

# MEETING IN PROGRESS

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## **GMHA Board of Trustees**

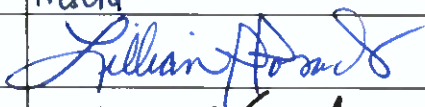
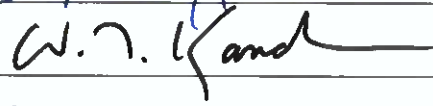
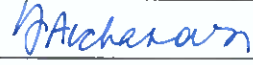
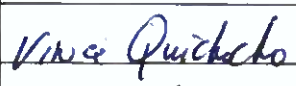
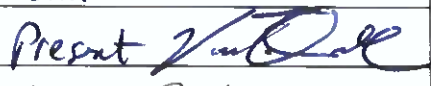


Wednesday, September 30, 2020 | 5:00 p.m.

Zoom Video Conference

# GMHA Board of Trustees Meeting

## ATTENDANCE SHEET

Wednesday, September 30, 2020 | 5:00 p.m. | Zoom Video Conference

	NAME:	TITLE:	SIGNATURE:
Board of Trustees	Theresa Obispo	Chairperson	Present
	Melissa Waibel	Vice-chairperson	Present
	Sarah Thomas-Nededog	Secretary	Present
	Byron Evaristo	Treasurer	Present
	Sharon Davis	Trustee	Present
	Sonia Siliang	Trustee	Present
	Glynis Almonte	Trustee	Present
	Michael Um	Trustee	Present
	Evangeline Allen	Trustee	Present
Executive Management/Medical Staff	Lillian Perez-Posadas	Hospital Administrator/CEO	
	William N. Kando	Associate Administrator, Operations	
	Annie Bordallo, MD	Associate Administrator, Medical Services	Present
	Joleen Aguon, MD	Associate Administrator, Clinical Services	
	Don Rabanal	Assistant Administrator, Administrative Services	Present
	Jemmabeth Simbillo	Assistant Administrator, Nursing Services	Present
	Christine Tuquero	Deputy Assistant Administrator, Nursing Services	Present
	Yukari Hechanova	Acting, Chief Financial Officer	
	Rodalyn Gerardo	Chief Auditor	Present
	Dustin Prins, DPM	Medical Staff President	Present
Guest(s)		IT Administrator	Present 
		Gen. Acctg. Supervisor	Absent 
	Tony Aguon	Personnel Services Administrator	Present
	Theo Pangelinan	Administrative Officer	Present
	Paula Manzon	Clinical Nurse Informatics Supervisor	Present
	Cameron Budkiewicz	Personnel Specialist	Present

# GMHA Board of Trustees Meeting

## ATTENDANCE SHEET

Wednesday, September 30, 2020 | 5:00 p.m. | Zoom Video Conference

Guest(s)	Rayna Cruz	Program Coordinator	Present
	Anne Marie Rodriguez	Program Coordinator	Present
	Dong Won Lee	Lead Creative	Present
	James Pasion	Website developer	Present
	Rachel Gena		Present
	Steve Limtiaco	Guam PDN	Present

# AGENDA

## Guam Memorial Hospital Authority – Board of Trustees Meeting

September 30, 2020 | 5:00 p.m. | Zoom Video Conference

**BOARD MEMBERS:** Theresa Obispo, Chairperson; Melissa Waibel, Vice-chairperson; Sarah Thomas-Nededog, Secretary; Byron Evaristo, Treasurer; Sharon Davis, Trustee; Sonia Siliang, Trustee; Glynis Almonte, Trustee; Michael Um, MD, Trustee; Evangeline Allen, Trustee

