

MEETING IN PROGRESS

GMHA Board of Trustees

Tuesday, September 24, 2024 | 5:00 p.m.

Zoom Video Conference

AGENDA

Guam Memorial Hospital Authority – Board of Trustees Meeting

September 24, 2024 | 5:00 p.m. | Zoom Video Conference

BOARD MEMBERS: Theresa Obispo, Chairperson; Edgar Aguilar, Vice-chairperson; Sharon Davis, Secretary; Sonia Siliang, Treasurer; Michael Um, MD, Trustee; Teresa Damian-Borja, MD, Trustee, Antoinette Kleiner, Trustee

Item	Owner
I. Welcoming Call Meeting to Order and Determination of Quorum	Chairperson Obispo
II. Open Government Compliance	
A. Publication, September 17, 2024	
B. Publication, September 22, 2024	
C. GovGuam Notices Portal & Website Posting	
III. Review and Approval of the Minutes	All Trustees
A. August 28, 2024	
IV. Old Business	All Trustees
None	
V. New Business	All Trustees
Please see Board Subcommittee Reports below.	
VI. Management's Report	Executive Management
VII. Guam Memorial Hospital Volunteers Association Report	GMHVA President
A. Board Subcommittee Reports	Trustee Dr. Um
B. Joint Conference and Professional Affairs	
1. Res. 2024-55, Relative to the Appointment of Active Associate Medical Staff Privileges	
2. Emergency Medicine Department Rules and Regulations 1. Section IX: Physician Assistant (Scope of Practice) and Delineation of Privileges Form – Urgent Care-Fast Track Physician Assistant Privileges	
3. CY2023 Strategic Goal: 5 Engage Physicians	Chairperson Obispo
C. Human Resources	
1. GFT and GMHA Collective Bargaining Agreement	
2. Res. 2024-57, Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Infection Preventionist	
3. Res. 2024-58, Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Director of Pharmacy	
4. Res. 2024-59, Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Director of Respiratory Care Services	
5. Res. 2024-60, Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Antibiotic Stewardship Program Leader	
6. CY2023 Strategic Goal 4: Engage the Healthcare Workforce	Trustee Davis
D. Facilities, Capital Improvement Projects, and Information Technology	
1. Critical Infrastructure Projects (\$20M ARPA Funding)	
2. CY2023 Strategic Goal 2: Enhance Infrastructure & Technology	
E. Quality and Safety	Trustee Kleiner
1. CY2023 Strategic Goal 3: Transform Healthcare Services	
F. Finance and Audit	Vice-chairperson Aguilar
1. Res. 2024-56, Relative to Approving Ninety-Four (94) New Fees and One Hundred Sixty (160) Fee Schedule Updates	
2. CY2023 Strategic Goal 1: Achieve Financial Viability	
G. Governance, Bylaws, and Strategic Planning	Trustees Dr. Borja, Siliang








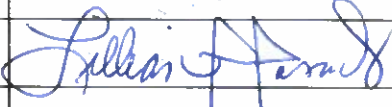











Item	Owner
1. Res. 2024-61, Relative to the Approval of the Revised Policy A-100 Mission Statement	
2. GMHA Bylaws of the Board of Trustees (Updated)	
3. CY2023 Strategic Goal 6: Engage & Partner with the Community	

VIII. Public Comment	
IX. Adjournment	Chairperson Obispo

GMHA Board of Trustees Meeting

ATTENDANCE SHEET

Tuesday, September 24, 2024 | 5:00 p.m. | Zoom Video Conference

	NAME:	TITLE:	SIGNATURE:
Board of Trustees	Theresa Obispo	Chairperson	
	Edgar Aguilar	Vice-Chairperson	
	Sharon Davis	Secretary	
	Sonia Siliang	Treasurer	
	Michael Um, MD	Trustee	
	Teresa Damian-Borja, DPM	Trustee	
	Antoinette Kleiner	Trustee	
Executive Management/Medical Staff	Lillian Perez-Posadas, MN, RN	Hospital Administrator/CEO	
	Rizaldy Tugade	Associate Administrator of Operations	
	Rodalyn Gerardo	Deputy Assistant Administrator, Operations	
	Jonathan Sidell, MD	Acting Associate Administrator, Medical Services	
	Verrad Nyame, MD	Asst. Associate Administrator, Medical Services	
	Ana Belen Rada	Assistant Administrator, Professional Support Services	
	Christine Tuquero	Assistant Administrator, Nursing Services	
	Liezl Concepcion	Deputy Assistant Administrator, Nursing Services	
	Yukari Hechanova	Chief Financial Officer	
	Danielle Manglona	Administrator of Quality, Patient Safety and Regulatory Compliance	
	Jeffery Shay, MD	Medical Staff President	
	Jordan Pauluhn	Legal Counsel	
	Robert Weinberg	Legal Counsel	
	Guest (s)	NAME:	TITLE:
			



GUAM MEMORIAL HOSPITAL AUTHORITY
ATURIDĀT ESPETĀT MIMURIĀT GUĀHĀN



Board of Trustees Meeting

Date: Tuesday, September 24, 2024
 Time: 5:00 p.m.
 Meeting will take place via Zoom Video Conferencing.
 Meeting ID: 889 2781 9303
 Passcode: 907879

AGENDA:

I. Call Meeting to Order and Determination of Quorum; II. Open Government Compliance: A. Publication, September 17, 2024, B. Publication, September 22, 2024, C. GovGuam Notices Portal & Website Posting; III. Approval of the Minutes: A. August 28, 2024; IV. Old Business: None; V. New Business: Please see Board Subcommittee Reports; VI. Management's Report; VII. Guam Memorial Hospital Volunteers Association Report; VIII. Board Subcommittee Reports: **A. Joint Conference and Professional Affairs:** 1. Res. 2024-55, Relative to the Appointment of Active Associate Medical Staff Privileges; 2. Emergency Medicine Department Rules and Regulations 1. Section IX. Physician Assistant (Scope of Practice) and Delegation of Privileges Form-Urgent Care-Fast Track Physician Assistant Privileges; 3. CY2023 Strategic Goal 5: Engage Physicians; **B. Human Resources:** 1. GFT and GMHA Collective Bargaining Agreement, 2. Res. 2024-57, Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Infection Preventionist; 3. Res. 2024-58, Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Director of Pharmacy; 4. Res. 2024-59, Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Director of Respiratory Care Services; 5. Res. 2024-60, Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Antibiotic Stewardship Program Leader; 6. CY2023 Strategic Goal 4: Engage the Healthcare Workforce; **C. Facilities, Capital Improvement Projects, and Information Technology:** 1. Critical Infrastructure Projects (\$20M ARPA Funding); 2. Annual Evaluations for Management Programs (2023); 3. CY2023 Strategic Goal 2: Enhance Infrastructure & Technology; **D. Quality and Safety:** 1. CY2023 Strategic Goal 3: Transform Healthcare Services; **E. Finance and Audit:** 1. Res. 2024-56 Relative to Approving Ninety-Four (94) New Fees and One Hundred Sixty (160) Fee Schedule Updates; 2. CY2023 Strategic Goal 1: Achieve Financial Viability; **F. Governance, Bylaws, and Strategic Planning:** 1. Res. 2024-61, Relative to the Approval of the Revised Policy A-100 Mission Statement; 2. GMHA Bylaws of the Board of Trustees (Updated); 3. CY2023 Strategic Goal 6: Engage & Partner with the Community; IX. Public Comment; X. Adjournment

For special accommodations, please contact Theo Pangelinan, EEO Officer, at (671) 647-2104, Monday through Friday from 8:00 a.m. to 5:00 p.m.

/s/ Lillian Perez-Posadas, MN, RN
 Hospital Administrator/CEO

This advertisement is paid with government funds by the GMHA.



JUDICIAL COUNCIL OF GUAM
 Since 300 Guam Judicial Center
 120 West O'Brien Drive, Hagåtña, Guam 96810-5174
 Tel: (671) 475-3300 Fax: (671) 475-3140
www.judicialcouncil.guam

NOTICE OF PUBLIC MEETING

The Judicial Council of Guam will conduct its monthly meeting on Thursday, September 19, 2024, at 12:00 p.m. in the Monessa G. Lujan Appellate Courtroom, Guam Judicial Center, 120 West O'Brien Drive, Hagåtña and via videoconference.

The meeting will also be streamed live on the Judiciary of Guam YouTube
<https://youtube.com/TheJudiciaryofGuam>

The following agenda is available on the Judiciary of Guam website:
<http://www.guamsupremecourt.com/Judicial-Council/Judicial-Council-of-Guam.asp>

- I. CALL TO ORDER
- II. PROOF OF DUE NOTICE OF MEETING:
 - September 12, 2024
 - September 17, 2024
- III. DETERMINATION OF QUORUM
- IV. READING AND DISPOSAL OF MINUTES: August 15, 2024 Regular Meeting
- V. OLD BUSINESS
 - A. Judiciary FY 2024 Remittances Pursuant to Applicable Law
 - B. Update on Capital Improvement Projects
 - C. eCourts and eSupervision Transition
- VI. NEW BUSINESS
 - A. Report on FY 2025 Budget
 - B. FY 2025 Health Insurance Rates (For Informational Purposes Only)
 - C. Notice of the Next Meeting (Thursday, October 17, 2024)
- VII. COMMUNICATIONS
- VIII. PUBLIC COMMENT
 - A. Guam Bar Association - President's Report
 - B. Court Employees Association
- IX. ADJOURNMENT

Any person(s) needing special accommodations, auxiliary aids, or services, please contact the Administrator of the Courts at 671-475-3544 or Jessica Perez-Jackson at 671-475-3300.

This ad was paid for with Government of Guam funds.
CHIEF JUSTICE ROBERT J. TORRES
 Chairman



Joseph T. Duenas
 CCU Chairman

GUAM POWER AUTHORITY
 ATURIDĀT ILEKTRESĀT GUĀHAN
 P.O. BOX 2977 • HAGĀTNA, GUAM U.S.A. 96932-2977
 Telephone Nos. 671-648-3045/55 or Facsimile 671-648-3165



John M. Benavente, P.E.
 General Manager

REQUEST FOR PROPOSALS

This notice is paid for by the **GUAM POWER AUTHORITY REVENUE FUNDS**
 Public Law 26-12

BID NO.:	CLOSING DATE	TIME:	DESCRIPTION:
GPA-RFP-24-013	10/15/2024	4:00 P.M.	Landis + Gyr Advanced Grid Analysis Software Services

Copies of the general scope of work may be picked up at the GPWA Procurement Office, 1st Floor, Room 101, Gloria B. Nelson Public Service Building, 688 Route 15, Mangilao, Guam 96913. All interested firms should register with GPA's Procurement Division to be able to participate in the RFP. Please call our office at 1 (671) 648-3054 / 3055 to register. Registration is required to ensure that all "Amendments and Special Reminders" are communicated to all proponents throughout the RFP process. Procurement instructions are posted on the Authority's web site at <https://go.opengovguam.com/bids/available/gpa>.

