He mentioned that Dr. Kozue had been detailed to clinical duties.</p>	Dr. Duenas	Updates to be reported at the next scheduled meeting.	Informational

	The Board was invited to attend the proclamation signing on Apr. 20, 2018 at 2:00 p.m. for Laboratory Week. He commended the Laboratory for achieving CAP accreditation.			
D. <u>Assistant Administrator of Nursing Services</u>	Ms. Pecina was not present to provide her report.	Ms. Pecina	Updates to be reported at the next scheduled meeting.	Informational
E. <u>Chief Financial Officer</u>	<p>Mrs. Manglona informed the Board that the Hospital continued experiencing challenges with respect to funding, and that the Hospital continued working with CMS on rebasing its TEFRA reimbursements.</p> <p>She mentioned that the hospital anticipated \$4.3M in adjustments for fiscal years 2014 & 2015, and that adjustment requests for FY-2016 would be submitted by the end of the month and FY-2017 by May 2018.</p> <p>She informed the Board that the fiscal team would be looking at revising the pricing model, increasing fees for room and board, and bundling services.</p>	Mrs. Manglona	Updates to be reported at the next scheduled meeting.	Informational
F. <u>Medical Staff President</u>	Dr. Last was not present to provide his report.	Dr. Last	Updates to be reported at the next scheduled meeting.	Informational
VII. PUBLIC COMMENT				
	None	None	None	None
VIII. ADJOURNMENT				
	There being no further business matters for discussion, Chairman Lizama declared the meeting adjourned at 8:18 p.m., motioned by Trustee Posadas and seconded by Trustee Davis. The motion carried with all ayes.	Chairman Lizama	None	Approved

Transcribed by: _____

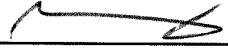

Theod. Pangelinan
Administrative Assistant

Submitted by: _____


Melissa Waibel
Secretary, Board of Trustees

CERTIFICATION OF APPROVAL OF MINUTES: The minutes of the April 19, 2018 regular session meeting was accepted and approved by the GMHA Board of Trustees on this 31st day of May 2018.

Certified by: _____


Eloy S. Lizama
Chairman, Board of Trustees