<b>Item</b>	<b>Owner</b>
<b>I. Welcoming   Call Meeting to Order and Determination of Quorum</b>	Trustee Obispo
<b>II. Executive Session</b>	All Trustees
<b>III. Review and Approval of Minutes</b> A. September 2, 2020	All Trustees
<b>IV. Old Business</b>	All Trustees
<b>V. New Business</b> A. New Website Presentation B. Monthly COVID-19 Update Meeting	Executive Management
<b>VI. Management's Report</b>	Executive Management
<b>VII. Board Subcommittee Reports</b> A. Human Resources 1. Res. 2020-50, Relative to Adding Necessary Special Qualification Requirements for the Patient Courier Position 2. Human Resources Taskforce  B. Facilities, Capital Improvement Projects, & Information Technology 1. Laboratory Information System (LIS) 2. Second Amendment to Medsphere Service Agreement to cover current Interface Requirements 3. Capital Improvement Project Update  C. Governance, Bylaws, and Strategic Planning 1. Board Self-Evaluation Recommendations 2. Strategic Goals  D. Quality & Safety  E. Finance & Audit 1. Financial Update	Trustees Waibel, Obispo  Trustees Davis, Evaristo  Trustees Nededog, Siliang  Trustees Almonte, Allen  Trustees Evaristo, Nededog
<b>VIII. Public Comment</b>	
<b>IX. Adjournment</b>	Trustee Obispo



# Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guåhan



850 GOV. CARLOS G. CAMACHO ROAD  
OKA, TAMUNING, GUAM 96913  
TEL: (671) 647-2409 OR 647-2171  
FAX: (671) 646-9215

September 29, 2020

**VIA ELECTRONIC MAIL**

Board of Trustees  
Guam Memorial Hospital Authority  
850 Gov. Carlos G. Camacho Road  
Tamuning, GU 96913

**Re: Request for Executive Session**

Dear Board of Trustees:

This letter serves as a written request, that the Board hold an executive session to discuss matters pending litigation during its meeting scheduled on Wednesday, September 30, 2020 at 5:00 p.m.

Sincerely,

Lillian Perez-Posada, MN, RN  
Hospital Administrator/CEO

GMHA Administration Office

SEP 29 2020

*Camacho*  
Repository No.

**Regular Meeting of the  
 Guam Memorial Hospital Authority  
 Board of Trustees**  
 Wednesday, September 2, 2020 | 5:00 p.m.  
 Zoom Video Conference

**ATTENDANCE**

**Board Members**

Present: Theresa Obispo, Melissa Waibel, Sarah Thomas-Nededog, Byron Evaristo, Sonia Siliang, Glynis Almonte, Dr. Michael Um, Evangeline Allen

Absent: Sharon Davis

**Leadership**

Present: Lillian Perez-Posadas, William Kando, Dr. Annie Bordallo, Dr. Joleen Aguon, Don Rabanal, Christine Tuquero, Yukari Hechanova, Rodalyn Gerardo, Dr. Dustin Prins

Absent: Jemmabeth Simbillo

**Guests:**

Mark Guayco  
 Andrea Pellacani

ISSUE/TOPIC/DISCUSSIONS	DECISION(S)/ACTION(S)	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
<b>I. CALL MEETING TO ORDER AND DETERMINATION OF QUORUM</b>				
	After notices were duly issued pursuant to Title 5 GCA, Chapter 8, <i>Open Government Law</i> , Section 8107(a) and with a quorum present, Trustee Obispo called to order the regular meeting of the GMHA Board of Trustees at 5:05 p.m. on Wednesday, September 2, 2020 via Zoom Video Conferencing.	Trustee Obispo	None	None
<b>II. REVIEW AND APPROVAL OF MINUTES</b>				
A. <u>July 17, 2020 (Special Meeting)</u> B. <u>July 29, 2020</u> C. <u>August 17, 2020 (Special Meeting)</u>	Trustee Dr. Um motioned, and it was seconded by Trustee Almonte to approve the July 17, 2020 special meeting minutes, July 29, 2020 minutes, and August 17, 2020 special meeting minutes as presented. The motion carried with all ayes.	All Board Members	None	Approved
<b>D. OLD BUSINESS</b>				
A. <u>Bill No. 305-35 (COR) is an act to add Chapter 98 to Division 4 of Title 20, Guam Code Annotated, relative to a Public-Private Partnership for the management of the Guam Memorial Hospital Authority</u>	Although Senator Moylan was unavailable to present Bill No. 305-35, Trustee Obispo expressed that the board did their part in reaching out and meeting with him and that the invitation to come a board meeting will remain open.	All Board Members	None	Closed
<b>V. NEW BUSINESS</b>				
A. <u>Strategic Plan Update Report</u>	<p>The leading subcommittees for each strategic goal was decided by the board.</p> <p><b>Goal #1 Achieve Financial Stability</b>            Leading Subcommittee(s): Finance and Audit</p> <p><b>Goal #2 Leadership Team Development</b>            Leading Subcommittee(s): Human Resources; and Governance, Bylaws, and Strategic Planning</p>	All Board Members	None	Informational