/s/ John M. Benavente, P.E.
 General Manager



Joseph T. Duenas
 CCU Chairman

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 ATURIDĀT ILEKTRESĀT GUĀHAN
 P.O. BOX 2977 • HAGĀTNA, GUAM U.S.A. 96932-2977
 Telephone Nos. 671-648-3045/55 or Facsimile 671-648-3165



John M. Benavente, P.E.
 General Manager

FINAL ADVERTISEMENT INVITATION FOR BID

This notice is paid for by the **GUAM POWER AUTHORITY REVENUE FUNDS**
 Public Law 26-12

BID NO.:	NON-MANDATORY PRE-BID/SITE VISIT:	TIME:	DUE DATE:	TIME:	DESCRIPTION:
GPA-103-24			10/02/2024	10:00 A.M.	Pad Mounted Transformers
GPA-108-24	09/24/2024	9:00 A.M.	10/15/2024	9:00 A.M.	Harmon T-501 Repair and Rehabilitation (\$100.00 Non-Refundable Fee)
GPA-120-24			09/25/2024	10:00 A.M.	Miscellaneous Electrical Materials

Bid packages may be picked up at the GPWA Procurement Office, 1st Floor, Room 101, Gloria B. Nelson Public Service Building, 688 Route 15, Mangilao, Guam. **Non-refundable payment must be made at our GPA Customer Service Department prior to issuance of documents.** All interested firms should register with GPA's Procurement Division to be able to participate in the bid. Please call our office at (671) 648-3045 / 3055 to register. Registration is required to ensure that all "Amendments and Special Reminders" are communicated to all bidders throughout the bid process. Procurement instructions are posted on the Authority's web site at https://go.opengovguam.com/tenders/tenders_list_standalone/gpa? tender_status=Available and https://notices.guam.gov/notices?view=list&keyword=&date_from=&date_to=&type_id=&event_date_from=&event_date_to=&department_id=&division_id=&topic_id=&topic_id%5B%5D=59&topic_id%5B%5D=62&group_id=&deadline=0&show_records=10#notices_start.

/s/ John M. Benavente, P.E.
 General Manager

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MCDONALD LAW OFFICE, LLC
 173 Aspina II Avenue, Suite 207A
 Hagåtña, Guam 96910
 Telephone: (671) 588-8866
 Facsimile: (671) 472-9616
 Email: guam@mcdonald.law

Attorneys for Petitioner
RUDOLPH RODOLFO

IN THE SUPERIOR COURT OF GUAM IN THE MATTER OF THE ESTATE OF RUDY SANTIAGO ESTAVILLO AND BEN JAMIN CASTILLO ESTAVILLO, Deceased, BY RUDOLPH RODOLFO, Petitioner.

PROBATE CASE NO. PRO133-24

NOTICE OF HEARING ON PETITION FOR LETTERS OF ADMINISTRATION AND PROBATE
 THIS NOTICE IS REQUIRED BY LAW. YOU ARE NOT REQUIRED TO APPEAR IN COURT UNLESS YOU DESIRE.
 1. NOTICE IS HEREBY GIVEN that Petitioner RUDOLPH RODOLFO has filed a Petition for Letters of Administration and for Probate of Estate.
 2. A hearing on this Petition is set for September 25, 2024 at 9:30 a.m. of the said date, in the courtroom at the Superior Court of Guam, Hagåtña, Guam.

JANICE M. CAMACHO-PEREZ, ESQ.
 Clerk of Court, Superior Court of Guam
 BY: /s/ PAULINE I. UNTALAM
 Chamber/Courtroom Clerk

You may appear in person at the Courtroom of Judge Dana A. Gutierrez, 120 W. O'Brien Drive, Hagåtña, Guam or you may participate via Zoom by logging onto <https://guamcourts.org/guam.us> and enter the Meeting ID: 839 7874 0380 and Passcode: 189701. For technical assistance, please call (671) 475-3107 five (5) minutes prior the

THE GUAM PUBLIC UTILITIES COMMISSION NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the Guam Public Utilities Commission [PUC] will conduct a special business meeting, commencing at 6:30 p.m. on **Tuesday, September 24, 2024** at the seventh floor of the GCIC Building, 414 Soledad Avenue, Suite 703, Hagåtña, Guam.

The following business will be transacted:

AGENDA

1. Call to Order
2. Guam Waterworks Authority
 - GWA Docket 24-05, In Re: Petition to Approve GWA's FY2025-2029 Five-Year Financial Plan and Rate Increases
3. Adjournment.

Further information about the meeting may be obtained from the PUC's Administrator Lou Palomo at 472-1907. Those persons who require special accommodations, auxiliary aids, or services to attend the meeting should also contact Ms. Palomo.

This Notice is paid for by the Guam Public Utilities Commission.



GUAM MEMORIAL HOSPITAL AUTHORITY ATURIDÁT ESPETÁT MINURIÁT GUÁHÑ



Board of Trustees Meeting

Date: Tuesday, September 24, 2024
Time: 6:00 p.m.
Meeting will take place via Zoom Video Conferencing
Meeting ID: 889 2781 9303
Passcode: 807678

AGENDA:

I. Call Meeting to Order and Determination of Quorum; II. Open Government Compliance: A. Publication, September 17, 2024, B. Publication, September 22, 2024, C. GovGuam Notices Portal & Website Posting; III. Approval of the Minutes: A. August 28, 2024; IV. Old Business: None; V. New Business: Please see Board Subcommittee Reports; VI. Management's Report; VII. Guam Memorial Hospital Authority's Association Report; VIII. Board Subcommittee Reports: **A. Joint Conference and Professional Affairs:** 1. Res. 2024-65, Relative to the Appointment of Active Associate Medical Staff Privileges; 2. Emergency Medicine Department Rules and Regulations 1. Section IX: Physician Assistant (Scope of Practice) and Delineation of Privileges Form-Urgent Care-Fast Track Physician Assistant Privileges; 3. CY2023 Strategic Goal 5: Engage Physicians; **B. Human Resources:** 1. GFT and GMHA Collective Bargaining Agreement; 2. Res. 2024-67, Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Infection Preventionist; 3. Res. 2024-58, Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Director of Pharmacy; 4. Res. 2024-59, Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Director of Respiratory Care Services; 5. Res. 2024-60, Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Antibiotic Stewardship Program Leader; 6. CY2023 Strategic Goal 4: Engage the Healthcare Workforce; **C. Facilities, Capital Improvement Projects, and Information Technology:** 1. Critical Infrastructure Projects (\$20M ARPA Funding); 2. Annual Evaluations for Management Programs (2023); 3. CY2023 Strategic Goal 2: Enhance Infrastructure & Technology; **D. Quality and Safety:** 1. CY2023 Strategic Goal 3: Transform Healthcare Services; **E. Finance and Audit:** 1. Res. 2024-56 Relative to Approving Ninety-Four (94) New Fees and One Hundred Sixty (160) Fee Schedule Updates; 2. CY2023 Strategic Goal 1: Achieve Financial Viability; **F. Governance, Bylaws, and Strategic Planning:** 1. Res. 2024-61, Relative to the Approval of the Revised Policy A-100 Mission Statement; 2. GMHA Bylaws of the Board of Trustees (Updated); 3. CY2023 Strategic Goal 6: Engage & Partner with the Community; IX. Public Comment; X. Adjournment

For special accommodations, please contact Theo Pangelinan, EEO Officer, at (671) 647-2104, Monday through Friday from 8:00 a.m. to 5:00 p.m.

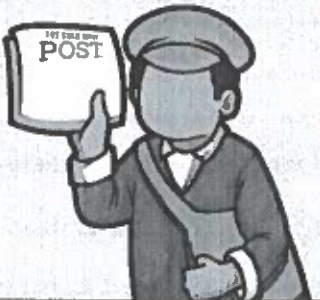
/s/ Lilian Perez-Poedda, MN, RN
Hospital Administrator/CEO

This advertisement is paid with government funds by the GMHA.



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BROOKS CONCEPCION LAW, P.C.

247 Martyr Street, Ste. 101
Hagåtña, Guam 96910
(671) 472-6848
(671) 477-5790

Attorneys for Petitioner

IN THE SUPERIOR COURT OF GUAM
IN THE MATTER OF THE ESTATE
OF
FRANCISCO LEON GOGUE,
Deceased.

PROBATE CASE NO: PR0184-23

NOTICE OF HEARING ON PETITION FOR LETTERS OF ADMINISTRATION

NOTICE IS HEREBY GIVEN that Petitioner, Georgette Bello Concepcion has filed a Petition for Letters of Administration upon the Estate of Decedent, Francisco Leon Gogue, reference to which Petition is hereby made for further particulars.

A hearing on the Petition for Letters of Administration is set for October 03, 2024, at 11:00 a.m. in the courtroom of the Superior Court of Guam, Hagåtña, Guam.

All persons interested are hereby notified to appear at the time and place set for said hearing and show cause, if any, they have, why the Petition should not be granted.

By: **TERRENCE M. BROOKS, ESQ.**
Attorney for Petitioner

Zoom Info:
Meeting ID: 752 425 5848
Passcode: JARB

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Luisana S. Leon Guerrero
Governor of Guam

GHURA

Guam Housing and Urban Renewal Authority
Aturidat Ginima Yan Rinucban Siudad Guahan
117 Bien Venida Avenue, Sinajon, GU 96910
Phone: (671) 477-9851 • Fax: (671) 300-7565 • TTY: (671) 472-3701
Website: www.ghura.org



Julius F. Tredds
Lieutenant Governor of Guam

Board of Commissioners Meeting Tuesday, September 24, 2024 at 12:00 PM. This meeting is open to the public via Zoom.

Topic: GHURA BoC meeting, Tuesday, Sept. 24, 2024, 12PM
Time: Sep 24, 2024 12:00 PM Guam, Port Moresby

Join Zoom Meeting
<https://us06web.zoom.us/j/89470348252?pwd=fojAa4NGFyqk5lSlw7Pvb6lMRwAnQ.1>

Meeting ID: 894 7034 8252
Passcode: 682781

Watch YouTube Live Stream
<https://www.youtube.com/channel/UCGokWUokOmTDFQlYn48Uag>

AGENDA:

- I. ROLL CALL
- II. BOARD MEETING PUBLIC ANNOUNCEMENTS
- III. APPROVAL OF PREVIOUS BOARD MINUTES - August 13, 2024
August 30, 2024
- IV. NEW BUSINESS
 1. Resolution No. FY2024-022; Resolution approving the Fiscal Year 2025 Operating Budgets for Public Housing Asset Management Projects (AMP) G0001000001, G0001000002, G0001000003 and G0001000004
 2. Resolution No. FY2024-023; Resolution approving the Fiscal Year 2025 Operating and Administrative Budget
 3. Intent of Award; IFB GHURA-24-008; Concrete Roof Repair and Coating at GHURA 100, Yona Units
 4. Intent of Award; IFB GHURA-24-009; Grounds Maintenance for GHURA Properties
 5. Intent of Award; IFB GHURA-24-10; Security Alarm Monitoring and Roving Services
 6. Intent of Award; IFB GHURA-24-11; Rehabilitation of the Agana Heights Fourplex
 7. Intent of Award; IFB GHURA-24-12; Rehabilitation of Bradley Building
 8. Intent of Award; IFB GHURA-24-13; Office Cubicle and Carpet Replacement
 9. Summary of Deputy Director, Board Evaluations for CY2024
 10. Summary of Executive Director, Board Evaluations for CY2024
- V. GENERAL DISCUSSION / ANNOUNCEMENTS
 1. Next proposed scheduled Board Meeting - Tuesday, October 15, 2024 @ 12:00 p.m.
- VI. ADJOURNMENT

The complete Board packet may be viewed on our website at www.ghura.org.
For more information, please contact Audrey Agnon at 475-1378 and for special accommodations, please contact Chief Planner - Designated Section 504 / ADA Coordinator at 475-1322 or TTY 472-3701.

This advertisement was paid for by GHURA.

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GMHA Board of Trustees Meeting

 PRINT

GMHA Board of Trustees Meeting

MEETING



📅 Posted on: 09/17/2024 08:43 AM

👤 Posted by: Justine Camacho, BOT Admin. Asst. - Janet Mandapat

📅 Meeting Date: 09/24/2024 05:00 PM

🏢 Department(s):
GUAM MEMORIAL HOSPITAL AUTHORITY (/notices?department_id=51)

📄 Division(s): HOSPITAL ADMINISTRATION (/notices?division_id=178)

📌 Notice Topic(s): BOARD MEETING (/notices?topic_id=76)

⚙️ Types of Notice: MEETING (/notices?type_id=5)

👥 For Audience(s): PUBLIC (/notices?public=1)

➡️ Share this notice

AGENDA

Guam Memorial Hospital Authority – Board of Trustees Meeting
 September 24, 2024 | 5:00 p.m. | Zoom Video Conference

BOARD MEMBERS: Theresa Obispo, Chairperson; Edgar Aguilar, Vice-chairperson; Sharon Davis, Secretary; Sonia Siliang, Treasurer; Michael Um, MD, Trustee; Teresa Damian-Borja, MD, Trustee , Antoinette Kleiner, Trustee

Item	Owner
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I. Welcoming Call Meeting to Order and Determination of Quorum	Chairperson Obispo
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II. Open Government Compliance
 A. Publication, September 17, 2024
 B. Publication, September 22, 2024
 C. GovGuam Notices Portal & Website Posting

III. Review and Approval of the Minutes	
A. August 28, 2024	All Trustees

IV. Old Business	
None	All Trustees

V. New Business	
Please see Board Subcommittee Reports below.	All Trustees

VI. Management’s Report	Executive Management
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VII. Guam Memorial Hospital Volunteers Association Report	GMHVA President
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A. Board Subcommittee Reports
B. Joint Conference and Professional Affairs
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 2. Emergency Medicine Department Rules and Regulations 1. Section IX: Physician Assistant (Scope of Practice) and Delineation of Privileges Form – Urgent Care-Fast Track Physician Assistant Privileges

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Trustee Dr. Um
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Chairperson
 4. Res. 2024-59, Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Director of Respiratory Care Services
Obispo
 5. Res. 2024-60, Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Antibiotic Stewardship Program Leader
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- D. Facilities, Capital Improvement Projects, and Information Technology
1. Critical Infrastructure Projects (\$20M ARPA Funding)
Trustee Davis
 2. Annual Evaluations for Management Programs (2023)
Trustee Kleiner
 3. CY2023 Strategic Goal 2: Enhance Infrastructure & Technology
Vice-chairperson Aguilar
- E. Quality and Safety
1. CY2023 Strategic Goal 3: Transform Healthcare Services
- F. Finance and Audit
1. Res. 2024-56, Relative to Approving Ninety-Four (94) New Fees and One Hundred Sixty (160) Fee Schedule Updates
Trustees Dr. Borja, Siliang
 2. CY2023 Strategic Goal 1: Achieve Financial Viability
- G. Governance, Bylaws, and Strategic Planning
1. Res. 2024-61, Relative to the

Approval of the Revised Policy A-100
Mission Statement

2. GMHA Bylaws of the Board of Trustees (Updated)
3. CY2023 Strategic Goal 6: Engage & Partner with the Community

VIII. Public Comment

IX. Adjournment

Chairperson
Obispo

Link to Join Zoom Meeting:

[https://gmha-org.zoom.us/j/88927619303?](https://gmha-org.zoom.us/j/88927619303?pwd=UeujUY9x6BOvF4Nff4z4m6dEEhLifD.1)

[pwd=UeujUY9x6BOvF4Nff4z4m6dEEhLifD.1 \(https://gmha-org.zoom.us/j/88927619303?](https://gmha-org.zoom.us/j/88927619303?pwd=UeujUY9x6BOvF4Nff4z4m6dEEhLifD.1)

[pwd=UeujUY9x6BOvF4Nff4z4m6dEEhLifD.1\)](https://gmha-org.zoom.us/j/88927619303?pwd=UeujUY9x6BOvF4Nff4z4m6dEEhLifD.1)

Meeting ID: 889 2761 9303

Passcode: 907879

**Regular Meeting of the
Guam Memorial Hospital Authority
Board of Trustees**
Wednesday, August 28, 2024 | 5:00 p.m.
Zoom Video Conference

ATTENDANCE

Board Members

Present: Edgar Aguilar, Sharon Davis, Sonia Siliang, Dr. Michael Um & Dr. Teresa Damian-Borja
Absent: Theresa Obispo & Antoinette Kleiner

Absent: Dr. Jeffery Shay & Hilda Pellacani

Guests: Mary Rose Edmonson, Aida Yap, Edlyn Dalisay, Cindy Hanson, Sydie Taisacan, Jordan Pauluhn, Matsuki Hirayama (KUAM), Terese Calvo, Tony Aguon, Rayna Cruz, Colleen Bamba, Dr. Larry Lizama & Joe Taitano (Guam Daily Post)

Leadership

Present: Lillian Perez-Posadas, Rizaldy Tugade, Rodalyn Gerardo, Dr. Verrad Nyame, Dr. Jonathan Sidell, Ana Belen Rada, Liezl Concepcion, Christine Tuquero, Yuka Hechnova & Danielle Manglona

ISSUE/TOPIC/DISCUSSIONS	DECISION(S)/ACTION(S)	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
I. CALL MEETING TO ORDER AND DETERMINATION OF QUORUM				
	After notices were duly issued pursuant to Title 5 GCA, Chapter 8, Open Government Law, Section 8107(a) and with a quorum present, Vice-Chairman Aguilar called to order the regular meeting of the GMHA Board of Trustees at 5:04 p.m. on Wednesday, August 28, 2024, via Zoom Video Conferencing.	Vice -Chairperson - Edgar Aguilar	None	None
II. OPEN GOVERNMENT COMPLIANCE A. Publication, August 21, 2024 B. Publication, August 26, 2024 C. GovGuam Notices Portal & Website Posting	The Announcement of the Open Government Compliance was made.	Admin. Assistant - Janet Mandapat	None	Informational
III. REVIEW AND APPROVAL OF MINUTES				
A. July 24, 2024	Vice-Chairman Aguilar motioned, and it was seconded by Trustee Dr. Damian-Borja to approve the July 24, 2024 minutes as presented. The motion carried with all ayes.	All Trustees	None	Approved
IV. OLD BUSINESS				
None		All Trustees	None	Informational
V. NEW BUSINESS				
Please see Board Subcommittee Reports		All Trustees	None	None
VI. MANAGEMENT'S REPORT				
A. FY2025 Update	The following are some of the highlights: <ul style="list-style-type: none"> • Dr. Prins presented in May 2024 at the FY2025 Budget Hearing a \$74.3M budget request however, GMHA just recently 	Administrator/CEO - Lillian Perez-Posadas	None	Informational

<p>B. COVID-19 Update</p> <p>C. CMS Surveyors - Site Visit (GMH & SNF)</p> <p>D. Department of Defense (DOD) Grant</p>	<p>received information that \$37.7M is what's approved by the Guam Legislature.</p> <ul style="list-style-type: none"> • Governor Lourdes Leon Guerrero and Speaker Therese Terlaje are in full support of the hospital's need for more than \$37.7M appropriation. Additional funds may be appropriated later, as more definitive funds are identified. • Without the additional appropriated funds GMHA will be faced with cuts to limit services, unstaffed inpatient beds, and longer waits in the Emergency Room. • The COVID-19 uptick last month has slowed down this month with 12 individuals seen in the emergency room only 5 were admitted into the inpatient unit and none were admitted into the Intensive Care Unit. • COVID-19 among the employees testing positive in July 2024 was up with as many as 60 testing positive. As of reporting day today for August 2024 only 22 employees tested positive. • Two CMS Surveyors were on site from August 5th through 7th at Guam Memorial Hospital and the Skilled Nursing Facility. Another third surveyor was at Guam Memorial Hospital from August 14 through 16th. The focus of the survey was on the Environment of Care, Facility, and Life and Safety conditions of participation and regulations. The plan of corrective actions is being finalized and will be submitted to CMS. • GMHA grant application proposal was accepted by the Department of Defense Office of Local Defense Community. • As much as up to \$2.7M the grant will help to upgrade our HVAC System in the 	<p>Administrator/CEO - Lillian Perez-Posadas</p>	<p>None</p>	<p>Informational</p>
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<p>E. Critical Access Hospital Designation</p> <p>F. Regional Advisory Council (RAC) - Guam Region</p> <p>G. Travel Nurses</p> <p>H. Guam Labor Day Picnic September 1, 2024 Ypao Beach Park</p>	<p>Emergency Room and the Urgent Care areas. GMHA awaits the notice of award.</p> <ul style="list-style-type: none"> • A meeting with Congressman James Moylan's Chief of Staff Bobby Shringi was held to discuss the Critical Access Hospital Designation that will help GMHA with a higher TEFRA reimbursement from CMS. • Also discussed at the meeting was the Medical School Loan Forgiveness Program. This will help with the recruitment of Doctors. • A meeting was held with the Naval Hospital Leadership Team and other Health Agency leaders regarding the establishment of a Guam Regional Advisory Council (RAC) on a Trauma Center System. • GMHA is slowly tapering down on the number of Travel Nurses. Currently, 31 travel nurses are being utilized in the ER, ICU, NICU, PICU, and Telemetry-Progressive Care Unit. • Nursing Administration has been very successful in converting some of these Travel Nurses to becoming local contracted employees. • The 2024 Government of Guam Labor Day Picnic - Setbisio: Together we Serve is on September 1, 2024, at Guam Ypao Beach Park. "Come one, Come All" 	<p>Administrator/CEO - Lillian Perez-Posadas</p>	<p>None</p>	<p>Informational</p>
<p>VII. GUAM MEMORIAL HOSPITAL VOLUNTEERS ASSOCIATION (GMHVA) REPORT</p>				
	<p>GMHVA is looking into supporting a couple of projects within the hospital. The first one is the Daisy Program which is an awards and recognition program for the Nurses and the second one is the Guam Council on the Arts and Humanities Agency (CAHA) Grant Project this will help to display some creative art which will be placed on the walls</p>	<p>GMHVA Vice-President (Terese Calvo)</p>	<p>None</p>	<p>Informational</p>