	<p><b>Goal #3 Establishing and Sustaining Safety and a Quality Culture</b> Leading Subcommittee(s): Joint Conference and Professional Affairs; and Quality and Safety</p> <p><b>Goal #4 Training and Education Assessment, Development and Implementation</b> Leading Subcommittee(s): Human Resources</p> <p><b>Goal #5 Capital Improvement Planning and Implementation</b> Leading Subcommittee(s): Facilities, Capital Improvement Projects, and Information Technology</p> <p>Dr. Bordallo suggested that each subcommittee measure where the hospital is in terms of their goals and report on one or two areas at a time.</p> <p>Subcommittees will report on their respective goals quarterly.</p>			
B. <u>Res. 2020-49, Relative to Approving Revisions to the Medical Staff Bylaws</u>	<p>Dr. Um informed the board that the revision to the medical staff bylaws will allow FEMA doctors with telemedicine privileges, the ability to provide diagnosis, treatment, and write orders if needed.</p> <p>Trustee Evaristo motioned, and it was seconded by Trustee Almonte to approve Resolution 2020-49. The motion carried with all ayes.</p>	Clinical Nurse Informatics Supervisor	None	Approved
<b>VI. MANAGEMENT'S REPORT</b>				
A. <u>COVID-19 census</u>	<p>Mrs. Posadas reported the following:</p> <p><b>106:</b> New COVID positive cases from August 1, 2020 to August 31, 2020  <b>134:</b> Cumulative Positive Cases (Since GMHA started Abbott ID Testing in April)  <b>45:</b> Current COVID-19 Census (8 patients on ventilators)  <b>13:</b> Deaths  <b>32:</b> COVID Positive Employees</p>	Executive Managers	Updates to be provided at the next scheduled meeting.	Informational
B. Recruitment of Nurses and Medics	The federal government has deployed five critical care nurses to GMHA.	Executive Managers	None	Informational

	<p>The hospital has started receiving nurses from the Department of Education and they are going through orientation and training.</p> <p>The Guam Army National Guard has deployed two medics to the hospital and more are expected.</p>			
C. <u>Skilled Nursing Unit Patients</u>	<p>CMS was informed that SNU patients might be brought back to the hospital (medical surgical unit) in anticipation of any storms.</p> <p>CMS wanted to ensure that the life safety code is being followed, there is no infection among the residents, and protocols are in place should a resident become infectious.</p> <p>There remains no contract with Catholic Social Services but payments for the lease are being made through the Government Claims Act.</p>	Executive Managers	None	Informational
D. <u>COVID Positive Hemodialysis Patients</u>	<p>The hospital is working with outside entities to see if they can accept COVID positive patients who need hemodialysis treatment but do not need to be hospitalized.</p>	Executive Managers	None	Informational
E. <u>COVID Isolation Facility (CIF)</u>	<p>A portable chiller was installed and the facility is ready for occupancy, but staffing remains a challenge.</p> <p>The hospital will proceed with the procurement and installation of a brand new chiller. However, Mr. Kando explained that because there are plans to pursue a major alternate care facility upgrade to include negative pressure upgrades, he and his team will need to work with the mechanical engineer of record first, to ensure the facility does not receive undersized chillers.</p> <p>Engineers and other experts determined that the process of receiving the donated chillers from the banking institution will be complicated and will take time. Therefore, the option to receive the donated chillers may be bypassed and is also dependent on the feedback from Mr. Kando and his team.</p>	Executive Managers	None	Informational