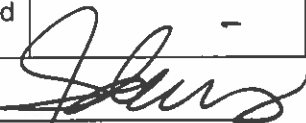
	throughout the Pediatric Ward. The GMHVA is leaning more to sponsoring the CAHA Grant Project.	GMHVA Vice-President (Terese Calvo)	None	Informational
VIII. BOARD SUBCOMMITTEE REPORTS				
A. <u>Joint Conference and Professional Affairs</u>				
1. <u>Res. 2024-49, Relative to the Reappointment of Active Medical Staff Privileges</u>	Trustee Dr. Um motioned, and it was seconded by Trustee Dr. Damian-Borja to approve Res. 2024-49, 2024-50, 2024-51 & 2024-52 as presented. The motion carried with all ayes.	Chairperson JCPA -Trustee Dr. Michael Um	None	Approved
a. <u>Darius Richardson DMD, MD</u>				
b. <u>Dennis Sarmiento, MD</u>				
c. <u>Paul Muna Aquon, MD</u>				
d. <u>Edgar Magcalas, MD</u>				
e. <u>Raymattie Singh, MD</u>				
f. <u>Anthony Basel, DO</u>				
g. <u>Gerald Mind, MD</u>				
2. <u>Res. 2024-50, Relative to the Appointment of Provisional Medical Staff Privileges</u>				
a. <u>Anna Ursales, MD</u>				
b. <u>Ji Yeong Kang, MD</u>				
3. <u>Res. 2024-51, Relative to the Appointment of Active Associate Medical Staff Privileges</u>				
a. <u>Eric Norman, MD</u>				
4. <u>Res. 2024-52, Relative to the Reappointment of Full Allied Health Professional Staff Privileges</u>				
a. <u>Christina Anciano, CNM</u>				
5. <u>CY2023 Strategic Goal 5: Engage Physicians</u>	The following are some of the highlights: <ul style="list-style-type: none"> The U.S. News and World Report has ranked Guam Memorial Hospital Authority as high-performing in five adult procedures and conditions. The five areas where GMHA scored five out of five to earn the designation of a high- 	Asst. Assoc. Admin. of Medical Services - Dr. Verrad Nyame	None	Informational

	<p>performing hospital were its cardiology, diabetes, and pulmonary departments. Where the hospital scored five out of five for the treatment of specific medical conditions.</p> <ul style="list-style-type: none"> • GMHA received high marks for the treatment of heart attacks, heart failure, diabetes, chronic obstructive pulmonary disease, and pneumonia. • With the start of GMHA's new Outpatient Clinic, current discussions with Dr. Bishoy Elbebawy on leading the program are ongoing. • Dr. Amanda Del Rosario and Dr. Mariana Cook-Huynh will be hosting an informational talk to target some of the providers in the community at the New York Institute of Technology. 	<p>Asst. Assoc. Admin. of Medical Services - Dr. Verrad Nyame</p> <p>Chairperson JCPA - Trustee Dr. Michael Um</p>	<p>None</p> <p>None</p>	<p>Informational</p> <p>Informational</p>
<p>B. <u>Human Resources</u></p> <p>1. CY2023 Strategic Goal 4: Engage the Healthcare Workforce</p>	<p>The following are some of the highlights:</p> <p><i>1-4.2.3 Enhance and increase visibility of career pathways organization-wide.</i></p> <ul style="list-style-type: none"> ➤ In the process of obtaining price quotes to place Ad Boards in all the elevator boxes. <p><i>1-4.3.1 Proactively reach out and respond to community.</i></p> <ul style="list-style-type: none"> ➤ Currently posting on the Guam Department of Labor Websites to attract and bring in more applicants. ➤ The advertisements posted have been proven to be productive. GMHA has received several applicants who have expressed interest in the Skilled Nursing Facility Administrator in hopes of filling the position interviews will be forthcoming. 	<p>Personnel Services Administrator - Tony Aguan</p>	<p>None</p>	<p>Informational</p>


	<p>Improvement (QAPI) reports for this quarter. GMHA was awarded the Bronze Award by the American Heart Association.</p> <ul style="list-style-type: none"> • This program is called Get with the Guidelines for Resuscitation. • GMHA was granted the award for the Neonatal and Infant Category. • An improvement project is underway for Code Blues. An improvement in the documentation and the forms will help to better capture data and help us identify further opportunities for improvement. 	Admin. Quality, Patient Safety & Regulatory Compliance - Danielle Manglona	None	Informational
<p>E. Finance and Audit</p> <p>1. Res. 2024-53, Relative to the Approval of the Self-Pay Payment Amnesty Project</p>	<p>The following are some of the highlights:</p> <ul style="list-style-type: none"> ➢ The account receivables have increased for years due to self-pay patients leaving the hospital with a substantial self-pay amount. ➢ In the year 2013, the hospital provided the uninsured patient discount program to improve the collection of receivables for a more manageable Aged Trial Balance. ➢ GMHA introduces a Self-Pay Amnesty Program that will offer self-pay patients a 50% discount on bills outstanding over one year from October 1, 2024, to December 31, 2024 (90 days). ➢ GMHA will announce the programs availability through media outlets, social media, and public information announcements to ensure patients are aware of the program goals, the offered discount, and the eligibility requirements. <p>Trustee Dr. Damian-Borja motioned, and it was seconded by Trustee Dr. Um to approve Res. 2024-53 as presented. The motion carried with all ayes.</p>	Gen. Acctg. Supervisor RCM Fiscal Serv. Div. - Sydnie Taisacan	None	Approved
<p>2. Res. 2024-54, Relative to the Approval of the Sliding Fee Scale Discount Program</p>	<p>The following are some of the highlights:</p> <ul style="list-style-type: none"> ➢ The account receivables have increased for years due to self-pay patients leaving the hospital with a substantial self-pay amount. ➢ The Sliding Fee Discount Program will be offered to patients to bridge the access gap 	Gen. Acctg. Supervisor RCM Fiscal Serv. Div. - Sydnie Taisacan	None	Approved

IX. PUBLIC COMMENT				
		Public Comment	None	None
X. ADJOURNMENT				
	There being no further business matters for discussion, Vice-Chairman Aguilar declared the meeting adjourned at 6:45 p.m. motioned and seconded. The motion carried with all ayes.	All Board members	None	Approved

Transcribed by: 
Janet U. Mandapat
Administrative Assistant

Submitted by: 
Sharon J. Davis
Secretary

CERTIFICATION OF APPROVAL OF MINUTES: The minutes of the July 24, 2024 regular session meeting were accepted and approved by the GMHA Board of Trustees on this 28th day of August 2024.

Certified by: 
Theresa C. Obispo
Chairperson



GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDÁT ESPETÁT MIMURIÁT GUÅHÅN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913
Operator (671) 647-2330 or 2552 | Fax (671) 649-5308



BOARD OF TRUSTEES Official Resolution No. 2024-55

“RELATIVE TO THE APPOINTMENT OF ACTIVE ASSOCIATE MEDICAL STAFF PRIVILEGES”

<u>Practitioner</u>	<u>Department</u>	<u>Specialty</u>	<u>Expiration Date</u>
Jesse Griffithorn, MD.	Pediatric	Pediatrics	August 31, 2026

WHEREAS, the above listed practitioners met the basic requirements for Active Associate Medical Staff Membership as determined by the appropriate Medical Staff Departments and Committees pursuant to the GMHA Medical Staff Bylaws, Article IV, Section 4.2; and

WHEREAS, the Medical Executive Committee met on August 28, 2024 and the Joint Conference and Professional Affairs Committee recommended approval of Active Associate Medical Staff Membership appointment for the above listed practitioner; and

WHEREAS, all appointments to Active Associate Medical Staff Membership require Board approval; now, therefore be it

RESOLVED, that the Board of Trustees approves this recommendation to appoint the above named practitioners to Active Associate Medical Staff as recommended; and, be it further

RESOLVED, that the Board of Trustees directs the Hospital Administrator to duly notify the practitioners listed above and all Hospital and Medical Departments of these appointments; and be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 24th DAY OF SEPTEMBER, 2024

Certified by:

Theresa C. Obispo
Chairperson

Attested by:

Sharon J. Davis
Secretary



GUAM MEMORIAL HOSPITAL AUTHORITY

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BOARD OF TRUSTEES
Official Resolution No. 2024-62
“RELATIVE TO APPROVING REVISIONS TO THE EMERGENCY MEDICINE
DEPARTMENT RULES AND REGULATIONS”

WHEREAS, the Credentials Committee the Medical Executive Committee, had reviewed the Medical Staff Emergency Medicine Department Rules and Regulations, and

WHEREAS, as a result of the review, proposed revisions to the Medical Staff Emergency Medicine Rules and Regulation to include Section IX: Physician Assistant (Scope of Practice); and

WHEREAS, the Medical Executive Committee met on July 31, 2024 and the Joint Conference and Professional Affairs Committee recommends approval of the Medical Staff Emergency Medicine Rules and Regulations; now, therefore be it

RESOLVED, that the Board of Trustees accepts and approves; the Joint Conference and Professional Affairs subcommittee’s recommendation; and, be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 24th DAY OF SEPTEMBER, 2024

Certified by:

Theresa C. Obispo
Chairperson

Attested by:

Sharon J. Davis
Secretary



GUAM MEMORIAL HOSPITAL AUTHORITY

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BOARD OF TRUSTEES
Official Resolution No. 2024-63
“RELATIVE TO APPROVING REVISIONS TO THE EMERGENCY MEDICINE
DEPARTMENT URGENT CARE PHYSICIAN ASSISTANT PRIVILEGES”

WHEREAS, the Credentials Committee the Medical Executive Committee, had reviewed the Medical Staff Emergency Medicine Department Urgent Care Physician Assistant Privileges, and

WHEREAS, as a result of the review, proposed revisions to the Medical Staff Emergency Medicine Department Urgent Care Physician Assistant Privileges to include: Urgent Care/Fast Track Physician Assistant Privileges; and

WHEREAS, the Medical Executive Committee met on July 31, 2024 and the Joint Conference and Professional Affairs Committee recommends approval of the Medical Staff Emergency Medicine Department; Urgent Care/Fast Track Physician Assistant Privileges; now, therefore be it

RESOLVED, that the Board of Trustees accepts and approves; the Joint Conference and Professional Affairs subcommittee’s recommendation; and, be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 24th DAY OF SEPTEMBER, 2024

Certified by:

Theresa C. Obispo
Chairperson

Attested by:

Sharon J. Davis
Secretary



GUAM MEMORIAL HOSPITAL AUTHORITY

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Board of Trustees Official Resolution No. 2024-57

“RELATIVE TO APPOINTMENT OF THE GUAM MEMORIAL HOSPITAL AUTHORITY’S (“GMHA”) INFECTION PREVENTIONIST”

WHEREAS, the United States Code of Federal Regulation §482.42(a) requires the hospital to demonstrate that an individual (or individuals) who qualifies through education, training, experience, or certification in infection prevention and control has the responsibility for the hospital’s infection control prevention and control program; and

WHEREAS, the Human Resources Department has determined that Yvonne Damian, BSN, RN, CIC qualifies through education, training, experience, and certification in infection prevention and control; and

WHEREAS, the Medical Executive Committee President and the Assistant Administrator of Nursing Services both recommend Ms. Damian’s appointment as GMHA’s infection preventionist; and

WHEREAS, on September 12, 2024, the Executive Management Council and on September 18, 2024, the BOT-Human Resources Subcommittee recommended the Board’s approval to appoint Ms. Damian as the GMHA’s infection preventionist; and

WHEREAS, the Board of Trustees has reviewed the recommendations and qualifications and found the same to be in order; now, therefore, be it

RESOLVED, that the Board of Trustees now appoints Ms. Damian as the Infection Preventionist for the Guam Memorial Hospital Authority; and, be it further

RESOLVED, that the Chairperson certifies and the Secretary attests to the adoption of this resolution.

DULY AND REGULARLY ADOPTED ON THIS 24th DAY OF SEPTEMBER, 2024.

Certified By:

Theresa C. Obispo
Chairperson

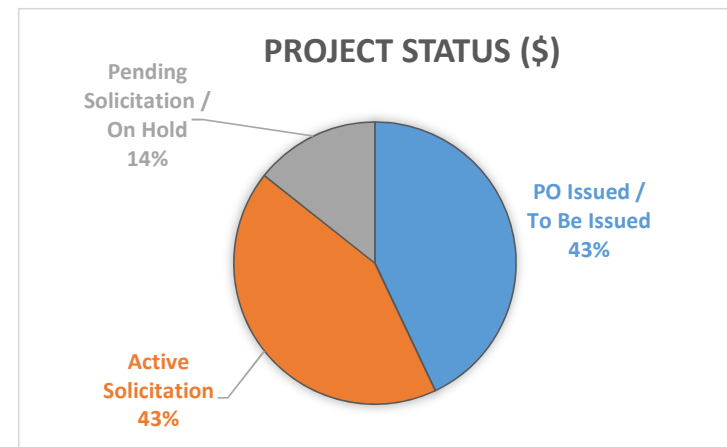
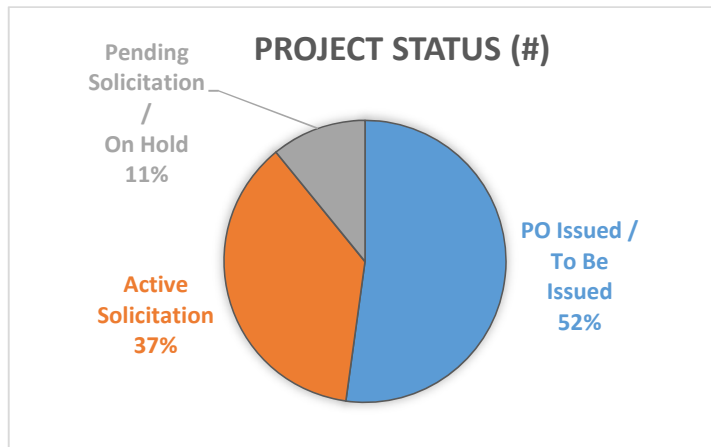
Attested By:

Sharon J. Davis
Secretary

Status of ARPA-Funded CIPs as of
09/17/2024

ARPA-Funded CIPs	Project Complete		PO Issued / To Be Issued		Drawdown		Active Solicitation		Pending Solicitation / On Hold		TOTAL	
	#	\$	#	\$	#	\$	#	\$ (est.)	#	\$ (est.)	#	\$ (est.)
GMH & SNF HVAC & Other Utility Systems CIPs	1	\$ 198,500	5	\$ 5,485,247	2	\$ 143,800	6	\$ 2,471,470	1	\$ 10,000	12	\$ 7,966,717
GMH Structural/Architectural Improvements	1	\$ 144,000	2	\$ 404,000	3	\$ 180,886	2	\$ 3,740,000	2	\$ 2,454,021	6	\$ 6,598,021
Medical & Other Equipment	2	\$ 292,775	14	\$ 2,335,730	2	\$ 275,215	6	\$ 1,581,937	0	\$ -	20	\$ 3,917,667
GMHA IT Network/Systems Infrastructure Needs	2	\$ 104,494	3	\$ 364,766	3	\$ 312,941	3	\$ 749,529	2	\$ 403,300	8	\$ 1,517,595
TOTAL	6	\$ 739,769	24	\$ 8,589,744	10	\$ 912,841	17	\$ 8,542,936	5	\$ 2,867,321	46	\$ 20,000,000

13% 4% 52% 43% 22% 5% 37% 43% 11% 14% 100% 100%



GMHA Critical Infrastructure Projects

ARPA Funded CIP Listing

	Project Name	Project Cost Allocation	Amount Est.	Drawdown Amount	Project Status
	GMH & SNF HVAC & Other Utility Systems CIPs:		\$7,966,717	\$143,880	
1	Replace GMH Air Handling Units (Qty 40, est. \$2M)	\$7,966,717	\$1,890,000		PO to be issued; finalizing contract
2	450 Ton Chillers (Qty 2) & Cooling Towers (Qty 2) Pkg (est. \$2.3M).		\$2,308,166		PO to be issued; finalizing contract
3	265 Ton Chiller (Qty 1) and Air Cooled Condensing Units (Qty 3) Package (est. \$970K).		\$970,325		PO to be issued; finalizing contract
4	Replace SNF HVAC Chilled Water Lines (A, B, & C-Wings) and A&E Design and service during construction (est. \$1M)		\$1,000,000		IFB to be issued in September 2024
4a	A&E service during construction (SDC)				Drafting RFP
5	Refurbish Biohazardous Waste Autoclave and Remove & Replace Shredder System (est. \$548K)		\$539,726		IFB to be issued in September 2024
5a	Refurbish Biohazardous Waste Autoclave				PO issued
6	Replace Hospital Chilled Water and Condenser Pump with VFD (est. \$275K)		\$275,000		IFB to be issued in September 2024
7	SNF Chiller Pumps Redundancy System (est. \$250K)		\$250,000	\$18,880	PO for A&E issued; RFQ to be issued in September 2024
8	Installation & Commissioning of Power Source for L&D/Nursery/OB Ward/Admin Split ACs (est. \$200K)		\$198,500	\$125,000	Project Complete
9	Removal & Replacement of the GMH Hot Water Tank (est. \$175K)		\$185,000		IFB to be issued in September 2024
9a	Recirculating Pump (qty 2 est. \$10K)				Solicitation not started
10	Removal & Replacement of Valves at Power Plant (est. \$15K)		\$15,000		RFQ to be issued
11	Removal & Replacement of the GMH Boiler (est. \$290K)	\$300,000		IFB to be issued in September 2024	
11a	A&E for Services During Construction			PO issued	
12	A&E Services during Construction for various HVAC projects	\$35,000		PO issued	
	GMH Structural/Architectural Improvements:		\$6,598,021	\$180,886	
13	GMH Envelope Typhoon Mitigation (e.g., Wall Hardening, Courtyard Windows Replacement, Window Seals and Typhoon Shutters Replacement, Doors, Intakes/Exhausts, Facility Painting) (est. \$3.5M)		\$3,500,000		IFB to be issued in September 2024

GMHA Critical Infrastructure Projects

	Project Name	Project Cost Allocation	Amount Est.	Drawdown Amount	Project Status
13a	A&E design of its courtyard and store front windows, wall structure modification, shutter system replacement, door replacement	\$6,598,021		\$22,984	PO issued
14	GMH MCH Renovation & Expansion Project (Construction est. \$1.6M)		\$1,898,021		Initially the NICU Expansion Project, but reallocated to MCH Renovation & Expansion Project
14a	A&E design recertification (est. \$200K)			\$13,902	PO Issued; Ongoing recertification of design
15	GMH Center Island Parking Expansion (Construction Services est. \$750K; A/E Services During Construction, est. \$50K)		\$800,000		IFB to be issued in September 2024
16	GMH LOX Enclosure/Tanks Expansion Project (est. \$144K)		\$144,000	\$144,000	Project Complete
17	GMH Z-Wing Demolition 1B (2nd Flr) (A/E Services During Demolition, est. \$56K)		\$56,000		Pending application with Innovative Readiness Training (IRT)
18	Removal & Replacement of the ER Triage Automatic Sliding Door		\$200,000		Solicitation not started
Medical & Other Equipment:				\$3,917,667	\$263,945
19	Automated Medication Dispensing System (\$800K)		\$800,000		Draft Contract sent to vendor for review; PO to be issued
20	Replacement of Vehicle Fleet (to include Flat Bed Truck to transfer medical equipment, Pickup Trucks, Van, etc. to transport medical supplies)(est. \$480K)		\$800,000		PO issued
20a	Medical Transports (Qty 2, est. \$320K)				IFB issued in May 2024; bid submission due 06/28/2024; currently reviewing clarification from vendor
21	Hemodialysis Units (Qty 10, est. \$500K)		\$500,000		IFB to be issued in September 2024
22	Adult Acute Care Defibrillators (Qty 16, est. \$272K)		\$272,000		PO to be issued
23	CT Scanner Tube (Qty 1, est. \$253K)		\$252,675	\$252,675	Project Complete
24	Ultrasound Machine (Qty 1, est. \$248K)		\$248,000		IFB to be issued in September 2024
25	BIPAP Machines (Qty 3, est. \$41K)		\$41,900		PO issued; ETA 06/27/24; following up w/ vendor
26	Portable Ultrasound Machine (Qty 1, est. \$158K)		\$158,000		IFB to be issued in September 2024

GMHA Critical Infrastructure Projects

	Project Name	Project Cost Allocation	Amount Est.	Drawdown Amount	Project Status	
27	GMH & SNF Staff Chairs (Infection Control Compliant) (Qty approx. 400, est. \$150K)	\$3,917,667	\$164,000		PO to be issued	
28	Infusion Pumps Drug Library (One Lot, est. \$124K)		\$123,513		PO Issued	
29	Portable Ultrasound Machines (Qty 3, est. \$103K)		\$103,000		IFB to be issued in September 2024	
30	Acute Care Bariatric Stretchers (Qty 6, est. \$100K)		\$99,298		RFQ to be issued	
31	Laboratory Vacuum Infiltration Processor for Tissue Specimens (Qty 1, est. \$75K)		\$75,000		PO Issued	
32	Acute Care Bladder Scanners (Qty 2, est. \$30K)		\$26,585		PO issued; ETA 08/25/24	
33	Stretcher Components (One Lot, est. \$28K)		\$27,264		PO to be issued; currently on credit hold	
34	Wound Vacuum Machines (Qty 6, est. \$21K)		\$14,925		PO Issued	
35	ER Suture Room Procedure Table (Qty 1, est. \$10K)		\$8,691		PO to be issued	
36	Portable Hearing Diagnostic and Screening Instrument (for Adults, Children and Neonates) (Qty 2, est. \$11K)		\$11,270	\$ 11,270	Project Complete	
37	Modular Table (Qty 1, est. \$150K)		\$150,000		IFB issued, but no bidders; will need to re-solicit	
38	Convection Oven, Heated Plate Trays, Thawing Refrigerator, & Refrigerator (est. \$47K)		\$41,546		PO issued; ETA 10/21/24	
	GMHA IT Network/Systems Infrastructure Needs:			\$1,517,595	\$312,941	
39	Access Control/CCTV Surveillance Systems (est. \$350K)		\$1,517,595	\$350,000		IFB to be issued in September 2024
40	Computers (est. \$53K)	\$53,300			Solicitation not started	
41	Fire Walls Replacement Pkg. (est. \$46K)	\$45,850		\$ 23,093	Project Complete	
42	Active Domain Management System (est. \$350K)	\$350,000			Solicitation not started	
43	Servers Replacement Pkgs. (est. \$231K)	\$231,204		\$231,204	PO issued	
44	SNF IT Server Room (est. \$75K A/E; \$200K Construction)	\$275,000			IFB to be issued in September 2024	