F. <u>Maternal Child Health (MCH) Services</u>	Although there are members in the community that want MCH patients moved to GRMC, Mrs. Posadas explained that she met with Governor Lou Leon Guerrero and GRMC CEO, Dr. Mike Cruz and they respect and support the hospitals decision to continue providing MCH services.	Executive Managers	None	Informational
G. <u>Legal Services Contract</u>	The hospital does not have a contract for legal services.  The Attorney General has allowed the Law Office of Minakshi V. Hemlani to continue providing services for the cases they were already assigned under a small purchase procurement.	Executive Managers	None	Informational
H. <u>TakeCare Insurance</u>	A memorandum of agreement for reconciliation between GMHA and TakeCare Insurance is being finalized.	Executive Managers	None	Informational
I. <u>Electronic Health Record (EHR) Project Update</u>	Due to the pandemic, the EHR Go Live launch date has been pushed to May 2021, but Mr. Rabanal and his team continue to make progress and communicate with Medsphere.	Executive Managers	None	Informational
J. <u>Revenue Cycle Management (RCM) Update</u>	Vendor has been chosen and the agreement is pending signature.	Executive Managers	None	Informational
K. <u>Acting Medical Records Administrator</u>	Ms. Sera Rios has retired. Ms. Rodalyn Gerardo will now be the Acting Medical Records Administrator.	Executive Managers	None	Informational
L. <u>Guam Cancer Trust Fund</u>	GMHA completed a Guam Cancer Trust Fund application focused on getting a new CR for radiology and a new laboratory information management system.	Executive Managers	None	Informational
M. <u>FY 2019 Citizen Centric Report</u>	Ms. Hechanova and Ms. Gerardo completed the FY 2019 Citizen Centric Report and can be found on the GMHA website.  Mrs. Hechanova informed the board that the report was submitted to the Association of Government Account National office for consideration for an award.	Executive Managers	None	Informational
	Other Discussion: <ul style="list-style-type: none"> <li>• Dr. Um commended Mrs. Posadas for getting a second Abbott machine to increase testing at the hospital.</li> <li>• Dr. Prins expressed his thanks and appreciation for executive management and the medical staff for all their hard work.</li> </ul>	Executive Managers	None	None