GMHA Critical Infrastructure Projects

	Project Name	Project Cost Allocation	Amount Est.	Drawdown Amount	Project Status
45	40 KVA UPS (Qty 2 for Main Server Room & Laboratory) and 15 KVA UPS (Qty 1 for the Data Center) (est. \$150K)		\$150,000		PO for 40 KVA Issued; Working w/ IT Dept. on 15 KVA
46	HIPAA Compliant Crosscut Shredders (Qty 10) and Patient Information Technology Scanners (Qty 8) (est. \$90K)		\$62,241	\$ 58,644	Project Complete

Based on Rev-13 08/21/2024

TOTAL

\$20,000,000

\$20,000,000

\$901,651



GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDÁT ESPETÁT MIMURIÁT GUÅHÅN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913
Operator: (671) 647-2330 or 2552 Fax: (671) 649-5508



Board of Trustees Official Resolution No. 2024-61

“RELATIVE TO REVISING THE GUAM MEMORIAL HOSPITAL AUTHORITY’S (“GMHA”) MISSION STATEMENT AND UPDATING POLICY A-100, MISSION STATEMENT, THE STRATEGIC PLAN, AND THE BOARD OF TRUSTEES BYLAWS”

WHEREAS, the Guam Memorial Hospital Authority’s mission statement clarifies its purpose and identity, focusing on the hospital’s present goals and objectives in alignment with its organizational values; and

WHEREAS, the GMHA’s mission statement also serves to motivate employees, help them stay focused and on track to make the right decisions, attract and retain talent, and assure patients of our commitment to achieving our goals and upholding our values; and

WHEREAS, On March 12, 2024, the 2024 Pulse Survey 1: Mission Statement launched and ran through March 26, 2024, to understand better our employees’ awareness of the hospital’s new mission and its importance; and

WHEREAS, the quantitative results were positive overall, but the qualitative feedback was that the new mission statement was too long and difficult to memorize; and

WHEREAS, in response to the Pulse Survey results and as guided by the Executive Management Council and the BOT-Human Resources Subcommittee, a Mission Statement Challenge was launched from July 11-19, 2024; and

WHEREAS, a task force was developed and met on August 28, 2024, to review and score the submissions; subsequently, the top four (4) entries were submitted to the Executive Management Council for consideration; and

WHEREAS, On September 5, 2024, the Executive Management Council determined a winner and presented the recommended mission statement to the BOT-Governance, Bylaws, and Strategic Planning Subcommittee on September 12, 2024; now, therefore, be it

RESOLVED, that the Board of Trustees approves the BOT-Governance, Bylaws, and Strategic Planning’s recommendation and approves the GMHA’s new mission statement: **Committed to compassionate, forward-thinking, quality-driven, and safe health care that honors the community**; and be it further

RESOLVED, that the Board of Trustees approves revisions to policy A-100, Mission Statement, the Strategic Plan, and the Board of Trustees Bylaws to reflect this new mission statement; and be it further

RESOLVED, that the Chairperson certifies and the Secretary attests to the adoption of this resolution.

DULY AND REGULARLY ADOPTED ON THIS 24th DAY OF SEPTEMBER, 2024.

Certified By:

Theresa C. Obispo
Chairperson

Attested By:

Sharon J. Davis
Secretary

Guam Memorial Hospital Authority

**BYLAWS OF THE
BOARD OF TRUSTEES**

These bylaws of the Guam Memorial Hospital Authority (“GMHA”) Board of Trustees (“Board”) are adopted effective 09/24/24.

**ARTICLE I
MISSION & VISION STATEMENT**

Committed to compassionate, forward thinking, quality-driven, and safe health care that honors the community.

At Guam Memorial Hospital Authority, we will strive to improve the health and well-being of the people of Guam by providing advanced outpatient, inpatient, and post-acute healthcare services.

**ARTICLE II
GENERAL PROVISIONS**

1. The principal office of the GMHA Board is located at:

Administration Office
Guam Memorial Hospital Authority
850 Governor Carlos G. Camacho Road
Tamuning, Guam 96911

All communications to the GMHA Board shall be addressed to its principal office except as may otherwise be specified by resolution, regulation, or rule.

2. The GMHA shall operate on a fiscal year commencing on October and concluding on September of the following calendar year.

**ARTICLE III
BOARD OF TRUSTEES**

1. **MEMBERSHIP**

The Board shall be composed of ten (10) members, appointed by the Governor with the advice and consent of the Legislature, as follows:

- a. Four (4) members representing the general public, who shall possess a background and experience in healthcare, management, finance or any other business-related field;

- b. One (1) member representing the Allied Health Professions;
- c. Two (2) members representing the Guam Nurses Association; and
- d. Two (2) members representing the Guam medical community.

In addition, one (1) member who shall be the President, or designee, of the Guam Memorial Hospital Volunteers Association, who shall be an ex-officio member with full participatory rights and privileges, but without the right of voting. The GMH Volunteers Association President or designee shall have been a member of the GMH Volunteers Association for a minimum of five (5) years prior to assuming a position on the Board. [Title 10 G.C.A., § 80105(a)]

2. TERM

The members of the Board shall serve staggered terms of six (6) years. On the expiration of the term of any member, or in the event of a vacancy on the Board due to resignation, death or any other cause, the Governor shall, with the advice and consent of the Legislature, appoint another member for a full term in the first instance, or for the remainder of the unexpired term. When there is a change of administration of the government of Guam after a gubernatorial election, no courtesy resignation shall be requested by the new administration nor offered by any member of the Board. [Title 10 G.C.A., § 80105.3]

3. QUALIFICATIONS

The composition of the members of the Board shall be broadly based in terms of its members' personal expertise and shall strive for a balanced representation of the general population. Trustees, and Trustee candidates, must be United States citizens or permanent resident aliens domiciled in Guam for at least three (3) years prior to appointment to the Board. No person shall sit on the Board as a member who is an employee of the Guam Memorial Hospital Authority. [Title 10 G.C.A., § 80105.4]

4. COMPENSATION

Each Trustee shall be entitled to receive the sum of One Hundred Dollars (\$100.00) for his/her attendance at any meeting of the Board, but such compensation shall not apply to more than four (4) meetings or exceed Four Hundred Dollars (\$400) in any one (1) calendar month. No Trustee shall receive any other compensation, but shall be reimbursed for actual travel, subsistence and out-of-pocket expenses incurred in the discharge of his or her responsibilities, including authorized attendance at meetings held away from Guam. [Title 10 G.C.A., § 80105(b)]

5. CONFLICTS OF INTEREST

The best interest of the community and GMHA are served by Board members who are objective in the pursuit of their duties as Board members, and who exhibit that objectivity at all times. The decision making process of the Board may be altered by interests or relationships which might in any instance, either intentionally or coincidentally bear on that member's opinion or decision. Therefore, it is considered to be in the best interest of the Hospital for

relationships of any Board member which may influence decisions related to the Hospital to be disclosed to all other members of the Board on a regular and contemporaneous basis.

No Board member shall use his/her position to obtain or accrue any benefit. All Board members shall at all times avoid even the appearance of influencing the actions of any employee of the Hospital or Corporation, except through his/her vote, and the acknowledgment of that vote, as a Board member for or against opinions or actions to be stated or taken by or for the Board as a whole. A Trustee shall abstain from voting on any issue in which the Trustee has an interest other than as a fiduciary of the Hospital.

No Trustee shall be actively engaged in the selling of services or goods to the Hospital without the express approval of the Board of Trustees. The form of approval shall be by the adoption of a Board Resolution confirming said approval. This restriction shall not apply to health care professionals who provide direct patient care services to the Hospital. [Title 10 G.C.A., § 80105.1(d)]

No Trustee shall act when a conflict of interest occurs. The Trustee shall disclose the nature of the conflict of interest to the members present and abstain from any discussion or voting on the issue until it has been disposed of by action of the remaining members present. If a Trustee knowingly fails to disclose a conflict of interest in the manner listed herein and subsequently votes on an action to be taken by the Board, then the vote of the conflicted Trustee shall not be counted for purposes of constituting official Board action. Any Trustee who knowingly fails to disclose a conflict of interest in the manner listed herein shall be subject to removal from the Board, pursuant to 10 G.C.A. § 80107. [Title 10 G.C.A., § 80105.1 (e)]

6. FIDUCIARY DUTY

The Board shall be liable for the negligent act of any hospital employee or officer, if the Board knew or had notice that said employee or officer was inefficient and incompetent to perform the services for which he was hired, or said Board retained such inefficient or incompetent person after knowledge or notice of such inefficiency or incompetency. However, no Trustee shall be liable for any decision made in the good faith, non-malicious fulfillment of his duties. The Board shall be liable as fiduciaries in the execution of their duties. [Title 10 G.C.A., § 80105.1 (a) to (c)]

The members of the Board shall not, by reason of such membership, be deemed employees of the government of Guam. [Title 10 G.C.A., § 80106]

7. GENERAL POWER AND OBLIGATIONS

The governance and control of the GMHA is vested in the Board. [Title 10 G.C.A., § 80105(a)]. The Board shall be responsible for controlling and directing the affairs, property, and interests of the GMHA and may exercise all powers and authorities conferred upon the GMHA as permitted by law. By way of example, and not of limitation, the Board shall have the power to:

- a. Determine policies for the organization, administration, and development of GMHA and its strategic plan;
- b. Be responsible for the maintenance of the standards of medical care, safety, and professionalism at the Hospital in accordance with all applicable laws and regulatory and accrediting bodies;
- c. Support the maintenance and operation of a facility providing acute, chronic and all other health care services, including those services specifically provided by contract for the Guam Behavioral Health and Wellness Center, for the people of Guam. [Title 10 G.C.A., § 80109 (a)];
- d. Acquire, subject to the laws of Guam, by grant, purchase, gift, devise or lease, and hold and use for the GMHA any real property necessary or convenient or useful for the carrying on of any of the GMHA's powers. [Title 10 G.C.A., § 80109 (e)];
- e. Authority to appoint, reappoint, and terminate members of the GMHA Medical Staff, as well as to grant and suspend clinical privileges. These actions shall be governed by procedures approved by the Board, with the advice of the Medical Staff through its President, and in accordance with applicable provision of the Medical Staff Bylaws as may be revised.
- f. Provide for third-party peer review services for those peer review proceedings wherein the physician or advanced practice nurses who are the subject of a peer review asserts that an impartial proceeding cannot otherwise be achieved. [Title 10 G.C.A., § 80109 (n)(1)(A)];
- g. Overturn a medical peer review as strictly prescribed by the National Practitioner Data Bank, as provided pursuant to Title 45 – Public Welfare, Part 60, Code of Federal Regulations, and as the regulations and authorizing statutes may be revised. [Title 10 G.C.A., § 80109 (n)(2)];
- h. Contract with a corporation to exercise any or all the powers of the Administrator, and of those officers authorized by 10 G.C.A. § 80108, if the Board so chooses. [Title 10 G.C.A., § 80109 (p)];
- i. Hire or contract an Administrator, who will be the GMHA's Chief Executive Officer and will have full charge of the operations and maintenance of the Hospital. [Title 10 G.C.A., § 80110];
- j. Establish and administer rules and regulations governing the compensation and classification of health professionals of the Hospital. [Title 10 G.C.A., § 80113];

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- k. Study the financial needs of the GMHA, and report annually to the Governor and the Legislature concerning the condition of the Hospital. [Title 10 G.C.A., § 80116];
 - l. Provide concurrence to the Administrator, as appropriate, to solicit, accept, utilize and administer on behalf of GHMA donations, contributions, gifts and bequests for any specific purpose relative to medical care, and may expend any sums so received for the purposes intended by the giver, or donor, in addition to the regular appropriations made for such purposes. [Title 10 G.C.A., § 80120]; and
 - m. Perform such acts as may be reasonably necessary to accomplish the purpose for which the GMHA was formed. [Title 10 G.C.A., § 80109 (g)]

8. EXECUTIVE SECRETARY

The Board, in collaboration with hospital management, may appoint an executive secretary who shall serve at the pleasure of the Board and whose qualifications, duties, responsibilities, and compensation shall be set by the Board.

ARTICLE IV
MEETINGS

1. REGULAR & SPECIAL MEETINGS

The Board shall hold regular meetings – no less than quarterly – to conduct regular business, or as often as necessary to conduct business for special matters as prescribed by resolution (refer to Official Resolution No. 2019-22). All such meetings shall be open to the public, and the Board shall consider any such matters as may be properly brought before it. The GMHA Medical Staff shall be represented at the meeting by one or more medical staff members, duly selected by the Medical Staff.

Special meetings may be called by the Chairperson or by a majority of the members, as often as may be necessary. [Title 10 G.C.A., § 80105.2] Meetings of the Board, regular or special, shall be subject to Title 5 G.C.A., Chapter 8, Open Government Law.

2. ATTENDANCE REQUIRED

The members of the Board are required to adhere to the attendance policy as guided by the Chairperson. The Chairperson shall determine whether a Trustee's absence from a Board meeting is excused. Three (3) consecutive absences from regular meetings of the Board shall be cause for removal from membership of the Board of Trustees, and the Governor may execute such removal upon recommendation of the Chairperson.

3. PARLIAMENTARY PROCEEDINGS

All meetings shall be conducted in accordance with the most recent edition of Robert's Rules of Order, unless in conflict with provisions of these Bylaws. Minutes shall be kept of the proceedings at all meetings pursuant to Title 5 G.C.A., Chapter 8 - Open Government Law.

4. **NOTICE**

Notice of Regular and Special Meetings shall be provided as follows: five (5) working days public notice and a second public notice at least forty-eight (48) hours prior to the start of the meeting. [Title 5 G.C.A., § 8107]

For Special Meetings, the five (5) working days public notice and the second forty-eight (48) hours prior notice may be waived in the event of an emergency certified to in writing by a public agency. Written notice may be dispensed with as to any member who at, prior to or subsequent to the time the meeting convenes, files with the clerk or secretary of the public agency a written waiver of notice. [Title 5 G.C.A., § 8108]

5. **QUORUM**

A majority of the members shall constitute a quorum and an affirmative vote of five (5) members is required for any action to be valid. [Title 10 G.C.A., § 80105.2]

A Trustee shall be deemed present at a meeting if he/she participated by conference telephone, speaker telephone, or other method by which all persons participating in the meeting can hear one another at the same time. If a quorum is not present at any meeting, those present may adjourn the meeting until such date and hour as a quorum may be had, and no further notice of the adjourned meeting shall be required.

6. **EXECUTIVE SESSION**

At any Regular or Special meeting of the Board, the Members may, by vote, close the meeting to the public to meet in executive session pursuant to Title 5 G.C.A., § 8111.

ARTICLE V
OFFICERS

The Board shall elect a Chairperson, a Vice-Chairperson, a Secretary and a Treasurer from among its membership every two (2) years. [Title 10 G.C.A., § 80108].

- a. The **Chairperson** shall call and preside at all regular and special meetings and shall be ex-officio, a member of all committees with voting privileges. He/She shall have such duties and responsibilities as shall be delegated to him/her by these Bylaws, and by the GMHA, from time to time.
- b. The **Vice-Chairperson** shall perform the duties and exercise the powers of the Chairperson during the absence or disability of the Chairperson, and perform such other duties as may be delegated by the Board.

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- c. The **Secretary** shall keep or cause to be kept accurate and complete minutes of all Board and Committee meetings and to ensure that the minutes are maintained and filed systematically in a safe place; send or cause to be sent notices of meetings on order of the Chairperson or as allowed by law; send or cause to be sent all correspondence of the Board and maintain copies of all correspondence; and attest to the official actions of the Board.
 - d. The **Treasurer** shall oversee the GMHA's financial condition at all times and recommend changes to the policies and procedures if necessary; Chair the Finance and Audit Committee; perform the duties and exercise the powers of the Chairperson during the absence or disability of the Chairperson and the Vice-Chairperson; perform all duties and have all powers incident to the Office of the Treasurer as are determined by the Board.

ARTICLE VI

SUBCOMMITTEES OF THE BOARD OF TRUSTEES

The Board shall have the power to appoint and regulate the duties, functions, powers and procedures of subcommittees of your Board of Trustees, standing or special, from among the Members and such advisory subcommittees or bodies, as it may deem necessary or conducive to the efficient management and operation of the GMHA, consistent with applicable laws.

- a. The Chair of all standing and special committees and subcommittees shall be appointed by the Chairperson of the Board at the first meeting following reappointment of Board Officers.
- b. The Chairperson of the Board may attend, as an ex-officio member with voting privileges, all standing and special committees and subcommittees.
- c. Committee and subcommittees assignments may be revised by the Chairperson of the Board, in his/her discretion, as necessary.
- d. Members of the GMHA Medical Staff shall be named as consultant members to a standing or special committee and subcommittees, as appropriate, by the Chairperson of the Board.
- e. The Special Ad-hoc Subcommittee Chair will report the findings and recommendations of his/her committee and subcommittees to the Board within the timeframe required by the Chairperson of the Board.
- f. Standing committees and subcommittees shall inquire and report on matters within their jurisdiction, either at the request of the Board, the Chairperson, or on their own initiative except for those matters which are referred to another committee and subcommittee by the Chairperson of the Board or pursuant to the Bylaws.

1. FINANCE AND AUDIT SUBCOMMITTEE

- a. **Composition** - The Finance and Audit (F&A) Subcommittee shall consist of at least one (1) member of the Board, who will be appointed by and serve at the discretion of the Board. The Treasurer of the Board shall be one of the appointed members.

Management shall be represented by members of the executive management team, Legal Counsel, and Chief Auditor in an Ex-Officio capacity.

Members shall be the designated Board member(s), management representatives, and others as designated by the F&A Subcommittee Chair. The F&A Subcommittee Chair is authorized to invite individuals from the community to be Ex-Officio members of the F&A Subcommittee.

- b. **Meetings** - The F&A Subcommittee shall be chaired by the Treasurer of the Board or his/her designee, and meet quarterly, or as often as designated by the Chair or his/her designee. A quorum is established by the presence of the Chair or his/her designee. Any recommendations of the Subcommittee shall be submitted to the Chair or his/her designee for submission or presentation to the Board of Trustees.

- c. **Responsibilities** - Subject to such policies and guidelines as established by the Board, the F&A Subcommittee shall:

- i. Review and address the financials of the Hospital, the financing for capital improvements, and audit issues.
- ii. Provide recommendations to the Board on the direction and prioritization for the allocation of resources required for the general operations, capital improvements and special projects that may arise.
- iii. Monitor the implementation of the financial and capital improvements plans and recommend policies and/or changes that will result in process efficiency.
- iv. Formulate the short and long-range financial plans for capital improvement projects.
- v. Review all 3rd party financial and management audits and ensure implementation of corrective actions on findings.
- vi. Develop and implement initiatives to strengthen internal controls for the prevention of fraud, waste, abuse, and mismanagement of government resources.
- vii. Review the adequacy of the hospital's policies and procedures as they relate to financial processes and capital improvements and recommend changes to the Board

to effectuate improvement and full compliance with governing laws, executive orders, and other regulations.

- viii. Explore the availability and enhance the hospital's capacity for federal, private, public and non-profit grant funding.

2. **HUMAN RESOURCES SUBCOMMITTEE**

- a. **Composition** - The Human Resources (HR) Subcommittee shall consist of at least one (1) member of the Board, who will be appointed by and serve at the discretion of the Board.

Management shall be represented by members of the executive management team, Personnel Services Administrator, Legal Counsel, and Chief Auditor in an Ex-Officio capacity.

Members shall be the designated Board member(s), management representatives, and others as designated by the HR Subcommittee Chair. The HR Subcommittee Chair is authorized to invite individuals from the community to be Ex-Officio members of the HR Subcommittee.

- b. **Meetings** - The HR Subcommittee Chair shall meet monthly or as often as designated by the Chair. A quorum is established by the presence of the Chair or his/her designee. Any recommendations of the Subcommittee shall be submitted to the Chair or his/her designee for submission or presentation to the Board of Trustees.
- c. **Responsibilities** - Subject to such policies and guidelines as established by the Board, the HR Subcommittee shall:
 - i. Periodically review the compensation, benefits, and other terms and conditions of all classified employees.
 - ii. Annually review with recommendations to the Board the job description, compensation, benefits and other terms and conditions of the positions of the Hospital Administrator, the Associate Administrator of Operations, the Chief Financial Officer, Associate Administrator of Clinical Services, Associate Administrator of Medical Services, Assistant Administrator of Nursing Services, Assistant Administrator of Professional Support Services and Legal Counsel.
 - iii. Review and recommend for approval to the Board the job descriptions of newly established positions.
 - iv. Periodically review hiring and employee promotion practices to assure non-discrimination and compliance with all federal and local employment and labor laws.

- v. Review and recommend to the Board labor relations and negotiation policies and procedures.

3. JOINT CONFERENCE AND PROFESSIONAL AFFAIRS SUBCOMMITTEE

- a. **Composition** - The Joint Conference and Professional Affairs (JCPA) Subcommittee shall consist of at least one (1) member of the Board who is a clinician member or representative of the medical community from the Board.

Management shall be represented by the Associated Administrator of Medical Services, President of the Medical Staff and/or the Chairperson of the Credentials Committee, Administrator of Quality, Patient Safety, and Regulatory Compliance, and the Hospital Medical Staff Office Manager/Supervisor.

Members shall be the designated Board member(s), management representatives, and others as designated by the JCPA Subcommittee Chair. The JCPA Subcommittee Chair is authorized to invite individuals from the community to be Ex-Officio members of the JCPA Subcommittee.

- b. **Meetings** - The JCPA Subcommittee shall meet monthly or as often as designated by the Chair. A quorum is established by the presence of the Chair or his/her designee. Any recommendations of the Subcommittee shall be submitted to the Chair or his/her designee for submission or presentation to the Board of Trustees.

- c. **Responsibilities** - Subject to such policies and guidelines as established by the Board, the JCPA Subcommittee shall:

- i. Serve as a forum for education and discussion of issues of mutual concern related to patient care, medical policies, staffing and resources, and the relationship between the hospital and members of the medical staff.
- ii. Review and monitor compliance to the Medical Staff standards of regulatory agencies.
- iii. Provide Medico-administrative liaison between the Medical Staff, the Hospital Administration, and the Board of Trustees.
- iv. Receive, review, and make recommendations to the Board regarding Medical Staff/Medical Executive recommendations for appointment and reappointment of members to the Medical Staff and for granting, restricting or revoking of clinical privileges of such members. The Subcommittee may, in accordance with bylaws, return a recommendation to the medical staff for further documentation or reconsideration.