**VII. BOARD SUBCOMMITTEE REPORTS**

<p>A. <u>Joint Conference &amp; Professional Affairs</u></p> <p>1. Res. 2020-39, Relative to the Reappointment of Active Medical Staff Privileges (exp. 07/31/22) for:</p> <ul style="list-style-type: none"> <li>• Milliecor Fojas, MD</li> <li>• Seung Young Huh, MD</li> <li>• Angelito Santos, MD</li> <li>• Frankie Mendiola, MD</li> <li>• Nathaniel Berg, MD</li> <li>• Xavier Packianathan, MD</li> <li>• Arsalan Saleem, MD</li> <li>• Saied Safabakhsh, MD</li> <li>• Alessandro Giamartolomei, MD</li> <li>• Jennifer Chang, MD</li> <li>• Sherif Philips, MD</li> <li>• Friedrich Bieling, MD</li> <li>• Faye Jensen, MD</li> </ul> <p>2. Res. 2020-40, Relative to the Appointment of Provisional Medical Staff Privileges (exp. 07/31/21) for:</p> <ul style="list-style-type: none"> <li>• Albert Im, MD</li> <li>• Daniel Oh, MD</li> <li>• Philip Tutnauer, DPM</li> <li>• Fatmah Albaaj, MD</li> </ul> <p>3. Res. 2020-41, Relative to the Reappointment of Full Allied Health Professional Staff Privileges (exp. 07/31/22) for:</p> <ul style="list-style-type: none"> <li>• Janet Nightingale, CNM</li> <li>• Khampho Ohno, PA-C</li> <li>• Matthew Marsh, PA-C</li> <li>• Adrian Medina, CNM</li> </ul> <p>4. Res. 2020-42, Relative to the Appointment of Allied Health Professional Provisional Staff Privileges (exp. 07/31/21) for:</p> <ul style="list-style-type: none"> <li>• Lean Carlo Losinio, CNM</li> <li>• Bethany Helm, PA-C</li> </ul>	<p>Trustee Dr. Um presented resolution 2020-39 through 44, and resolution 2020-46 through 48 for approval.</p> <p>Trustee Dr. Um motioned, and it was seconded by Trustee Evaristo to approve Res. 2020-39 thru 44 and Res. 2020-46 thru 48 as presented. The motion carried with all ayes.</p>	<p>Chair &amp; Vice-chair, JC&amp;PA Subcommittee</p>	<p>None</p>	<p>Approved</p>
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<p>5. Res. 2020-43, Relative to the Appointment of Active Medical Staff Privileges for Frankie Mendiola, MD on the conditions that he be places on a “Focused Professional Practice Evaluation(FPPE)”</p> <p>6. Res. 2020-44, Relative to the Appointment of Active Medical Staff Privileges for Saied Safabakhsh, MD on the conditions that he be places on a “Focused Professional Practice Evaluation(FPPE)”</p> <p>7. Res. 2020-46, Relative to the Reappointment of Active Medical Staff Privileges (exp. 08/31/22) for:</p> <ul style="list-style-type: none"> <li>• Willie Bruce, DO</li> <li>• Aaron Johansen, MD</li> <li>• Deborah Swena, MD</li> <li>• Isaias Coelho, MD</li> <li>• Ornusa Teerasukjinda, MD</li> <li>• Suwarat Wongjittaporn, MD</li> <li>• Edward Blounts, DO</li> <li>• Silvia Romine, MD</li> </ul> <p>8. Res. 2020-47, Relative to the Appointment of Active Associate Medical Staff Privileges (exp. 08/31/22) for:</p> <ul style="list-style-type: none"> <li>• Marlon Romilo, MD</li> </ul> <p>9. Res. 2020-48, Relative to the Appointment of Allied Health Professional Provisional Staff Privileges (exp. 08/31/21) for:</p> <ul style="list-style-type: none"> <li>• Megan Taylor, NP</li> </ul>				
<p><b>B. Human Resources</b></p> <p>1. Res.2020-32, Relative to the Creation of the Emergency</p>	<p>Mr. Mark Guayco, Hospital Unit Supervisor, presented a PowerPoint and the following was highlighted:</p>	<p>Chair &amp; Vice-chair, HR Subcommittee</p>	<p>None</p>	<p>Approved</p>

<p>Department Technician I &amp; II Positions</p> <p>2. Res. 2020-45, Relative to the Establishment of the Assistant Administrator of Professional Support Services in the Classified Service</p>	<ul style="list-style-type: none"> <li>ED Tech I's will be required to obtain EMT/EMS Certification and BLS Certification.</li> <li>The creation of ED Tech II will provide upward mobility and leadership opportunities. Position requirements are BLS Certification, cardiac monitoring-EKG Certification, and 4 years of experience.</li> <li>The emergency department will have 15 ED Tech I's and 6 ED Tech II's.</li> </ul> <p>Dr. Aguon Trustee Evaristo motioned, and it was seconded by Trustee Dr. Um to approve Res. 2020-32. The motioned carried with all ayes.</p> <p>Mrs. Posadas explained that the change from unclassified service to classified service is to attract candidates. The position will fall under Pay Grade S.</p> <p>Trustee Dr. Um motioned, and it was seconded by Trustee Waibel to approve Res. 2020-45. The motion carried with all ayes.</p>			<p>Approved</p>
<p>C. Facilities, Capital Improvement Projects, &amp; Information Technology</p>	<p>Mr. Kando reported the following</p> <ul style="list-style-type: none"> <li>The hospital will be receiving two ready kits from Philips Medical. Each kit has 20 telemetry monitoring systems and are meant to prepare ICU and telemetry units in response to the pandemic.</li> <li>Governor Lou Leon Guerrero has allowed construction for the Communications Center Relocation Project to continue.</li> <li>The bid for the roof upgrade is being prepared.</li> <li>HVAC and power upgrades are pending opinion from GPA for the electrical panel.</li> </ul>	<p>Chair &amp; Vice-chair, F&amp;A Subcommittee</p>	<p>None</p>	<p>Informational</p>
<p>D. <u>Governance, Bylaws, &amp; Strategic Planning</u></p>	<p>Trustee Nededog reminded the board of the recommendations made based on their self-evaluations.</p> <p>Trustee Obispo asked to meet with the chairperson and vice chairperson of the subcommittee to discuss and plan the boards approach.</p>	<p>Chair &amp; Vice-chair, GB &amp; SP Subcommittee</p>	<p>None</p>	<p>Informational</p>
<p>E. <u>Quality &amp; Safety</u></p>	<p>Trustee Almonte informed that board that the subcommittee was scheduled to meet in August, but</p>	<p>Chair &amp; Vice-chair, Q&amp;S Subcommittee</p>	<p>None</p>	<p>Informational</p>