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- v. Receive, review and make recommendations to the Board regarding revisions and amendments to the Medical Staff Bylaws and Rules and Regulations.
 - vi. Receive and make recommendations to the Board regarding any communications, requests, or suggestions presented by the Medical staff through its duly authorized representatives.
 - vii. Oversee the effectiveness of the medical staff credentialing process and make recommendations for changes in policies and procedures for Board approval.
 - viii. Review medical staff recommendations of disciplinary or corrective actions involving medical staff members as provided in the bylaws and submitting these recommendations to the Board for action.
 - ix. Oversee the education and development of physician leaders.
 - x. Monitor physician perception and satisfaction, and oversee physician relations activities.

4. QUALITY AND SAFETY SUBCOMMITTEE

- a. **Composition** - The Quality and Safety (Q&S) Subcommittee shall consist of at least one (1) member of the Board, who will be appointed by and serve at the discretion of the Board.

Management shall be represented by members of the executive management team, Legal Counsel, President of the Medical Staff, Administrator of Quality, Patient Safety, and Regulatory Compliance, Performance Improvement Coordinator, Hospital Risk Management Program Officer, Chair of Environment of Care Committee, and Chief Auditor in an Ex-Officio capacity.

Members shall be the designated Board member(s), management representatives, and others as designated by the Q&S Subcommittee Chair. The Q&S Subcommittee Chair is authorized to invite individuals from the community to be Ex-Officio members of the Q&S Subcommittee.

- b. **Meetings** - The Q&S Subcommittee shall meet monthly or as often as designated by the Chair. A quorum is established by the presence of the Chair or his/her designee. Any recommendations of the Subcommittee shall be submitted to the Chair or his/her designee for submission or presentation to the Board of Trustees.
- c. **Responsibilities** - Subject to such policies and guidelines as established by the Board, the Q&S Subcommittee shall:

- i. Develop and recommend broad policies to promote the quality and safety of patient care and the quality of professional medical, dental and nursing practices.
- ii. Evaluate the professional practice of medical, dental, nursing and other health care providers within GMHA according to the standards of their respective practices that promote safe patient care.
- iii. Assure compliance with the standards of accrediting and certifying bodies and licensing agencies concerned with the quality and safety of patient care.
- iv. Develop policies that safeguard the confidentiality of patient information.
- v. Evaluate, improve, and recommend the continuing education systems and programs for medical, dental, nursing, other healthcare providers and non-clinical staff.
- vi. Regularly provide the full Board with an assessment of the quality health care services, the initiatives for improvement, the impact of new methodologies, and the compliance with standards of accrediting and certifying bodies.
- vii. Encourage the development of multidisciplinary teams to evaluate the process and outcomes that provide the environment by which optimal quality of care can fulfill the mission of GMHA.
- viii. On a monthly basis provide to the full Board a summary report on Risk Management issues.

5. FACILITIES, CAPITAL IMPROVEMENT & INFORMATION TECHNOLOGY SUBCOMMITTEE

- a. Composition** - The Facilities, Capital Improvement (CIP), and Information Technology (IT) Subcommittee shall consist of at least one (1) member of the Board, who will be appointed by and serve at the discretion of the Board.

Management shall be represented by members of the executive management team, Legal Counsel, Chief Planner, Hospital Information Technology Administrator, Hospital Materials Management Administrator, Facilities Maintenance Manager, and Chief Auditor in an Ex-Officio capacity.

Members shall be the designated Board member(s), management representatives, and others as designated by the Subcommittee Chair. The Subcommittee Chair is authorized to invite individuals from the community to be Ex-Officio members of the Subcommittee.

- b. Meetings** - The Facilities, CIP and IT Subcommittee shall meet quarterly or as often as designated by the Chair. A quorum is established by the presence of the Chair or his/her

designee. Any recommendations of the Subcommittee shall be submitted to the Chair or his/her designee for submission or presentation to the Board of Trustees.

- c. **Responsibilities** - Subject to such policies and guidelines as established by the Board, the Facilities, CIP & IT Subcommittee shall:
- i. Establish and recommend to the Board an annual Capital Improvement plan consistent with the financial plan.
 - ii. Monitor monthly the progress of ongoing Capital Improvement projects.
 - iii. Monthly provide an assessment of facility maintenance needs and prioritize the resolution of those needs.
 - iv. Coordinate with appropriate departments and individuals the implementation of CIP projects.
 - v. Establish and recommend to the Board an annual IT improvement and training plan.
 - vi. Provide to the Board an assessment of technology needs of the GMHA.
 - vii. Provide a report to the Board of the progress made in CIP, IT and Facilities maintenance.
 - viii. Create and update as necessary a master plan for development, expansion, modernization, and maintenance of the Hospital's primary facilities and report its status to the Board.
 - ix. Provide mid-term (1-5 years) and long-term (5-10 years) capital and IT plans to the Board.

6. **GOVERNANCE, BYLAWS & STRATEGIC PLANNING SUBCOMMITTEE**

- a. **Composition** - The Governance, Bylaws, and Strategic Planning (GBSP) Subcommittee shall consist of at least two (2) members of the Board, who will be appointed by and serve at the discretion of the Board.

Management shall be represented by members of the executive management team, Chief Planner, Legal Counsel, and Chief Auditor in an ex-officio capacity.

Members shall be the designated Board member(s), management representatives, and others as designated by the Subcommittee Chair. The Subcommittee Chair is authorized to invite individuals from the community to be Ex-Officio members of the Subcommittee.

- b. **Meetings** - The GBSP Subcommittee shall meet quarterly or as often as designated by the Chair. A quorum is established by the presence of the Chair or his/her designee. Any recommendations of the Subcommittee shall be submitted to the Chair or his/her designee for submission or presentation to the Board of Trustees.

- c. **Responsibilities** - Subject to such policies and guidelines as established by the Board, the GBSP Subcommittee shall:
 - i. Establish the Hospital Strategic Plan and recommend to the Board for review, approval, and implementation.
 - ii. Review the progress of the implementation of the Strategic Plan and present to the Board the status on a quarterly basis.
 - iii. Receive reports from management regarding the accomplishments of the strategic goals and objectives.
 - iv. Present to the Board the status of the achievement of the strategic goals and objectives.
 - v. Biennial review the Hospital By-Laws and make recommendations for amendments to the Board.
 - vi. Review local and national laws for appropriateness to the established governance and authority of the Hospital and make recommendations for changes in policies, structure, and by-laws accordingly.
 - vii. Develop and establish the orientation program for new Board members. The program should be reviewed annually for updates and submitted to the Board for approval.

ARTICLE VII **AMENDMENTS**

1. PROPOSAL

- a. Any member of the Board may propose the amendment of these Bylaws at any regular meeting of the Board or at any special meeting of the Board called for that purpose.
- b. Any member of the Board, or the Administrator, or his/her designee, may suggest an amendment of these bylaws to the Chairperson of the Governance, Bylaws, and Strategic Planning Subcommittee.

- c. All proposed and suggested amendments to these bylaws shall be referred to the Governance, Bylaws, and Strategic Planning Subcommittee for review and appropriate action.
- d. At the next regular meeting of the Board after the Bylaws Subcommittee has completed its study and consideration, the Chairperson of the Bylaws Subcommittee shall report its findings and recommendations to the Board.



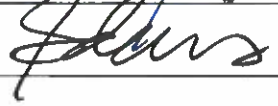
2. ADOPTION

- a. The Board may vote upon the adoption of amendments to these bylaws at a regular meeting at which time the Chairperson of the Governance, Bylaws and Strategic Planning Subcommittee makes his/her report, or may postpone voting upon adoption until a time no later than the next regular Board meeting.
- b. The Board may vote upon the adoption of amendments at a special meeting called for that purpose.
- c. Adoption of amendments to these bylaws shall be accomplished by a majority of the total membership of the Board and as required by law.

ARTICLE VIII
INDEMNIFICATION

The Guam Memorial Hospital Authority will indemnify and hold harmless the members of the Board of Trustees for all actions taken by him or her on behalf of the Guam Memorial Hospital Authority.

These Bylaws were adopted at a duly held meeting of the Guam Memorial Hospital Authority Board of Trustees Meeting on September 24, 2024, and as required by law.

Name	Title	Signature
Theresa C. Obispo	Chairperson	
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Sharon J. Davis	Secretary	
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- c. All proposed and suggested amendments to these bylaws shall be referred to the Governance, Bylaws, and Strategic Planning Subcommittee for review and appropriate action.
- d. At the next regular meeting of the Board after the Bylaws Subcommittee has completed its study and consideration, the Chairperson of the Bylaws Subcommittee shall report its findings and recommendations to the Board.





2. ADOPTION

- a. The Board may vote upon the adoption of amendments to these bylaws at a regular meeting at which time the Chairperson of the Governance, Bylaws and Strategic Planning Subcommittee makes his/her report, or may postpone voting upon adoption until a time no later than the next regular Board meeting.
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ARTICLE VIII
INDEMNIFICATION

The Guam Memorial Hospital Authority will indemnify and hold harmless the members of the Board of Trustees for all actions taken by him or her on behalf of the Guam Memorial Hospital Authority.

These Bylaws were adopted at a duly held meeting of the Guam Memorial Hospital Authority Board of Trustees Meeting on September 24, 2024, and as required by law.

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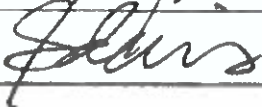

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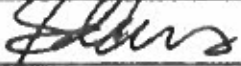
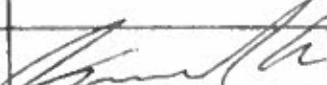
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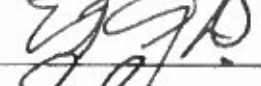

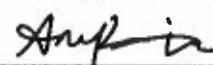
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GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDÁT ESPETÁT MIMURIÁT GUÅHÅN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



October 15, 2024

VIA ELECTRONIC MAIL

Honorable Lourdes A. Leon Guerrero
I Maga'hågan Guåhan
Ricardo J. Bordallo Governor's Complex
Adelup, GU 96910

RE: Reporting Requirements for Boards and Commissions

Dear Governor Leon Guerrero:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the materials presented and discussed at the September 24, 2024 Meeting of the GMHA Board of Trustees.

Please contact Janet U. Mandapat, Administrative Assistant at (671) 647-2367 or by email at janet.mandapat@gmha.org for any questions or clarifications.

Sincerely,

Lillian Perez-Posadas, MN, RN
Hospital Administrator/CEO



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850 Governor Carlos Camacho Road, Tamuning, Guam 96913
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October 15, 2024

VIA ELECTRONIC MAIL

Honorable Therese M. Terlaje

Speaker of I Mina'trentai Siette Na Liheslaturan Guåhan

163 Chalan Santo Papa

Hagåtña, GU 96910

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Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



October 2, 2024

VIA ELECTRONIC MAIL

Benjamin J.F. Cruz
Public Auditor
Office of Public Accountability
Suite 401 DNA Building
238 Archbishop Flores Street
Hagåtña, GU 96910

RE: Reporting Requirements for Boards and Commissions

Dear Mr. Cruz:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the recording for the September 24, 2024 GMHA Board of Trustees Meeting via Google Drive as guided by your office.

Please contact Janet U. Mandapat, Administrative Assistant at (671) 647-2367 or by email at janet.mandapat@gmha.org for any questions or clarifications.

Sincerely,

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Hospital Administrator/CEO