	due to unforeseen circumstances, the meeting needed to be cancelled.			
<b>VIII. PUBLIC COMMENT</b>				
	None	None	None	None
<b>IX. ADJOURNMENT</b>				
	There being no further business matters for discussion, Trustee Obispo declared the meeting adjourned at 6:44 p.m., motioned by Trustee Dr. Um and seconded by Trustee Almonte. The motion carried with all ayes.	All Board members	None	Approved

Transcribed by:   
 Justine A. Camacho  
 Administrative Assistant

Submitted by:   
 Sarah Thomas-Nededog  
 Secretary

**CERTIFICATION OF APPROVAL OF MINUTES:** The minutes of the September 2, 2020 regular session meeting were accepted and approved by the GMHA Board of Trustees on this 30<sup>th</sup> day of September 2020.

Certified by:   
 Theresa Obispo  
 Chairperson



# Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guåhan



850 GOV. CARLOS G. CAMACHO ROAD  
OKA, TAMUNING, GUAM 96913  
TEL: (671) 647-2409 OR 647-2171  
FAX: (671) 646-9215

**BOARD OF TRUSTEES  
Official Resolution No. 2020-50**

**“RELATIVE TO ADDING NECESSARY SPECIAL QUALIFICATION  
REQUIREMENTS FOR THE PATIENT COURIER POSITION”**

**WHEREAS**, in recent years, the duties and responsibilities of the Patient Courier position have included the transport of patients in motor vehicles which requires a valid chauffeur’s license. In addition, by virtue of the official position title and duties, it is well established that the position works with and directly assists patients; and

**WHEREAS**, on August 7, 2020, the Hospital Administrator/CEO approved the Human Resources Department request to amend the class specification of the Patient Courier position; and

**WHEREAS**, the amendment of the class specification will add Necessary Special Qualification requirements to read as follow: “Possession of a valid Chauffeurs Driver’s License and current certification in Basic Life Support (BLS) from the American Heart Association (AHA).”; and

**WHEREAS**, the provisions of 4 GCA, Chapter 6, § 6303.1(a) - Transparency and Disclosure for the amendment of positions have been met; and

**WHEREAS**, the class specification of the position is hospital specific and that there is no impact on any other agency outside the Authority; and

**WHEREAS**, the Human Resources Subcommittee on September 8, 2020 recommended approval to add the Necessary Special Qualification requirement of a valid Chauffeurs license and certification in Basic Life Support (BLS) to the Patient Courier class specification; now, therefore be it

**RESOLVED**, that the GMHA Board of Trustees accepts the Human Resources Subcommittee’s recommendation and approves the attached proposed amendment of the Patient Courier class specification; and, be it further

**RESOLVED**, that the Board of Trustees Chairperson certifies and the Secretary attests to the adoption of this Resolution.

**DULY AND REGULARLY ADOPTED ON THIS 30<sup>th</sup> DAY OF SEPTEMBER 2020.**

Certified by:

Theresa Obispo  
Chairperson

Attested by:

Sarah Thomas-Nededog  
Secretary

## PATIENT COURIER

### **NATURE OF WORK IN THIS CLASS:**

This is routine work involved in transporting patients from the nursing units to another department for various specialized and routine examinations and in performing other errands required to support nursing activities to include the use of transport vehicles when moving patients to and from GMHA health care facilities or other facilities.

Employees in this class perform the assigned duties after initial training under the supervision of the nursing unit's area-coordinator/charge nurse or department manager.

### **ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)**

Transports patients to and from other sections or departments of GMHA for specialized and routine examinations involving radiology, urgent care and/or special services or other treatment areas.

Transports patients to and from SNF and/or other health care facilities using GMHA vans or similar vehicles.

Performs or assists in cardiopulmonary resuscitation (code 72 or code blue) on patients if needed during transit to and from other sections.

Assists in the transporting of laboratory specimens to the Laboratory; picks up pharmaceutical and other supplies or equipment, and reports to and from nursing units or other departments as required.

Transports deceased patients to the mortuary following established protocols.

Maintains a safe and healthy work environment for patients and co-workers by following established standards and procedures to include compliance with accreditation and regulatory requirements.

Maintains records and prepares reports.

Performs related work as required or assigned.

### **MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:**

Ability to transport patients safely in a stretcher, moveable bed, wheelchair and/or transport vehicle.

Ability to understand and follow oral and written instructions.

Ability to learn and perform emergency life-saving procedures such as cardiopulmonary resuscitation.

Ability to learn the transporting and special handling procedures and techniques for laboratory specimens and reports, pharmaceutical supplies, and medical equipment.

Ability to work effectively with the public and employees.

Skill in the safe operation of a motor vehicle.

**MINIMUM EXPERIENCE AND TRAINING:**

- a) One year of public contact work and graduation from high school; or
- b) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

**NECESSARY SPECIAL QUALIFICATIONS:**

Possession of a valid Chauffeurs Driver's License and current certification in Basic Life Support (BLS) from the American Heart Association (AHA).

ESTABLISHED: May 1981  
AMENDED: July 1984;  
September 30, 2020

PAY GRADE/PLAN: F (GPP)

**HAY EVALUATION**

KNOW HOW:	CI1	87
PROBLEM SOLVING:	B2(19%)	16
ACCOUNTABILITY:	BNII	<u>22</u>
TOTAL POINTS -	125	



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**THERESA OBISPO, Chairperson  
Board of Trustees**



## 5:00 PM - Guam Memorial Hospital Authority Board of Trustees

The GMHA Board of Trustees will convene for a meeting via Zoom Video Conferencing on Wednesday, September 30, 2020 at 5:00 p.m. To join the meeting, you may enter this [link](https://zoom.us/j/94071344371?pwd=Um5rZjROSmxjWlRRbFExT240bThHUT09) (<https://zoom.us/j/94071344371?pwd=Um5rZjROSmxjWlRRbFExT240bThHUT09> (<https://zoom.us/j/94071344371?pwd=Um5rZjROSmxjWlRRbFExT240bThHUT09>)) into your browser or download the app on your mobile device, and enter Meeting ID: 940 7134 4371; Password: 570844

Please note that the first order of business will be an executive session to discuss matters pending litigation. Only Board members and the court reporter will be “admitted” at the start of the conference call. All other participants will remain in the “Waiting Room” and admitted when executive session ends and the Board reconvenes for regular session. For further inquiries, please contact the Board Desk at 648-7997.

## Tuesday, September 29, 2020

### 4:00 PM - Southern Guam Soil and Water Conservation District Board

The Southern Guam Soil and Water Conservation District will hold its Regular Monthly Board Meeting on Tuesday, Sept 29, 2020, at 4PM via Zoom Video Conference. For meeting agenda and/or special accommodations, please contact Erica Pangelinan at [southernquamswcd@gmail.com](mailto:southernquamswcd@gmail.com).

Topic: SGSWCD Regular Board Meeting

Time: Sep 29, 2020 04:00 PM Pacific/Guam

Join Zoom Meeting

[https://us02web.zoom.us/j/85766900393?](https://us02web.zoom.us/j/85766900393?pwd=UkFERXgzVWhZRnlUMUs3N3cxM2pndz09)

[pwd=UkFERXgzVWhZRnlUMUs3N3cxM2pndz09](https://us02web.zoom.us/j/85766900393?pwd=UkFERXgzVWhZRnlUMUs3N3cxM2pndz09)

([https://us02web.zoom.us/j/85766900393?](https://us02web.zoom.us/j/85766900393?pwd=UkFERXgzVWhZRnlUMUs3N3cxM2pndz09)

[pwd=UkFERXgzVWhZRnlUMUs3N3cxM2pndz09](https://us02web.zoom.us/j/85766900393?pwd=UkFERXgzVWhZRnlUMUs3N3cxM2pndz09))

Meeting ID: 857 6690 0393

Passcode: 144483

## Friday, September 25, 2020



# Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guåhan



850 GOV. CARLOS G. CAMACHO ROAD  
OKA, TAMUNING, GUAM 96913  
TEL: (671) 647-2409 OR 647-2171  
FAX: (671) 646-9215

October 2, 2020

**VIA ELECTRONIC MAIL**

Benjamin J.F. Cruz  
*Public Auditor*  
Office of Public Accountability  
Suite 401 DNA Building  
238 Archbishop Flores Street  
Hagatna, GU 96910

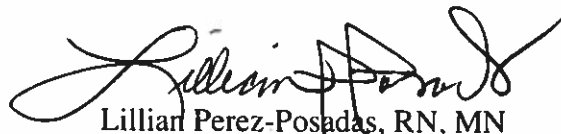
RE: Reporting Requirements for Boards and Commissions

Dear Mr. Cruz:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the recording for the September 30, 2020 GMHA Board of Trustees Meeting via Google Drive as guided by your office.

Please contact Justine Camacho, Administrative Assistant – Board Office, at 648-7997 or by email at [justine.camacho@gmha.org](mailto:justine.camacho@gmha.org) for any questions or clarifications.

Sincerely,

  
Lillian Perez-Posadas, RN, MN  
Hospital Administrator/CEO

sent via electronic mail 10/06/20



# Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guåhan



850 GOV. CARLOS G. CAMACHO ROAD  
OKA, TAMUNING, GUAM 96913  
TEL: (671) 647-2409 OR 647-2171  
FAX: (671) 646-9215

October 5, 2020

**VIA ELECTRONIC MAIL**

Honorable Tina Muña Barnes  
*Speaker of I Minatrentai Singko Na Liheslaturan Guåhan*  
163 Chalan Santo Papa  
Hagåtña, GU 96910

RE: Reporting Requirements for Boards and Commissions

Dear Speaker Barnes:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the materials presented and discussed at the September 30, 2020 Meeting of the GMHA Board of Trustees.

Please contact Justine Camacho, Administrative Assistant – Board Office, at 648-7997 or by email at justine.camacho@gmha.org for any questions or clarifications.

Kindest Regards,

Lillian Perez-Posadas, RN, MN  
Hospital Administrator/CEO

sent via electronic mail 10/09/20 qc



# Guam Memorial Hospital Authority Aturidåt Espetåt Mimuriåt Guåhan



850 GOV. CARLOS G. CAMACHO ROAD  
OKA, TAMUNING, GUAM 96913  
TEL: (671) 647-2409 OR 647-2171  
FAX: (671) 646-9215

October 5, 2020

**VIA ELECTRONIC MAIL**

Honorable Lourdes A. Leon Guerrero  
*I Maga'hågan Guåhan*  
Ricardo J. Bordallo Governor's Complex  
Adelup, GU 96910

RE: Reporting Requirements for Boards and Commissions

Dear Governor Leon Guerrero:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the materials presented and discussed at the September 30, 2020 Meeting of the GMHA Board of Trustees.

Please contact Justine Camacho, Administrative Assistant – Board Office, at 648-7997 or by email at [justine.camacho@gmha.org](mailto:justine.camacho@gmha.org) for any questions or clarifications.

Kindest Regards,

Lillian Perez-Posadas, RN, MN  
Hospital Administrator/CEO

sent via electronic mail 10/09/20 9c